

**ARUN KUMAR**  
**DIRECTOR (REVENUE)**

No: 8-11/20/2/2008-रजख-1  
Dated: 09.10.2009

Dear Sir,

The Insurance Commissioner, after his assumption of charge recently, is proposing to review the functioning of revenue related issues with an object to understand and strengthen key areas like Registration, Implementation, Long term benefit cases, Basic Amenities in Dispensaries, Branch offices and grievance redressal mechanism, etc. The review would be an opportunity to take stock of the performance of such key parameters of our functioning.

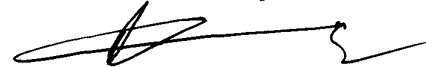
I, therefore, request your kind self to send me a brief on above mentioned parameters, bringing out achievement vis-a-vis target as per Action Plan, constraints if any, along with suggestions for improvement in various aspects of work i.e. procedure, record keeping, report returns etc. Please ensure to send your reply by e-mail latest by 16.10.2009 to J.D.(P&D) by name (E-mail Id No. [esicpd2@yahoo.co.in](mailto:esicpd2@yahoo.co.in))

I am also directed to inform that;

- (i) Shri R.C. Sharma, JD(P&D) has been assigned the work of coordination involving preparation of minutes and action thereof for internal meetings of Insurance Division in Hqrs. Office.
- (ii) Shri O.P. Jatia, Director (Actl.) has been assigned the task of coordinating all the suggestions/complaints received in Insurance Divisions.

With Regards,

Yours sincerely,



**(ARUN KUMAR)**

**Shri,**  
**Regional Director/Joint Director (I/C)**  
**Regional Office**