



HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-2
(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)
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No. A-33/19/1/IRT/2007-Estt.II

Dated: - 05.10.2009

CIRCULAR

Sub: New Regions - Formation of separate cadre option - called for.

It is brought to the notice of all concerned that in order to meet the acute shortage of staff for the post of Assistants/Head Clerks & UDCs in the regions of Himachal Pradesh and Jammu & Kashmir, options are hereby called from interested officials, working in all the regions for being posted in the same cadre for a period of six months in public interest on diversion basis.

Any employee of ESI Corporation belonging to above mentioned cadres may give his/her option for his/her posting to above said regions as per the Proforma enclosed (Appendix-A) on diversion basis for a period of six months.

Regional Directors/Medical Superintendents/Joint Directors(I/C) are requested to bring the contents of this circular to the notice of all concerned employees, immediately giving three days time for exercising his/her option. The particulars of interested officials may be sent to Hqrs. Office (Estt. Branch-II) along with Proforma Appendix-A expressing their willingness to move to the opted region at short notice as directed by Hqrs. Office. The above options must reach to Hqrs. Office positively by 30.10.09 along with their consent letters in the form given at Appendix-A. The requests, if any, received after 30.10.09 will not be entertained. The options once exercised shall be final.

Encl: As above.


(R. KESHAVDAS)
JOINT DIRECTOR, E-II

To,

1. All Regional Directors, ESI Corporation.
2. All Directors (Medical), ESI Corporation.
3. All Medical Superintendents, ESI Hospitals.
4. Joint Director (Estt-V), Hqrs. Office.
5. Guard File/Spare Copy.
6. System Branch, Hqrs. Office to upload this circular in ESIC website.

APPENDIX - 'A'

Form for exercising option for migration to H.P/J & K regions

1.	Present Region:	
2.	Region to which option is exercised:	
3.	Name of the Employee:	
4.	Date of initial appointment in the ESI Corporation:	
5.	Present Designation:	
6.	Post in which he/she has been regularized:	
7.	Date from which working in this cadre on regular basis:	
8.	Category to which he belongs (SC/ST/OBC):	
<p>I exercise my option for posting in the same cadre for a period of six months in public interest on diversion basis to the _____ Region as per the terms and conditions circulated in Hqrs. Office Circular No. A-33/19/1/IRT/2007-E.II dated 05.10.2009.</p> <p style="text-align: center;">Date: _____ <u>Signature of the Official</u></p> <p style="text-align: center;"><u>Counter signature of the Regional Director/ Joint Director/Dy. Director</u></p>		