



HEAD QUARTERS OFFICE  
EMPLOYEES STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN: C.I.G. ROAD: NEW DELHI  
(ISO 9001-2000 CERTIFIED)  
WEBSITE – www.esic.nic.in



DMC(ME)30  
FAX : 011-23234537  
Tele/Fax : 011-23234685  
E-mail: [dmc-dl@esic.nic.in](mailto:dmc-dl@esic.nic.in)  
VOIP No: 10011079

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Dated: 28-3-2011

**MEMORANDUM**

Enclosed please find Minutes of the meeting to review the progress of activities at ESIC Dental College, Rohini , New Delhi held on 22<sup>nd</sup> March, 2011 at Hqrs. Office.

(Uday Singh)

Joint Director (Medical Education)

Encl: As above

Copy to

1. PPS to Director General, ESI Hqrs office
2. PS to FC/MC
3. DMC Hqrs office.
4. System Division Hqrs office.
5. Dean ESIC Dental College, Rohini Sector -15, Delhi-110085
6. Medical Supdt., ESI Hospital, Rohini, Delhi-110085
7. Dr. M. Shamsudeen , Advisor Medical Education

Joint Director (Medical Education)

**- REVIEW MEETING DENTAL COLLEGE, ROHINI 22.3.11**

The review meeting for status of various activities in r/o ESIC Dental College, Rohini was held on 22.3.2011 in the Conference Hall of HQ Office. The Medical commissioner chaired the meeting. The list of Officers and others who attended the meeting is attached as Annexure.

1. M/s Hospitech informed that
  - a. Meeting at the level of Additional Commissioner, MCD, for approval of plans for new building had taken place
  - b. 'Agenda Meeting' for signing of the Approved plans was yet to take place and was expected to happen within a week. The plans would then be sent for other clearances.
2. No representative of M/s UPRNN attended the meeting despite the information to do so through SE, HQ Office. Hence the status of obtaining completion certificate of the old building could not be ascertained. The SE, HQ Office was busy with interviews of Junior Engineers.
3. The Dean informed
  - a. Some of the items required for the DCI inspection had been supplied by M/s HLL. ***M/s HLL were asked to supply the balance required items in time for the DCI inspection.***
  - b. The laying of piping for central suction was complete.
  - c. Guru Gobind Singh Indraprastha University (GGSIPU) had conducted a surprise 'periodic inspection' of the College and were satisfied regarding all facilities available, except the provision of games facilities for students (Indoor & Outdoor) and water availability in the hostel
4. The MS, ESI Hospital, Rohini informed that
  - a. A team of MCD officials came unannounced to conduct inspection for 'completion certificate' of the old building
  - b. UPRNN could not coordinate the presence of their Architect for the inspection
  - c. Representative of M/s Hospitech attended the inspection on a request from the MS, ESIH, Rohini.
5. ***The MS, ESI Hospital, Rohini requested that M/s UPRNN coordinate the availability of their Architect on any such future visit by MCD officials***
6. The MS, ESI Hospital, Rohini informed that required re-engineering in the hospital kitchen was yet to be started. No activity had been undertaken in this regard which was resulting in a very uncomfortable working environment and causing resentment amongst the staff. ***M/s Hospitech informed that the required drawings for the works were yet submitted to ESIC for approval. They assured that the same would be submitted to ESIC for approval by the end of the week.***
7. M/s HLL informed that
  - a. 28 Dental chairs (including 3 high – end chairs) had been supplied but were yet to be installed due to non completion of civil works.
  - b. The order for 'phantom heads' had been placed and supply of would take another 2-3 days.

- c. They would not be able to procure "Mortuary Chamber". ***The Dean was asked to take up the matter with M/s NBCC who had earlier expressed willingness to supply the same.***

**8. M/s NBCC did not attend the meeting** so the details of status of the civil work wasn't available, though the Dean, Dental College informed that

- a. He had been assured that area for installation of 8 Dental chairs would be handed over tomorrow
- b. Rest of the area was yet to be readied by M/s NBCC
- c. Apparently no construction activity was going on since last 2-3 days on account of absence of labour

