



मुख्यालय

HEADQUARTERS OFFICE

कर्मचारी राज्य बीमा निगम

EMPLOYEES' STATE INSURANCE CORPORATION  
(An ISO 9001-2000 certified organisation)

पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली-2

PANCHDEEP BHAWAN C.I.G MARG NEW DELHI-2

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No.A-48/15/15/2000-E-III

Dated: 22-01-2009

To

**All Regional Directors,**

Sub: **Sanctioned Staff Strength and In-Position- reg.**

Sir,

You are requested to confirm by return of fax that the actual In-Position strength in respect of all the posts in your region does not exceed the actual sanctioned strength. However, if, the In-Position strength exceeds the sanctioned strength due to:

1. Merger of branch offices.
2. Out sourcing of housekeeping services like cleaning, security etc.
3. Changes in the inspection policy.
4. Any other reason.

The same may be furnished with details giving the number of posts rendered surplus alongwith the full details.

This may be treated as **MOST URGENT**.

Yours faithfully,

**(S.K. SHAH)**  
**JOINT DIRECTOR-III**