



HEAD-QUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN : C.I.G MARG: NEW DELHI
(ISO 9001:2000 CERTIFIED)
email: jd-admin2@esic.nic.in

No. A-28/23/4/3/LTC/08-E-VI

Dated:- 23/10/09

To,

1. All Regional Directors/Director, Regional Offices, ESI Corporation.
2. Additional Commissioner, NTA, Rohini, N. Delhi.
3. All Joint Directors (I/C), Sub. Regional Offices, ESI Corporation.
4. D(M)D, D(M) Noida, Dir. (K.K. Nagar).
5. All Medical Superintendent ESIC Model Hospitals.
6. Dir. (F), JD E-V/ All Branches of ESIC Hqrs office/ Dir. (Sys.) for uploading on website.
7. Guard file.

Sub:- Regulation of Journey by air while availing Leave Travel Concession – Clarification regarding.

Sir,

I am directed to forward herewith a copy of Office Memorandum No. 31011/2/2006-Estt.(A) dated 9/09/2009 received from the Govt. of India, Ministry of Personnel, Public Grievances & Pension, Department of Personnel & Training on the subject mentioned above for strict compliance in the offices of ESI Corporation.

This issues with the approval of Financial Commissioner.

Encl: As above.

Yours faithfully


(R. KESHAVADAS)
JOINT DIRECTOR-II

New Delhi, dated 9th September, 2009

OFFICE MEMORANDUM

Subject:- Regulation of Journey by air while availing Leave Travel Concession
- clarification regarding.

The undersigned is directed to refer to this Department's O.M. of even No. dated 27.7.2009 on the above subject and to say that consequent to issue of Ministry of Finance, Department of Expenditure O.M.No. 7(1) E.Coord/2009 dated 7/9/2009 on expenditure management the reimbursement of the expenses on air travel while availing of the Leave Travel Concession by Government servants will be restricted to the cost of travel by the economy class, irrespective of entitlement, with immediate effect.

(C.A. Subramanian)
Director (E.II)

To

All Ministries/Departments of the Government of India (with usual number of copies)

Copy to:

1. President's Secretariat, Rashtrapathi Bhavan, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Comptroller and Auditor General of India, New Delhi.
6. Central Vigilance Commission, New Delhi
7. Union Public Service Commission, New Delhi.
8. Staff Selection Commission, New Delhi.
9. Central Bureau of Investigation, New Delhi.
10. All Union Territory Administrations.
11. Lok Sabha/Rajya Sabha Secretariat.
12. All attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pension.
13. All Officers and Sections of Ministry of Personnel, Public Grievances and Pensions.
14. Website Section, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi.
15. Facilitation Centre, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi - 25 spare copies.
16. 100 spare copies.

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