

Top Priority

**Headquarters Office
Employees' State Insurance Corporation
Panchdeep Bhawan, C.I.G. Marg, New Delhi**

No.F-21/12(Policy)/2007-A/cs.V

Dated :18.02.2011

To

All SSMCs

ESI Corporation

Sub: On Account Payment made to State Govt

Sir,

As per the delegation of power it is the responsibility of SSMC/SMC to examine & release up to three quarter payment to the State Govts. and for release of 4th Qr. payment the file should be sent to Medical Division. It is also necessary that all the four Qr. payment needs to be released to the State Govts. before 31st March. Accordingly the Field Offices are requested to ensure that they have already released 1st three Qr. payment and ensure transmission of files along with the details to the Medical Division for 4th Qr. This work shall be given top priority and Director General has specifically advised that for processing the cases at HQ Office for 4th Qr. payment the file should come to medical division on or before 24th Feb. The Medical Division immediately process the file for 4th Qr. and sanction order shall be issued on/or before 15th March so as to enable the accounts to release the payment before 20th March and accounting the transaction in the books of the Corporation for the year 2010-11. Any let off in making payment will have its own consequence in working out the per capita expenditure of the State Govt. and will vitiate the budget estimates, this work needs to be given priority.

Yours faithfully,



**(K.Rajasekar)
Director(Fin.)**

Copy to :

1. D.G.
2. F.C.
3. Medical Commissioner
4. DMC(HQ) D.G. has specifically advised the undersigned to inform the DMC(HQ) for process of 4th Qr. Payment in time and also to ensure all the four Quarter payments are taking place. Time schedule indicated in the body of the letter may be ensured. SSMC may also suitably be advised.
5. System Division for uploading on the web-site.