

Minutes of the meeting held on 02.02.2011 at 3:00 p.m. in the Committee Room, Vth Floor, ESIC Hqrs. Office

Subject : Organising of the inaugural function for the Diamond Jubilee Year at Vigyan Bhawan on 24.2.2011.

The following officers were present:-

1. Financial Commissioner
2. Insurance Commissioner
3. Medical Commissioner
4. Addl. Commissioner (P&A)
5. Addl. Commissioner (Systems)
6. Addl. Commissioner (Benefits)
7. Superintending Engineer
8. DMC (Med. Ed.)
9. Director (Finance)
10. Director (PR & Rev.)
11. Director (P&D)
12. JD (Rev.)
13. JD (PMD)
14. JD(Systems)
15. JD (Gen. & E-V)
16. JD (PR)
17. DD (Protocol & Spl. Cell)
18. AD (Spl. Cell)

The following issues were discussed:-

I. Activities to be done on the stage in connection with Inauguration of the Diamond Jubilee Celebration on 24th February, 2011 at Vigyan Bhawan, New Delhi:-

1. Declaration of Computerization of ESIC - Generation and giving of Pehchan Card by the Dignitaries:-

The Financial Commissioner informed that this issue will be re-visited and presently it should be taken as removed from the list.

2. Unveiling of concept of Diamond Jubilee Model Dispensaries with diagnostic facilities:-

It was decided that F.C. in consultation with Chief Engineer and M.C. will provide the details.

3. Flagging off the ESIC Mobile Wellness Van:-

This van will be kept just outside the Vigyan Bhawan/venue and will be flagged off through remote control from the dias. Provision of getting the

live coverage of this activity will be there inside the hall. – **Action by MC/DMC (Dr. S.K. Jain)**

4. Providing of Medical Kit worth ₹ 1.50 lakh to one ESI Dispensary:- Action by MC/DMC (Dr. S.K. Jain)

5. Release of Pictorial Book on ESIC 60 years journey:-
The draft is to be prepared by 10th Feb., 2011.- **Action – PR Branch.**

6. Release of Revenue Manual:-
The draft is to be prepared by 10th Feb., 2011.- **Action – Revenue Branch.**

7. Release of Calendar of Activities ESIC for the whole year 24.02.2011 to Feb., 2012- Action – PR Branch.

8. Letter of Permission (LOPs) of MCI for P.G. Seats to be presented to Secretary, L&E:- Action – DMC(Med. Ed.)

9. Announcement of commitments by Divisional Heads on stage.- Action – All concerned Divisions.

- II. The venue of the Inaugural function is Vigyan Bhawan, New Delhi, on 24th Feb., 2011. As discussed in the meeting, it was decided that the final position with regard to the allotment of Vigyan Bhawan to ESIC as venue for the function will be informed to IC/AC(P&A) by DD(Protocol). An alternative venue is also to be blocked/booked in case of any exigency preferably the Sirifort Auditorium. **Action – DD (Protocol)**
- III. An effort will be made to webcast live the proceedings of the inaugural function to all our officers through our website. A letter to Doordarshan will be written requesting them for live telecast of the function. It will also be tried that the live coverage of some of the regional functions may be got available inside the Vigyan Bhawan, if possible. **Action – PR Sub-Committee.**
- IV. It was also decided that one of the oldest IP and one of the oldest employer covered under the ESI Scheme will be invited for facilitation purpose at this function. **Action - All RDs/PR Branch, Hqrs.**
- V. It was decided to hold the next meeting on Diamond Jubilee Celebration to finalise Sub-Committee and Video Conference with Director General at 4:00 - 5:00 p.m. on 3.2.2011.