



मुख्यालय

HEADQUARTERS OFFICE

कर्मचारी राज्य बीमा निगम

EMPLOYEES STATE INSURANCE CORPORATION
(An ISO 9001-2000 certified organisation)

पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली-2

PANCHDEEP BHAWAN C.I.G MARG NEW DELHI-2

Website: esic.nic.in/ / Ph. 011-23234092

BY FAX

No. A-46/11/2/2006-E-III (Col.2)

Date: 29-06-2009

To

All R.D/J.D (I/c),
R.O's/SRO's

Sub: Staff review and demand of staff- regarding.

Sir,

I am directed to request you to kindly furnish the following data in respect of your region/sub-region as on 31-03-2009 and for the period 2008-09. These data are required for finalizing the new norms for staff/officers as desired by Director General:-

1. No. of benefit file in the R.O/SRO dealing with Medical Board cases/PDB/DB cases.
2. No. of benefit payment (2008-09).
3. Average benefit payment per annum per Branch Office.
4. No. of employer.
5. No. of live files.
6. No. of registration of employees.
7. No. of D.F. received
8. Average No. of D.F. received per annum per Branch Office.
9. Whether the above data is in consonance with the outcome of the surveys ordered by Director General in your region. If not, please give position duly reconciled.

✓ Copy to :- Dm. (System), M.R., EOC, with a request to upload it on ESIC website.

Yours faithfully,

(RAKESH KUMAR)
SECTION OFFICER