



HEADQUARTERS
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAVAN: C.I.G. ROAD:NEW DELHI-110002.
[http:// esic.nic.in](http://esic.nic.in)

MOST IMMEDIATE
FAX/SPEED POST

No. A-22/15/2/2008-E.I

Dated: 15.04.2009

To,

All the Regional Directors/Joint Directors, I/c/
Medical Superintendents, ESI Hospitals/
Medical Superintendents, ESI Model Hospitals,
D(M)D/D(M)Noida/Joint Director-E-V, Hqrs.

Sub.: DPC for promotion to the post of I.I./Mgr Gr. II - reg.

Sir,

In order to hold a DPC for promotion to the post of Insurance Inspector at the earliest, I request you to send the ACR Dossiers completed upto the year 2007-08 alongwith vigilance clearance of all regular Assistants/Head Clerks of your region as per the All India Seniority List upto the year 1997 strictly in the following proforma. In addition, you are also requested to forward the ACR Dossiers alongwith vigilance clearance in respect of Assistant/Head Clerk belonging to the reserved category viz. SC/ST/PH, those who have rendered three years regular service in the grade as on 01.01.2009.

Sl. No.	Sl. No. & year in the All India Seniority list	Name of the Assistant/ Head Clerk	Date of Birth	Date of regular promotion in the cadre of Asst./H.C.	Whether officiating as I.I. or not	Category (SC/ST/PH)	Vigilance clearance alongwith details of penalty, if any, rendered with
1	2	3	4	5	6	7	8

Please ensure that all the columns of the aforesaid proforma are duly filled in all respects. Regional Director concerned may also give a certificate that no senior has been left out but before the last regular Assistant/Head Clerk mentioned in the list in respect of your region.

The aforesaid information alongwith ACR Dossiers should be reached to the undersigned by name latest by 21.04.2009.

Yours faithfully,

(DEEPAK JOSHI)
JOINT DIRECTOR - E. I