



HEAD-QUARTERS OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN :C.I.G MARG: NEW DELHI  
ISO 9001:2000 (QMS) CERTIFIED

No. F-16/13/2011-EVI

Date : 7.12.2011

1. The Addl. Commissioner / Regional Director / Director /Jt. Director (I/C)  
Regional Office / Sub Regional Office,  
ESI Corporation,

Kolkatta / Chandigarh / Goa / Mumbai / Ranchi / Raipur / Baddi / Dehradun  
Puducherry / Thane / Marol /Aurangabad / Vijayawada / Visakhapatnam /  
Rohini / Okhla / Ernakulam / Ludhiana / Udaipur / Lucknow / Jalandhar /  
NTA Dwarka / Guwahati (for Meghalaya, Agartala and Nagaland).

2. Systems Division, Hqrs. office for information and for uploading on the website.


Subject: Preparation of Budget Estimates for 2012-13 and Revised  
Estimates for 2011-12 - Reg

Sir,

Please refer to this office letter of even No. dated 21.7.11, reminders dt. 3.10.2011 and 24.10.2011 on the above subject. In this connection, it is stated that as per the reminder, the Revised Budget Estimates 2011-12 and Budget Estimates 2012-13 was required to be submitted to Hqrs. office (both hard copy and online) latest by 10.10.2011. However, inspite of Hqrs. deadline, the proposals have not been received from your office. It is also noted that some of the units have furnished only the Hard copy and not submitted online. Similarly, some units have submitted online and the hard copy of the same has not been received at Hqrs. office.


It is therefore, again requested to forward the above proposals (both hard copy and online) immediately to this office, failing which the Budget will be processed as per the calculation of Hqrs. office and no request for further allocation would be entertained.

Yours faithfully,

  
( M. Nanda )  
Asst. Director

For Joint Director - II

O/c  
K.R.

issued  
  
8/12/11