



मुख्यालय  
HEADQUARTERS OFFICE

कर्मचारी राज्य बीमा निगम

EMPLOYEES STATE INSURANCE CORPORATION  
(An ISO 9001-2008 certified organisation)

पंचदीप भवन, सी.आई.जी. मार्ग, नई दिल्ली-2

PANCHDEEP BHAWAN C.I.G MARG NEW DELHI-2

Website: esic.nic.in/ Ph.- 011-23234092-

No.A-27/17/1/5<sup>th</sup>/2007-E-III

Dated: 17.10.2011

## MEMORANDUM

**Sub: Recruitment in the Cadre of Multi Tasking Staff- reg.**

Attention is invited to this Office OM No. A-27/17/1/6<sup>th</sup> CPC/2008-E.III dated 30-11-2010, wherein the approval of the Director General was communicated for re-designation of erstwhile Group 'D' posts of Peon, Record Keeper, Mali, Farash, Sweeper, Jr. Gestetner Operator, Chowkidar as "Multi Tasking Staff" in Group "C".

The Recruitment Rules for the post of Multi Tasking Staff has since been notified. However, **for the purpose of recruitment of Multi Tasking Staff, only the vacancies in the, erstwhile sanctioned post of Peon and Record Keeper, should be taken into account and there should be no recruitment against the other posts that constitute the MTS, and the functions associated with those posts are to be outsourced.**

This issues with the concurrence of Finance & Accounts.  
Hindi version will follow.

Encl: As above

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(S.P. PANDEY)  
ASSISTANT DIRECTOR

To

1. PPS to Director General/ PS to all Divisional Heads for information.
2. PS to Commissioner (NTA) for information.
3. All Regional Directors/ Directors/Joint Directors (I/c)/ Medical Superintendent of ESIS Hospitals.
4. Joint Director-I/II/IV, Hqrs office for information.
5. Jt. Director (Rectt.) Hqrs. Office for information & further necessary action.
6. Director (Fin.), ESIC, Hqrs. Office for information.
7. All Jt. Director (F)/ Dy. Director (fin) for information.
8. Shri Pranav Kumar, Asst. Director and website content Manager with the request to upload this Memorandum on the web site of ESIC.
9. Raj Bhasha Cell for Hindi Translation.
10. Guard File/ Spare copies.

*[Handwritten Signature]*  
17/10

ASSISTANT DIRECTOR

वेबसाइट की विषय-सूची का प्रबन्धन.....  
Website Contents Management.....  
उपरी स. / Diary No. 464.....  
दिनांक / Date 20/10/2010.....