

**Minutes of the meeting on ESIC Diamond Jubilee Celebration function for
24.02.2011 held on 18-02-2011 at 11.00 A.M.**

A meeting on the ESIC Diamond Jubilee Celebration Inaugural function was held on 18.02.2011 at 11.00 AM, in which the following officers attended the meeting :-

1. Shri B.K. Sahu, Insurance Commissioner
2. Shri T.K. Bhattacharyya, AC (P&A)
3. Dr. S.R. Chauhan, M.S.
4. Dr. S. F. Hans, SMC
5. Dr. S.K. Jain, DMC
6. Shri A.K. Verma, AC (Delhi)
7. Shri Rajasekar, Director (F)
8. Shri Arun Kumar, Director (PR & Rev.)
9. Shri Sanjay Sinha, Director (Noida)
10. Shri R.C. Sharma, Director (P&D)
11. Shri T.T.M. Tharakan, JD
12. Shri Sunil Taneja, JD
13. Shri A.P. Tripathi, JD
14. Shri Pranay Sinha, JD I/c
15. Shri Pankaj Kumar, Protocol Officer
16. Shri Sahab Ram Singh, DD
17. Shri Sushil Sachdeva, AD
18. Shri Vijay Bokolia, AD
19. Shri Pranava Kumar, AD (Spl. Cell)
20. Shri Pravesh Jain, Event Manager

The following deliberations took place during the discussion:-

1. The Chairman, Organizing Committee took stock of the progress made so far in connection with the ESIC Diamond Jubilee function.
2. The Chairman, O.C. informed that the programme will be of one hour from 10:30 a.m. to 11:30 a.m. as Hon'ble MOL&E has to attend Parliament session on 24.2.2011 thereafter.

3. The welcome address along with pronouncement of commitments will be done by DG, ESIC.
4. Hon'ble Secretary, MOL&E will deliver his address and all the activities will follow thereafter.
5. The proposed minute to minute programme of the function will be as under:-

PROPOSED MINUTE TO MINUTE PROGRAMME

10.00 AM	➤	Arrival of Invitees at the Function Venue, Vigyan Bhawan								
10.30 AM	➤	Arrival of Shri Mallikarjun Kharge, Hon'ble Minister of Labour & Employment, Govt. of India								
10.35 AM	➤	Invocation/Vandana								
10.40 AM	➤	<p>Welcome of dignitaries and Presentation of Bouquets:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Shri Mallikarjun Kharge, Hon'ble Minister of Labour & Employment, Govt. of India</td> <td>By Dr. C.S. Kedar, Director General, ESIC</td> </tr> <tr> <td>Shri Prabhat C. Chaturvedi, Secretary, Ministry of Labour & Employment, Govt. of India</td> <td>By Shri Rajiv Datt, Financial Commissioner, ESIC</td> </tr> <tr> <td>Shri Ravi Mathur, Addl. Secretary, Ministry of Labour & Employment, Govt. of India</td> <td>By Shri A.K. Singh, Chief Vigilance Officer, ESIC</td> </tr> <tr> <td>Dr. C.S. Kedar, Director General, ESIC</td> <td>By Shri B.K. Sahu, ESIC</td> </tr> </table>	Shri Mallikarjun Kharge, Hon'ble Minister of Labour & Employment, Govt. of India	By Dr. C.S. Kedar, Director General, ESIC	Shri Prabhat C. Chaturvedi, Secretary, Ministry of Labour & Employment, Govt. of India	By Shri Rajiv Datt, Financial Commissioner, ESIC	Shri Ravi Mathur, Addl. Secretary, Ministry of Labour & Employment, Govt. of India	By Shri A.K. Singh, Chief Vigilance Officer, ESIC	Dr. C.S. Kedar, Director General, ESIC	By Shri B.K. Sahu, ESIC
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Dr. C.S. Kedar, Director General, ESIC	By Shri B.K. Sahu, ESIC									
10.45 AM	➤	Lighting of Panchdeep								
10.50 AM	➤	Welcome address and pronouncement of COMMITMENTS to the stakeholders by Dr. C.S. Kedar, Director General, ESIC								
11.00 AM	➤	Address by Shri Prabhat C. Chaturvedi, Secretary, Ministry of Labour & Employment, Govt. of India								
11.05 AM	➤	Launch of ESIC Diamond Jubilee Logo								
11.07 AM	➤	Release of Calendar of Activities of ESIC for the whole year 24.02.2011 to Feb., 2012 (By D.G., ESIC)								
11.08 AM	➤	Release of Revenue Manual of ESIC (By Secretary, L&E)								
11.10 AM	➤	Handing of LOP & LOI from Hon'ble L&E Minister to Secretary, L&E and D.G., ESIC (By Hon'ble MOL&E)								
11.12 AM	➤	Release of Book on ESIC's 60 years journey – "6 Decades of Inspiring Hope" (By Hon'ble MOL&E)								
11.14 AM	➤	Providing of Diamond Jubilee Medical Kit to one of the ESI Dispensary (By Hon'ble MOL&E)								
11.16 AM	➤	Unveiling of the model of the ESIC Diamond Jubilee Model Dispensary with Diagnostic facilities (By Hon'ble MOL&E)								
11.18 AM	➤	Flagging off the Mobile Wellness Van (By Hon'ble MOL&E)								
11.20 AM	➤	Address by Shri Mallikarjun Kharge, Hon'ble Minister of Labour & Employment, Govt. of India								
11.30 AM	➤	Vote of Thanks by Sh. B.K. Sahu, Insurance Commissioner, ESIC								
11.35 AM	➤	High Tea								

6. It has been decided that all the official and non-official members of the Corporation including State Govt. representatives may be invited.
7. A total of 20 quality rooms will be booked in a good hotel for non-official members of Corporation and Shri S.K. Shah, JD, Shri T.T.M. Tharakan, JD and Shri Sanjay Sinha, Director I/c will make the necessary arrangement in this connection.
8. It has also been decided that JD I/c /Director/RD of Delhi/NCR region will ensure participation of atleast five oldest representatives from employers and employees each from their respective regions.
9. Also the participation of five oldest ESIC Retired employees/officers each will be ensured by Shri K. Rajasekar, Dir (F), Shri Sunil Taneja, JD and Shri S.K. Shah, JD.
10. The filming of Mobile Wellness Van will be completed by 21st Feb.,2011 in the premises of ESIC Hospital, Okhla and this van will be stationed at Okhla during function also.
11. The Organizing Committee also decided that there will be no arrangement of web-casting and display of the same on ESIC website and Event company of Vigyan Bhawan will work without arrangement of web-casting.
12. ***Other arrangements :-***
 - a. The Committee recommended the arrangement of High Tea of good quality/quantity to be served during the function.
 - b. All the participants/invitees will be requested to be seated in Vigyan Bhawan Hall by 9:30 a.m. positively.
 - c. One Ambulance will be stationed at the venue.
13. All the participants/delegates will carry their identity cards alongwith their numbered invitation card for entering into the Vigyan Bhawan.
14. The next and final meeting on Diamond Jubilee Celebration Inaugural function will be held on 22.2.2011 at 11:00 a.m.

(Pranava Kumar)
Asstt. Director (Spl. Cell)

- Copy to:**
1. **PS to DG/FC/IC/MC/AC (P&A) for kind information, please.**
 2. **All concerned members** of the various Sub-committees on Diamond Jubilee Inaugural function on 24.02.2011.