

EMPLOYEES' STATE INSURANCE CORPORATION  
PANCH DEEP BHAWAN, CIG ROAD, NEW DELHI

No .FA/11/11/26/SST/2010-A/C-5

Date: 24.02.2011

From  
K. Rajasekar, Director (Finance), ESIC Hqrs

To,  
All the Regional Directors/SSMC/MS Model Hospital, ESIC

Kindly arrange to furnish the following information immediately by fax/email, Fax No.011-23232143,  
email: [dir-fin@esic.nic.in](mailto:dir-fin@esic.nic.in).

1. Number of cheques issued in favour of third parties for the calendar month January and from 1<sup>st</sup> February ,2011 to 23<sup>rd</sup> February, 2011 separately.
2. The reason for issue of cheque to the third party instead of making payment through CBS, RTGS, ECS etc.

The payment made to the tie up hospitals, security agencies, supplier of drugs, equipments etc are to be included. However, the payments made to the statutory authorities like payments towards electricity charges, telephone bill, municipal tax etc may be excluded.

If any clarification is required the same may be obtained by contacting the undersigned through mobile (09868102051).

The information needs to be furnished immediately and in any case not later than 28<sup>th</sup> February, 2011 so as to enable the undersigned to submit a consolidated report to the DG on 01.03.2011.

This above report needs to be submitted on weekly basis from March onward on every Monday giving information of the previous week.

Yours faithfully,  
-Sd\_  
(K.Rajasekar)  
Director (Fin)