

HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-2
(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)
E-mail: jd-admin2@esic.nic.in

No. B-12/16/GA Policy/2009- E-II

Dated: - 4.08.2009

To

1. All Regional Directors/ All Joint Directors (I/C)
Regional Offices/ Sub Regional Offices
2. Director (Medical) Delhi
3. All Medical Superintendents, ESIC Hospitals
4. Joint Director-V, Hqrs. Office

Sub:- Sanction of expenditure for celebration of Independence Day & Republic Day - reg.

Sir,

I am directed to state that at present powers have been delegated to Regional Directors of Grade 'A' Regions and Grade 'B' Regions to sanction expenditure for celebration of Republic Day and Independence Day to the extent of Rs. 2000/- and Rs. 1000/- respectively. Requests are being received from some regions for enhancing the said expenditure.

The matter has been examined and the Director General has accorded kind approval for incurring expenditure towards celebrations of Republic Day and Independence Day in ESIC Offices at the following rates:-

	Maximum limit of expenditure
Grade 'A' Region	Rs. 10000/-
Grade 'B' Region	Rs. 5000/-
Sub Regional Office	Rs. 5000/-
ESIC Hospitals	Rs. 5000/-
Residents Welfare Associations in ESIC Staff Colonies	Rs. 5000/-

It is further, stated that the amounts in respect of Residents Welfare Association will be released by the ROs/SROs/ ESIC Hospitals and the association will submit a detailed Account of expenditure alongwith the vouchers for verification and will be specifically for the following purposes:-

1. Decoration and illumination.
2. Organising sports/ cultural activities.
3. Arrangement for light refreshment etc.

This issues with the approval of Addl. Commissioner(P&A).

Yours faithfully


(V.K. RODA)
SECTION OFFICER