



**HEADQUARTERS OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. Z-17/11/01/09 Med-VI

Dated: 02/09/2011

To,

**The Dir(Med) Delhi / All Medical Superintendents  
Of ESIC Hospitals,  
All SSMCs/SMCs.**

**Sub:- Not complying the orders / instructions of Hqrs. Office.**

Madam/Sir,

Many times it has been observed that the instructions / orders issued by the Hqrs. Office and information sought for are not implemented by the field offices in general and particularly in transfer / posting / policy matters/information etc. The very purpose of issuing of such orders/instructions get defeated due to non compliance of the same

The Medical Commissioner has taken a serious view in this regard and ordered that the orders/instructions/information sought by Hqrs. Office be implemented / replied within the prescribed time limit failing which responsibility may be fixed on the erring officers/officials

The contents of the above letter may be brought into the notice of all the concerned. The Medical Commissioner has further ordered that of Medical Superintendent of Model Hospitals may post the staff for SSMC offices (preference to be given to those willing) may be posted within a fort night from the issue of this order.

Yours faithfully,

(Harbir Singh)

**Jt. Director (M.A)**

**Copy to:-**

1. All Directors/Jt. Directors(Admn) of Dir(Med) Delhi and all ESIC Hospitals.
2. All SSMCs/SMCs with the request to intimate the action taken by the Medical Superintendents, regarding posting of required staff to this office.
3. Med Br. I/II/III/VI/ V / ISM Cell / Integration Cell /Procurement Cell Hqrs. office for information and necessary action.
- ✓ 4. Web-site content manager for upload it to ESIC web-site.
5. Guard file/ Spare copy

**Jt. Director (M.A)**