



25/02/11 A

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jd-med@esic.nic.in
VOIP no. Med-VI-10011074

**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. A- 11/12/1/2010 Med-VI

Dated: 25/02/2011

To,

**The All Medical Superintendents
Of ESIC Hospitals / All SSMCs/SMCs**

Sub:- Conference of Regional Directors / SSMCs to be held on 22 & 23/04/2011.

Sir,

You are, requested to forward the following information to the SSMCs/SMCs of the States regarding vacant posts of Ministerial/Administrative staff in the following proforma against the sanction strength of the hospital / SSMC offices

Post from I.I / O.S and above

SL. No.	Name of the post	No. of post sanctioned	No. of post lying vacant	Date from the post are lying vacant	The no. request given to the A.O 1 Hqrs.	Reason

Post from Peon to Assistant.

SL. No.	Name of the post	No. of post sanctioned	No. of post lying vacant	Date from the post are lying vacant	The no. request given to the (Regional Director for Peon to Asst.)	Reason

The above information may kindly be forwarded to SSMC office immediately so that the consolidated statement may be prepared and the same may be discussed in the above meeting. The SSMC may forward the same list to this office for the kind approval of the Medical Commissioner and the all India Statement may be prepared by this office.

Yours faithfully,

(U.S Malhotra)
Jt. Director(M,A)



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**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. A-11/12/1/2010 Med-VI

Dated: 18/03/2011

To,

**The All Medical Superintendents,
Of ESIC Hospitals/All SSMCs/SMCs.**

Sub:- Conference of Regional Directors/SSMCs to be held on 22 & 23/04/2011.

Sir,

Please refer to this office letter of even no. dated 25/02/2011 on the above cited subject(copy enclosed for your ready reference).

In this connection, you are requested to forward the desired information by return E-mail id No. hqmedical6@gmail.com to this office latest by 22/03/2011 forenoon so that the same may be place before the kind perusal of the Director General.

Yours faithfully,

Enc:- As above

(U.S. Malhotra)
Jt. Director(M.A)

Copy to:

✓ 1.

J.D(System) with the request to upload it on ESIC web-site.

Jt. Director(M.A)