



**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. A-33/12/1/09 Med-VI

Dated: 02/02/2011

To,

**The Director (Med) Delhi / Noida,
All M.S of ESIC Hospitals/All SSMCs/SMCs.**

Sub:- Prohibition on bringing any political or outside influence in respect of matters pertaining to service under the Govt.

Madam/Sir,

Please refer to this office letter of even no. dated 24/03/2009 on the above cited subject. Still it has been observed that ESIC employees often approach Public representatives for petty matters like their transfer from one place to another, this is in contravention of the rules 20 of Central Civil Service (Conduct) Rules, which says:-

"No Govt. Servant shall bring or attempt to bring any political or other outside influence to bear upon any superior authority to further his interests in respect of matters pertaining to his service under Government.

As per the existing instructions vide O.M. No. 11013/7//85 -Estt (A) dated 22/05/85, the following action should be taken against Govt. servants approaching Member of Parliament or State Legislatures for sponsoring individual cases:-

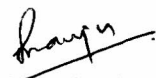
(i) *A Govt. employee violating the aforesaid provisions of the conduct rules for the first time should be advised by the appropriate disciplinary authority, to desist from approaching members of Parliament/Members of State Legislature to further his/her interest in respect of matters pertaining to his/her service conditions. A copy of this advice need not, however, be placed in the CR dossier of the employee concerned.*

(ii) *If a Govt. employees is found guilty of violating the aforesaid provisions of the Conduct Rules a second time despite the issue of advice on the earlier occasion, a written warning should be issued to him/her, disciplinary authority and a copy thereof should be placed in his/her CR dossier.*

(iii) *If a Govt. employees is found guilty of violating the aforesaid provisions of the Conduct Rules a second time despite the issue of warning to him/her, disciplinary action should be initiated against him/her by the appropriate disciplinary authority under the provisions of CCS (CCA) Rules, 1965.*

In view of above, you are requested to bring the above to the notice of all employees working under you immediately.

Yours faithfully,


(Manju Swaminathan)
Dy. Director(M.A)
For Medical Commissioner

Copy to:- J.D(Admn)/Dy. Director(Admn) of all ESIC Hospitals /Directorate (Medical)
Delhi/Noida/All SSMCs/SMCs.

2. System Division for upload it on ESIC web-site.
3. Guard file.


Dy. Director(M.A)