



71 (L)

**EMPLOYEES' STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI-2**  
**(AN ISO 9001-2000 QMS CERTIFIED ORGANIZATION)**

**No. :- B-16/16/1/2008-E.II**

**Dated: 15.07.2008**

To

All the members of ESIC Central Sports Control Board,  
All Presidents, Zonal Sports Control Board  
(R.D., Delhi, Chennai, Kolkata, Mumbai),  
All Presidents, Regional Sports Control Board,  
ROs./ SROs.,  
A.C. (NTA),  
All M.S., ESIC Hospitals/ D(M)D/ D(M) Noida.

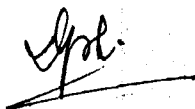
**Sub.:- Streamlining of the sports and cultural activities in ESI Corporation.**

Sir,

I am directed to state that the sports and cultural activities in ESIC have remained in dormant state since long. To rejuvenate the sports and cultural activities amongst the employees and other stakeholders of the Corporation, the meeting of Central Sports Control Board was convened on 13.05.2008 and the Minutes have already been circulated vide letter of even no. dt.26.05.2008. The matter was also approved in the meeting of the Standing Committee held on 15.06.2008 and the following instructions are being issued to strengthen the sports and cultural infrastructure in the Corporation with the objective to develop team spirit among all the stakeholders and to create a work culture which delivers high quality services under ESI Scheme and to also use sports and cultural activities as a medium of publicity to enhance the brand image of ESIC: -

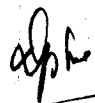
1. Zonal presidents will identify the sports persons in respect of their zone and recommend their names to the Central Sports Control Board for formation of a combined team of ESIC in respect of each team event. Wherever, the team of ESIC is formed the players have to play under the banner of ESIC except when under the provisions of National/ State sports association they have to represent the State/ National team and they cannot play under the banner of ESIC.

2. Zonal presidents should approach the respective Federations through the players working in ESIC including those who were active earlier but because of age or other reasons they are no more in active sporting activities for getting institutional membership for ESIC in various State/ National Sports Associations/ Federations, wherever it is possible.
3. Wherever, the ESIC team is participating in National Tournaments/ Championships during the summer, they should wear the track suits and during winter, the team should wear the blazers. Each member of the ESIC National Team will be provided one blazer/ trouser each with the ESIC logo. The colour as well as the logo will be conveyed by Hqrs. Office separately.
4. Corporation has decided to provide best quality participating kits, track suits, playing kits and equipments for sportsmen who are participating in National/ Inter-national events. Similar facilities will also be provided to the coaches/ managers participating in National/ Inter-National events. To identify such players/ coaches/ Managers who are participating in National / Inter-national tournaments, the information may be supplied by the sportsmen to their controlling officer in the proformas at Annexure-I.
5. The active sports persons should be allowed to play regularly as long as they can actively play. Such players will attend the Office from 10 AM to 3 PM. But they must play their sports/game in the morning and in the afternoon after 3 PM including physical fitness exercises. During the office hours these players must be given full work including the field work where the job so requires, so that they can be developed for future higher responsibilities. The technical, mental and physical fitness of these sports persons would be assessed annually by the respective controlling offices.
6. All Regional Directors shall organize Summer and Winter Marathons, which should be open to all, but prizes should be kept separately for



General Public, ESIC Employees, I.Ps. and Employers. Prizes should be separately given to the children of all categories. Major Employers will be approached for sponsoring such events as their participation will bring the Corporation and Employers more closer. The services of Event Managers shall be engaged for organization of such events in a professional way and Regional Directors are authorized in this behalf. They must necessarily involve the State/ District Athletic Association and Olympic Association in such events. Some financial assistance must be given to the concerned sports association for providing technical help and help in organizing the event. This would be decided locally by Regional Directors/ In-charge Sub Region.

7. The possibility of organization of events like Golf, Billiards and Bridge etc. for employers should also be explored with their active participation and sponsorship because these are the games in which they might be interested.
8. The Zonal Presidents should convene the meeting of Zonal Sports Control Board every year in the last week of June (July as far as this year is concerned) and programme for Zonal sports meet should be chalked out in such a way that Zonal meet is completed during the month of September – October of that year. Central sports meet will be held every year during the month of December or January of the following year after the Zonal Meets.
9. The Zonal/ Central meets will be organised at the different venues in rotation in such a way that every year they are held at different locations.
10. The revised rates of the kits and equipments applicable for future Zonal/ Central sports meets will be decided by the respective Zonal Presidents in consultation with the Presidents Regional Sports Control Board and Local Finance keeping in view the quality as well as economy.



allowance will be given to all players for the duration of the training camp and tournament (including journey period).

