

EMPLOYEES' STATE INSURANCE CORPORATION

PUNCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-2

(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)

No. A-24/14/5/2008-E.II (2007-2008)

Dated: - 03.10.2008

To,

- 1. All Regional Directors, ESI Corporation.**
- 2. All Medical Superintendents, ESI Hospitals.**
- 3. All Directors (Medical), ESIC.**
- 4. Directorate (Medical) Delhi.**
- 5. Joint Director-V, Hqrs. Office.**

Subject: All India Seniority lists of Head Clerk/ Assistants regularly promoted for the recruitment year 2007-08.

Sir,

Please find enclosed herewith draft seniority list of Head Clerk/ Assistants for the period 2007-08.

The all India Seniority Lists of HCs/Assistants are prepared taking into consideration the following factors:

1. Regional seniority assigned to each individual
2. The date of promotion in the cadre of Assistant subject to maintaining the regional inter-se seniority.
3. In case of similarity in date of promotion as Assistant in the case of two individuals of different regions, the dates of promotion as UDC is taken into account.
4. If both date of promotion as Assistant as well as UDC are same, then the date of births of the individuals will be taken into account.

The seniority list may kindly be circulated among the concerned employees and objections, if any, may be accepted till 21st October-2008. The objections may please be forwarded to this office (Estt. Branch-II, Hqrs. Office) along with detailed comments of the Regional Director, promptly for examination by Hqrs.

It is observed in the past that representations of the employees are forwarded to Hqrs. Office without certifying the correctness of the facts submitted by the officials/ employees concerned. Hqrs Office will not take cognizance of such representation of individual employees unless the facts mentioned therein are duly verified by R.O. The objections received from the individual employee's may be forwarded to this office on or before 30th October-2008 so as to enable Hqrs. Office to correct the seniority list in accordance with the instructions on the subject. The representation/ objections received on or after the above date will not be considered and the list shall be treated as final.

RDs are also requested to confirm by fax/email on 01.11.2008, that all objections received have been forwarded or no objections have been received, as the case may be.

Please acknowledge receipt.

Yours faithfully,

(R. KESHAVA DAS)
JOINT DIRECTOR