



EMPLOYEES' STATE INSURANCE CORPORATION
 HEADQUARTERS
 FINANCE & ACCOUNTS DIVISION
 PANCHDEEP BHAWAN, CIG MARG, NEW DELHI-2
 Phone / fax- 011-23234336, VOIP-10011039
 Email- fa1-hq@esic.in



No. F-17/12/1/2011-A/cs-I

Dated : October 25, 2011

To,
 The Addl. Commissioner / Regional Director / Director, Regional Office/ N.T.A., Delhi
 The Director /Jt Director In charge of SRO,
 Medical Suptd. /Hospital, Director (Medical), Delhi,

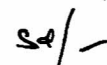
Sub: Preparation of monthly accounts in ERP

Sir,
 Reference is invited on letter no. F-17/12/1/2011-A/cs-I dated 30th September 2011 wherein the last date for posting of monthly accounts from April to August 2011 and from September 2011 onward was communicated. The key dates were as follows:

April 2011 to August 2011	(Other than Kerala and Karnataka)	20 th October 2011
April 2011 to August 2011	(Kerala and Karnataka)	1 st November 2011
From September 2011	(All)	20 th of next month

The commitment and importance of preparing monthly accounts in ERP is already explained through various communication and occasions besides in house online real-time training to all accounting unit for the same.

As the target time has either been expired or going to expire, it is requested to provide the status of accounts in ERP through e-mail to mail id fa1-hq@esic.in by 3rd November 2011 for review of Financial Commissioner / Director General.

Yours faithfully

 (K Rajasekar)
 Director (Finance)

Copy to

1. All Director (Fin.) /Jt Director(Fin.) /Dy Director(Fin.) / Asstt Director (Fin.) of R.O./ S.R.O./ Hospital / D(M)D,/NTA for immediate compliance of this letter.
- ✓ 2. Addl Commissioner (Sys) for publishing the letter on web-site.

वेबसाइट की शिपय-सूची का प्रबन्धन.....
 Website Contents Management.....
 डायरी सं./ Diary No..... 479
 दिनांक / Date..... 25/10/2011


 (K Rajasekar)
 Director (Finance)