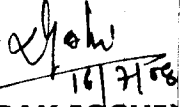
15. Some of Corporation employees may be qualified Umpires of various games. Such employees must actively do Umpiring in various State/ National/ International events under the banner of ESIC and they will be given permission liberally to do this. Such employees should upgrade their level by passing various examinations and participating in courses organized by appropriate bodies.
16. ESIC should participate/ organize trekking/expedition events through various Associations/ organization and such events should be aggressively publicised by having a flagging off ceremony under some slogan related to good health and ESIC.
17. All cultural activities must also be promoted particularly dance, dramas, art and music at the time of Sports function. All regions must organize cultural events and competitions for the ESIC employees and I.Ps. Prizes for children must always be kept separately for all categories to bring the I.Ps. and ESIC employees more closer to the Corporation and to give a platform to ESIC Employees/I.Ps. and their children to display their talents in these areas.
18. All stake holders viz. ESIC Employees, I.Ps. and Employers should be fully involved in sports and cultural activities. All such events should be given wide publicity to improve the Brand image of ESIC. All Regional Directors/ Sub Regional In-charges would be the nodal Officers to organize such events throughout the year with the help and involvement of Employers(by sponsorship) and sports associations(Technical Assistance) and wherever required through an event manager.
19. Sports and cultural activities should start immediately in all Regions/ Sub Regions without any further delay.

adph.

The above modifications supersede the instructions issued earlier on the subject to the extent above. All the Regional Directors etc. are requested to bring the above instructions to the notice of the all concerned.

Yours faithfully,

**Encl.: As above.**

  
16/7/08  
**(DEEPAK JOSHI)**  
**JOINT DIRECTOR**  
**For DIRECTOR GENERAL**

**Copy to:**

1. Director (Fin.), Hqrs.
2. All JD(F)/ DD(F), ROs/ SROs/ ESI Hospitals/ D(M)D,
3. All India ESIC Officers Federation/ Employees Federation,
4. Hindi Cell for translation.

  
16/7/08  
**JOINT DIRECTOR.**

9c

Kits and equipments for national/international players event wise to be given per year

Table Tennis(Each player)

| Sl.No. | Items         | Quantity |
|--------|---------------|----------|
| 1      | Shoes         | 02       |
| 2      | Track suit    | 02       |
| 3      | T. Shirt      | 06       |
| 4      | Shorts        | 06       |
| 5      | Practice ball | 24       |
| 6      | Glue          | 10       |
| 7      | Ply           | 04       |
| 8      | Kit bag       | 02       |
| 9      | Socks         | 06 pairs |
| 10     | Wrist band    | 04       |

Foot ball(Each player)

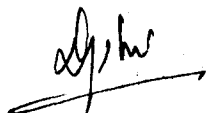
| Sl.No. | Items           | Quantity |
|--------|-----------------|----------|
| 1      | Foot ball shoes | 02       |
| 2      | Shorts          | 06       |
| 3      | Jersey          | 06       |
| 4      | Shin guard      | 04       |
| 5      | Foot ball       | 04       |
| 6      | Track suit      | 02       |
| 7      | Kit bag         | 02       |
| 8      | Anklets         | 04       |
| 9      | Socks           | 06 pairs |

Badminton(Each player)

| Sl.No. | Items       | Quantity |
|--------|-------------|----------|
| 1      | T. Shirt    | 04       |
| 2      | shorts      | 04       |
| 3      | socks       | 6 pairs  |
| 4      | Wrist band  | 04       |
| 5      | Racket      | 03       |
| 6      | shoes       | 02       |
| 7      | Track suits | 02       |
| 8      | shuttle     | 50 boxes |
| 9      | Kit bags    | 02       |

