



EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G.ROAD, NEW DELHI

No.A-40/12/1/2009 - A/Cs.IV

Date :

To,

**All ACs-RDs/DIRECTORs I/Cs/JDs I/Cs/D(M)D/D(M) NOIDA/
AC-NTA/ALL MSs/ESMHs/MSs, ESIH,ROHINI/OKHLA/JHILMIL.**

Sub:- Release of withheld amount of D.C.R.G.

Sir,

Instances have come to the notice of Hqrs. Office that the withheld amount of DCRG have not been released even after receipt of Last Pay Certificate /No Dues Certificate /Service Verification Certificate.

To avoid complaints from pensioners regarding non- payment of withheld amount of DCRG, it has been decided that withheld amount of DCRG may be released immediately after receipt of Last Pay Certificate /No Dues Certificate /Service Verification Certificate. In case, no certificate is received within 6 months from the date of retirement, the withheld amount shall be released immediately on the expiry of the period of six months after retirement. All Head of offices are requested to ensure that the certificates of releasing of withheld amount are issued at the earliest and it is the responsibility of administration to issue such certificate within the prescribed period of 6 months, particularly in view of the fact that as per the revised rules the withheld amount of gratuity is substantial.

You are requested to ensure strict compliance of above directions.

This issues with the approval of Director (F).

Hindi version will follow.

Yours faithfully,

(R. Keshavdas)

Joint Director (F)

Copy to:-

1.Joint Director (F)/ Dy. Director (F)/ Assistant Director (F) for information & necessary action.

Joint Director (F)

Spl. Cell
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