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HEADQUARTERS' OFFICE  
EMPLOYEES' STATE INSURANCE CORPORATION  
( ISO 9001-2000 Certified)  
PANCHDEEP BHAWAN, C.I.G. ROAD: NEW DELHI

No. Z-11/12/1/Misc./08-Med. IV

September 06, 2011

To

All Medical Superintendents  
All Sr. State Medical Commissioners/  
All State Medical Commissioners  
ESIC Hospital

Sub: Taking of prior permission before leaving the station of posting.

Sir / Madam,

It has been observed that Medical Superintendents and Sr. State Medical Commissioners / State Medical Commissioners are leaving the station of their posting without taking prior permission from the Competent Authority. This has been viewed seriously by the Director General. All Medical Superintendents and SSMCs / SMCs are advised not to leave their station of posting without prior written permission from the Medical Commissioner, except in case of emergency, when written permission is not possible, telephonic approval of the Medical Commissioner may be obtained before leaving the station.

This is for strict compliance.

Yours faithfully,

(DR. S.K. JAIN)

DY. MEDICAL COMMISSIONER

Copy to:-

1 PPS to D.G./ PS to MC

DY. MEDICAL COMMISSIONER

1) Copy website contents manager with the request to upload it on ESIC web site.

12/9/2011