Volley ball(Each player)

| Sl.No. | Items          | Quantity |
|--------|----------------|----------|
| 1      | shoes          | 02       |
| 2      | shorts         | 04       |
| 3      | T shirt/Jersey | 06       |
| 4      | Track suits    | 2        |
| 5      | Volley ball    | 2        |
| 6      | Kit bags       | 2        |
| 7      | Socks          | 6 pairs  |



For Athletic events (Each player)

| Sl.No. | Items                       | Quantity |
|--------|-----------------------------|----------|
| 1      | Shoes(of the type required) | 02       |
| 2      | Socks                       | 06 pairs |
| 3      | Track suit                  | 02       |
| 4      | Shorts                      | 04       |
| 5      | T. shirt/Jersey             | 04       |

**Note**

1. All items and equipments will be of good manufacturers like Nike, Adidas, Puma, Fila, Yonex, STAG, Wilson, Symonds and such other reputed brands. Regional Directors/Joint Directors (JC) should provide the above items in consultation with sports persons. The objective is to provide high quality equipments so that the players can give their best possible performance.

2. If items not included in the above list the concerned national/international player can send his request to Central Sports Control Board through Regional Director/Joint Director (JC)



ANNEXURE-I

Information required for providing kits and equipments to the players participating in various tournaments of national/international importance

1. Name-
2. Designation-
3. Place of posting-
4. Name and period of tournaments participating as (player/coach/Manager)-
5. Whether it is a National/international importance event-
6. Action plan of participation in the various tournaments during the financial year-
7. Kits and equipment required for practice and participating in the tournament-

SIGNATURE OF THE SPORTS PERSON

FAX

**EMPLOYEES' STATE INSURANCE CORPORATION**

PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-2

आयुक्त राज्य भारत में कर्मचारी राज्य बीमा निगम

No.B-16/14/3/08-E.II

Date: - 10.09.2008

To

All the Regional Directors/Jt. Director I/C,  
Regional Office/Sub Regional Office,  
ESI Corporation.

Sub:- Setting up of the separate Regional Sports Control Board in all the  
Sub Regional Offices -regarding.

Sir,

In continuation of this office letter of even no. dated 2/9/08, it is informed that Director General has also approved for setting up of the Regional Sports Control Board in all the Sub Regional Offices of the ESI Corporation for participation in the future Zonal/Central meet as a separate unit.

Yours faithfully,

(R. KESHAV DAS)  
JOINT DIRECTOR-II

Copy to -

1. The Joint Director I/C, SRO, Hubli in response to his letter No.58.B.16.13.1.99.Esst.SRO.HBL dated 20/8/08 for information and necessary action.
2. The Joint Director I/C, SRO, Coimbatore in response to his letter No.56-B-16/14/92-Admn. dated 24/7/08 for information and necessary action.

  
JOINT DIRECTOR-II

*Spam copy*

**FAX**

**EMPLOYEES STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN: C.I.G. ROAD: NEW DELHI-2**  
*(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)*

**No. B-16/14/3/08-E.II**

**Dated: 11/12/08**

To,  
The Director/JD I/Cs,  
Sub Regional Offices,  
ESI Corporation,

**Sub: Participation of Sub Regional Offices of the ESI Corporation in the forthcoming Zonal/Central Sports Meet.**

Sir,

Doubts have been raised by a few field units regarding participation of SROs as separate units in the Zonal/Central Sports meet of the Corporation. In this context, it is reiterated that as already approved by DG and conveyed vide this Office letter of even no. dated 10<sup>th</sup> September, 08, Sub Regional Offices of the Corporation will participate as a separate team in the forthcoming Zonal/Central sports meet.

Yours faithfully,



**(DEEPAK JOSHI)**  
**JOINT DIRECTOR**

**Copy to All Regional Directors for information.**

**JOINT DIRECTOR**

*Handwritten initials and date: f/c 12/12/08*

**FAX**

**EMPLOYEES STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN:C.I.G. ROAD: NEW DELHI-2**  
**(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)**

**No. B-16/14/1/NZ/2008-E.II**

**Dated: 16.09.2008**

To,

The Regional Director/President, NSCB,  
Regional Office,  
ESI Corporation,  
Delhi.

**Sub: Inclusion of T20 Cricket event(Tennis Ball) in the forth coming Zonal/Central Sports meet in ESIC-reg.**

Sir,

I am directed to refer to your letter No.D/Admn/23(3)/87-Meeting dated 15/9/08 on the above subject and to convey the approval of Director General /President, CSCB to the inclusion of T20 cricket event(Tennis Ball) in the forthcoming Northern Zonal meet.

