



**EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI-2
(AN ISO 9001-2000 QMS CERTIFIED ORGANIZATION)
e-mail: jd-admin2@esic.nic.in**

No. :A-28/11/2/08-E.VI

Dated: 26.03.09

To

All Regional Directors/ JD I/c,
Regional/ Sub Regional Office,
ESI Corporation,

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Sub.-: Settlement of claim of transportation charges on transfer as per ESIC TA/ DA regulation.

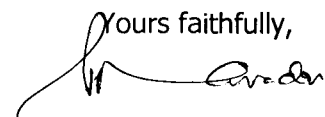
Sir,

I am directed to state that the TA/ DA and Transport Allowance Regulation of ESIC, 2006 came into force w.e.f. 01.10.07. The said regulation inter-alia provided that the Transportation expenses in cases of Inter Regional Transfer shall include cost of transportation of personal effects of officers, charges for packing, insurance, loading and unloading, etc. Further, officers may at their discretion transport their personal effects by movers/ packers authorized by the Corporation or by the Rail Transport. Such Movers & Packers were to be appointed by the office as per the GFR procedures.

However, there had been a time lag between the implementation of the ESIC TA/ DA regulations and the actual appointment of the Movers & Packers and during the interim period many officers/ staff had to shift to their new places of posting. These officers/ staff, however, could not avail the benefit extended by the said regulations and they had been representing for reimbursement of the expenditure incurred by them.

The matter has been examined and as a one time relaxation, it has been decided with the approval of DG that such officers who have shifted their personal effects on inter regional transfer after implementation of the TA/ DA regulations of ESIC, 2006 but before finalization/ appointment the packers and movers would be allowed reimbursement of the transportation charges at the rates contained in Hqrs. letter No.D-13/11/Movers & Packers/ 07 – Genl. dated 07.07.08 (available in our website) conveying the rates finalized with M/s Om Tracks, New Delhi – 35. In cases where the expenditure actually involved is lesser than the rates contained in the said letter dt.07.07.08, such lesser charges would be reimbursable. In case where personal effects have been transported by rail, the reimbursement would be as provided in the rules.

This issues with the concurrence of F.C. and the approval of D.G.

Yours faithfully,


**(R. KESHAVA DAS)
JOINT DIRECTOR (E-VI)**

Copy to:

1. Director (F), ESI Hqrs.,
2. JD(F), DD(F), All ROs, SROs,

KIND ATTENTION OF SH L.P. RAI, ND. Pa.
(Genl. Secy.)



EMPLOYEES' STATE INSURANCE CORPORATION
HQRS. OFFICE: C.I.G. MARG : NEW DELHI-110002
(ISO 9001-2000 QMS CERTIFIED)

No.D-13/11/Movers & Packers/07-Genl.

Dated : 07.07.08.

CIRCULAR

As per the provisions of the TA/DA and transport allowance regulations of ESIC 2006, the arrangement for transportation of personal effects of officers on transfer has to be made through Packers & Movers authorised by the Corporation.

The Director General has approved the rates of M/s Om Trax, 130, Transport Center (Near Punjabi Bagh Flyover), New Delhi-110 035 (INDIA) Ph. No.91-11-28316541/ 28316542 Fax-91-11-28316548, Email: nimit@omtrax.com, Website: www.omtrax.com, for Transportation of Personal Effects of the Officers and officials of ESI Corporation on transfer, for a period of one year i.e. from 17.06.08 to 16.06.09. Regions where no tie-up arrangement with Packers & Movers has been finalized, they may utilize the services of the agency so authorised, till the finalisation of such arrangement .

Encl:- Rates & terms & conditions
in brief (Annexure-A) overleaf.


(M.S. DAHIYA)
JT. DIRECTOR(GENL.)

To

1. All Branch Officers/ Section Officers of Hqrs. Office.
2. PPS to the Director General/ PS to FC/IC/MC/ AC(P&A)/ Additional Commissioners/ Directors.
3. All Regional Directors, Regional Office/ Jt. Dir., Sub Regional Office, Divisional office/ DMD/ DM, Noida/ Hospitals etc.
4. Guard File.

Rates, Terms & Conditions in brief

Range (Km)	Weight slab	Charges in Rupees
(0 km to 250 km)	(1 Quin to 8 Quin)	Rs.2,300 / Quin
	(8 Quin to 16 Quin)	Rs.1,400/Quin
	(16 Quin to 25 Quin)	Rs.1,100/Quin
(250 km to 500 km)	(1 Quin to 8 Quin)	Rs.2,900/Quin
	(8 Quin to 16 Quin)	Rs.1,800/Quin
	(16 Quin to 25 Quin)	Rs.1,360/Quin
(500 km to 1000 km)	(1 Quin to 8 Quin)	Rs.3,500/Quin
	(8 Quin to 16 Quin)	Rs.2,200/Quin
	(16 Quin to 25 Quin)	Rs.1,550/Quin
(1000 km to 1500 km)	(1 Quin to 8 Quin)	Rs.4,100/Quin
	(8 Quin to 16 Quin)	Rs.2,525/Quin
	(16 Quin to 25 Quin)	Rs.1,825/Quin
(1500 km to 2000 km)	(1 Quin to 8 Quin)	Rs.4,750/Quin
	(8 Quin to 16 Quin)	Rs.2,875/Quin
	(16 Quin to 25 Quin)	Rs.2,280/Quin
(2000 km to 2500 km)	(1 Quin to 8 Quin)	Rs.5,375/Quin
	(8 Quin to 16 Quin)	Rs.3,550/Quin
	(16 Quin to 25 Quin)	Rs.2,450/Quin
(2500 km to 3000 km)	(1 Quin to 8 Quin)	Rs.5,900/Quin
	(8 Quin to 16 Quin)	Rs.4,275/Quin
	(16 Quin to 25 Quin)	Rs.3,020/Quin
(3000 km to 4000 km & above)	(1 Quin to 8 Quin)	Rs.6,250/Quin
	(8 Quin to 16 Quin)	Rs.4,975/Quin
	(16 Quin to 25 Quin & above)	Rs.3,570/Quin

Terms & Conditions:-

1. Exclusive vehicle will be provided for transportation of goods transportation of vehicles each time.
2. Rates quoted includes pre-survey, supplying of all packing materials, packing complete documentation, loading, transportation, unloading, unpacking removal of debris.
3. All risk insurance will be arranged by the company @ 3% of declared value goods.
4. Payment will be made for any octroi, government levies, taxes against