



EMPLOYEES' STATE INSURANCE CORPORATION
HQS. OFFICE: C.I.G. MARG : NEW DELHI-110002
(ISO 9001-2000 QMS CERTIFIED)

No.D-17/27/TOR/Misc./2003-Genl.Col.I

Dated : 7.1.2009

CIRCULAR

Subject:- **Hotel Tie-up arrangements for touring officers of the Corporation.**

The Director General has approved the empanelment of M/s THE AJG INTERNATIONAL – Hotel Service Agency for Hotel tie-up arrangements at various locations across the Country. The procedure for availing the service of Hotel tie-up shall be as follows:-

Since it is a central tie-up arrangement, the touring officer has to contact the Agency for booking at the earliest (between 09.30 AM to 5.00 PM) to enable them to procure confirmation from the various hotels (list of Hotels enclosed). On receiving information from the Hotels, they will issue confirmation to the officer. At the time of Check-out from the Hotel, he will be required to *sign the verification slip available with the Hotel. The touring officer need not pay any money to the hotel for entitled stay.* In due course, M/s AJG will raise *their bill as per the entitlement, irrespective of the scheduled tariff of hotel.* The bills raised by M/s AJG will be paid by the Regional Office directly to M/s AJG within a week. (In case of non availability of the verification slip, verification of stay may be recorded on ESIC letterhead). To avail of the various facilities in the Hotel, the officer must route the booking through M/s The AJG only and not to contact the Hotel directly, so that the Bills of the Agency could be settled without any delay or ambiguity.

For booking of hotel and further information officers may contact their office as under:-

M/s THE AJG INTERNATIONAL
' RESERVATION CENTRE'

ON Phone – (0120)-4221003/04/06

OR Fax No.(0120)-4221 005

OR E/Mail : ajg@ajgintl.in OR ajgintl@vsnl.com

OR

(IN CASE YOU CANNOT ACCESS THEM ON ABOVE NUMBERS)

ON PHONE : (011) 4151 3601 to 05

FAX : (011) 2331 0093

The details as under may be furnished at the time of booking on phone / Fax or E-Mail.

1. Name and Designation of the officer:
2. Head quarter of the officer :
3. Contact Ph. No. (LANDLINE & MOB.):
4. Station to which traveling
5. Date of arrival and Flight No.
6. Date of departure and Flight No.

List of Hotels which have been finalised with locations is enclosed. For rest of the places, it is in the process and will be issued shortly. This offer is valid from 01.01.2009, initially for a year.

Encl:- As above.


(GULSHAN KUMAR)
DY. DIRECTOR (GENL.)

To

All Regional Directors / Directors / Jt. Director (I/c) of Regions / Sub-Regions/
D(M)D/ All Medical Superintendents, ESIC Hospitals / ESIC Model Hospitals.



S.No.	STATION	FOR DDs & JDs	FOR ACs
01.	AGRA	PUSHP VILLA	PUSHP VILLA
02.	AHMEDABAD	KLASSIC GOLD	INDER RESIDENCY
03.	ALLAHABAD	KANHA SHYAM	KANHA SHYAM
04.	BANGALORE	PIA VICEROY	37 TH CRESCENT
05.	BARODA	SAYAJI	SAYAJI
06.	BHOPAL	AMER PALACE	AMER PALACE
07.	BHUBANESWAR	SWOSTI PLAZA	HINDUSTAN INT'L
08.	CHANDIGARH	K. C. CROSSROADS	SHIVALIK VIEW
09.	CHENNAI	HOTEL ABU PALACE	WILL BE ADDED SOON
10.	COCHIN	AVENUE REGENT	TAJ RESIDENCY
11.	DEHRADUN	HOTEL MADHUBAN	HOTEL MADHUBAN
12.	DELHI	HOTEL REGALE INN HOTEL SHIPRA HOTEL RUPAM / SHIVA	HOTEL 33 / SIRI FORT ROAD HOTEL SHIPRA
13.	GUWAHATI	HOTEL LANDMARK	HOTEL LANDMARK
14.	HUBLI	HOTEL HANS	HOTEL HANS
15.	HYDERABAD	ADITYA HOMETEL	ADITYA PARK INN
16.	INDORE	HOTEL SAROVAR	HOTEL SAROVAR
17.	JABALPUR	HOTEL KALCHURI	HOTEL KALCHURI
18.	JAIPUR	HOTEL NEELAM HOTEL 1589 BOUTIQUE	HOTEL CLARK's AMER
19.	JAMMU	HOTEL ASIA THE DAWN	HOTEL ASIA THE DAWN
20.	KANPUR	KANHA CONTINENTAL	KANHA CONTINENTAL
21.	KHAJURAHO	CLARK's BUNDELA	CLARK's BUNDELA
22.	KOLKATA	HOTEL LINDSAY HOTEL MAYURA	HOTEL HINDUSTAN INT'L HOTEL MAYURA
23.	KOLLAM	XAVIERS RESIDENCY	XAVIERS RESIDENCY
24.	KOZHIKODE	TAJ RESIDENCY	TAJ RESIDENCY
25.	LUCKNOW	HOTEL ARIF CASTLES	HOTEL SAGAR PLAZA
26.	MUMBAI	HOTEL ATLANTIC	HOTEL RITZ
27.	MYSORE	HOTEL PIA VISTA	HOTEL PAI VISTA
28.	NAGPUR	TULI INTERNATIONAL	TULI INTERNATIONAL
29.	NASHIK	QUALITY INN REGENCY	QUALITY INN REGENCY
30.	NEW MUMBAI	HOTEL THREE STAR	HOTEL THREE STAR
31.	PARWANOO	HOTEL PARK INN	HOTEL PARK INN
32.	PATNA	CHANAKYA TOWERS	HOTEL CHANAKYA
33.	RAE BAREILLY	TOURIST BUNGALOW	TOURIST BUNGALOW
34.	RAIPUR	HOTEL MAYURA	HOTEL MAYURA
35.	RANCHI	CAPITOL RESIDENCY	HOTEL CAPITOL HILL
36.	SHILLONG	HOTEL POLO TOWERS	HOTEL POLO TOWERS
37.	VARANASI	HINDUSTAN INT'L	HINDUSTAN INT'L
38.	VIJAYWADA	FORTUNE MURALI PARK	FORTUNE MURALI PARK

PS : The above list is ONLY INDICATIVE , NOT EXHAUSTIVE and is CONSTANTLY UP-DATED – of which , we will keep you duly informed (.) HOWEVER, IF THE STATION THAT YOU ARE TRAVELING TO IS NOT MENTIONED IN THE LIST ABOVE – PLEASE CHECK WITH THE AGENCY (.)

[Handwritten Signature]