In view of the above, you are requested to inform all RSCB in your Zone accordingly.

Yours faithfully,

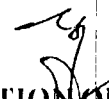


(V.K. RODA)

**SECTION OFFICER**

**Copy for information to:-**

- 1.All the Zonal Presidents, Zonal Sports Control Board, Chennai, Kolkata, Mumbai .**
- 2. All the Regional Directors/JD I/Cs(RSCB), ESI Corporation.**
- 3.All the Medical Superintendents, ESI Hospitals.**



**SECTION OFFICER**

11(4)

राज्य बीमा निगम

EMPLOYEES' STATE INSURANCE CORPORATION

पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली-110002  
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-110002  
Tel : 23235391, 23232708

E-mail : prabhatchaturvedi\_0308@yahoo.co.in; prabhat51@hotmail.com

Prabhat C. Chaturvedi, IAS  
Director General

D.O. No.B-16/16/1/2008-E.II  
Dated : 31.7.2008

Dear AU RDs/JD I/c,

To strengthen the sports and cultural infrastructure in the ESIC Corporation with the objective to develop team spirit and cordial relationships among all the stake holders and to use Sports as a medium to enhance the brand image of ESIC, detailed instructions have already been issued to all the field units vide instructions of even No. dated 15.7.2008. Further to rejuvenate the sporting activities in ESIC, the Regional Directors/ Sub-Regional I/Cs have been designated as the Nodal Officers to organize sports and cultural activities involving all stake holders viz. ESIC employees, IPs and employers.

I have observed that some regions are sending proposals for organizing sporting and cultural events to Hqrs. Office for approval which are not required as per the extant instructions. RDs/SRO I/cs are the Nodal Officers for organizing sporting and cultural events in their respective areas. All RD/JD I/c are directed to start sports/cultural activities in accordance with the instructions dated 15.7.2008 and for this they are fully authorized to take decisions at their level. They should only send the requirement of funds directly to Finance Division for release with a copy to J.D. E-II, Hqrs. for the current year. For next year i.e. 2009-10 they should include the requirement of funds in their annual budgetary proposal.

I would like all Regions/Sub Regions to aggressively start sports/cultural activities.

With best wishes

Yours Sincerely  
Prabhat

(PRABHAT C. CHATURVEDI)

Shri/Smt.  
Regional Director/ Joint Director I/c,  
E.S.I. Corporation,  
Regional Office/Sub-Regional Office

11/8/08  
11/8/08

**FAX**

**EMPLOYEES STATE INSURANCE CORPORATION**  
**PANCHDEEP BHAWAN: C.I.G. ROAD: NEW DELHI-2**  
*(AN ISO 9001-2000 QMS CERTIFIED ORGANISATION)*

**No. B-16/16/1/2008-E.II**

**Dated: 28.08.2008**

To,

✓ All the Regional Directors/Medical Supdts.,  
Regional Offices/ESI Hospitals/Model Hospitals

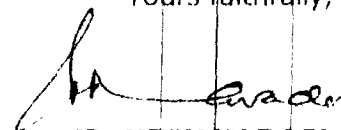
**Sub: Participation by state Government staff working in the Hospitals of ESI Corporation in the Regional/Zonal /Central sports meets.**

Sir,

Doubts have been raised regarding eligibility of State Government officials working in various ESI Hospitals/Model Hospitals, for participating in the sports activities of the Corporation. The matter has been examined and it is clarified that all State Government employees working in the ESI Hospital run by the corporation may be allowed to participate in sports meet and other sports activities of the Corporation, since they are on deputation with the Corporation.

This issue with the approval of Director General.

Yours faithfully,



**(R. KESHAV DAS)**  
**JOINT DIRECTOR-II**

**Copy to:**

**The Regional Director, Bangalore with reference to his letter No.53.B.17.12.14.E.II dated 27/8/08 for information necessary action.**

✓ **The Medical Supdts.. ESI Model Hospital, Bangalore with reference to his letter No.53/B/16/13/2008-09 dated 26/8/08 for information and necessary action.**



**JOINT DIRECTOR-II**