

Reminder-II



**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN: C.I.G., ROAD, NEW DELHI-1100 02.**  
**(ISO 9001:2000 CERTIFIED)**  
(<http://esic.nic.in>)

**No. Estt./Legal/Retainer Fee/2009**

**Dated :- 21.08.2009**

**CIRCULARS**

<b>Subject:-</b>	<b>Engagement of Legal Advisor / Retainer for ESIC - reg.</b>
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Kindly refer to this office Branch Circular No. Estt/Legal/Misc.4/2006 dt. 29/04/09 and 15/05/09 intimating about the engagement of Sh. K.N. Chaturvedi, Legal Advisor/Retainer (Mob. No. 9818663334) for ESIC w.e.f. 01/05/09. All the concerned Officers/Branches of Hqrs. Office, D(M)D, R.D., Delhi were requested that in case legal opinion is required in any matter, the same may be obtained from Sh. K.N. Chaturvedi directly by sending him a self contained note alongwith relevant papers/documents **under intimation to Legal Br. at Hqrs. Office.** As some Officers/Branches of Hqrs. Office were not sending a copy of legal advise obtained, obtained by them from the Legal Advisor to Legal Br. Hqrs. Office, they were again requested vide circular of even no. dt. 09/06/09 to follow the said instructions meticulously.

However, it is again observed that inspite of the instructions/reminders still some of the Officers/Braches of Hqrs. Offices are not following the said instructions strictly and not sending the copy of the opinion obtained by them resulting in delay in finalization of bills of Legal Advisor/Retainer. Moreover, this office is not able to assess the quantum of work handled by Legal Advisor and intimate the same to A.C.(Law) in the absence of the non receipt of required information from all concerned.

A.C.(Law) has viewed this lapse very seriously. Hence, all Officer/Branches of Hqrs Office, D(M)D, R.O., Delhi and M.S. of ESI Hospitals, Basaidarapur, Okhla, Rohini, Jhilmil are requested to follow the said instruction strictly and send a copy of legal opinion whenever obtained from the Legal Advisor to Legal Branch, Hqrs. Office for information and record.

This issues with the approval of A.C.(Law) & (P.A.)

**SYSTEMS DIVISION**  
Diary No. 992  
Date 31/8/09  
**D.P. ARORA**  
**DY. DIRECTOR (LAW)**

To:

1. All Officers/ Branches of Hqrs. Office.
2. D(M)D, Tilak vihar, New Delhi
3. R.O., Delhi
4. M.S., ESI Hospital, Basaidarapur/Rohini/Jhilmil/Okhla.
5. J.D., System, Hqrs. Office for uploading the Circular on the website.

P.A.  
11/9/09