



EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI – 110002.
(Website address: www.esic.nic.in)

No.E-13/18/01/2010-Special Cell

February 18, 2010

Subject:- Diamond Jubilee Celebration function on 24.2.2011

The following information/arrangements have been made:-

Participants	Description	Responsibility
(i)	NCR Area Officers and Staff of RO's, SROs, hospitals, dispensaries and Hqrs	As per list prepared by respective RDs, JDs I/c, MS, D(M)D & JD E-V Contact Shri A.P.Tripathi, JD 09893497913 Shri Sushil Sachdeva, AD, 09818634146
(ii)	Officers from Ministry & PF & Social Justice	Contact Shri B.D. Sharma, AC, 09868914249 Shri R.C. Sharma, Director (P&D), 09871923499 Shri Pankaj Kumar, DD, 09868674544, 09971696482
(iii)	10 each from RO & SRO consisting of Employees and Employers representatives	By respective ROs /SROs
(iv)	Corporation Members	Contact Shri S.K. Shah, JD-E.III, 9953557002 Shri Vijay Bokolia, AD, 09868342862
(v)	Media Representatives	Shri R. Gautam, JD (PR), 09810998316
(vi)	Chief Guest and VIPs	Shri P.B. Mani, Director, SRO Okhla, 09958684949 and Shri Pankaj Kumar, Protocol Officer, 09868674544, 09971696482
(vii)	Ex DG's, FCs, ICs & MCs (Ahuja & Venkatesh) Pensioners 5 each of staff and officers	Shri R.K. Naik (DE)(NZ), 098691153247 Shri Lalit, PS to DG, 9871185758, Shri Taneja as for Pensioners
Transport		
(i)	NCR Officers and staff	By respective RDs/Director/JD I/cs, D(M)D, MS & JD E.V and in case of difficulty Contact Shri Sanjay Sinha, Director, Noida, 09717179916 Shri TTM Tarakan, JD, 09650012665
(ii)	For others	(i) By Shri Shah, JD-III for those who stay in hotels (ii) By Shri Sanjay Sinha, Director and Shri TTM Tarakan, JD
Stay		
	For Corporation Members at hotel _____ Telephone No. _____ including control room	(i) Contact Shri S.K. Shah, JD-III, 9953557002 (ii) Shri T.T.M. Tharakan, 9650012665 (iii) Shri A.K. Mahan, AD, 09868884666
Venue	Vigyan Bhawan at 10 AM	Help desk by Shri Ashok Chander, JD I/c

	Seated at least ½ hr before schedule start (Bring your identity proof for entry)	Nandnagari, 09971992018 Shri Satpal Sehgal, AD,Hqrs. 09810159505 Under overall control of Shri T.K. Bhattacharya, AC (P&A), 09650844881 and Dr. S.K. Jain, DMC, Hqrs., 09810230110
	Sitting arrangements to be coordinated	Shri A.K. Verma, RD Delhi, 9250908788 Shri M.S. Dahiya, JD I/c, 09810098557 Shri Mohd. Irfan, JD, 09868526060
	Dias arrangement to be coordinated	Shri Arun Kumar, Director (Revenue), 09871809560 Shri R.S. Gautam, JD (PR), 09810998316 Shri A.P. Tripathi, JD (Revenue), 09350157318
	Events arrangement during functions	Shri S.K. Garg, AC (System), 09810237396/Shri Arvind Kumar, JD (System), 09899789841 Shri Pranav Kumar, AD, 09818855069 Dr.V.K.Handa, DMC (ME), 09810448972 Shri Pravesh of Event
	High Tea coordinated by	Shri P.B. Mani, Director, 09958684949 Shri M.K. Arya, JD (NTA), 09873973599 Shri Pranay Sinha, JD I/c, 09810815141 Shri Vijay Bokolia, AD, 09868342862
Weather	Pleasant with slight cold, light warm clothing may be required.	Weather God

We, the members of the organizing committee look forward for your participation and comfortable conduct.

Sincerely yours

(Organizing Committee)
Diamond Jubilee Celebration Function

To

All RDs/Directorectors/JD I/cs
All SSMCs/MS/D(M)D of NCR Region

Copy to:-

- 1. All RD's/Directors/JDs I/c (Corporation members residing in the State for informing them of above arrangements etc.)**
- 2. PPS to DG/FC/CVO/IC/MC/AC(P&A)**
- 3. All officers upto Assistant Director level at Hqrs.**