



EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI – 110002.

(Website address: www.esic.nic.in)

Project : Pehchaan

No. : G-32/11/6/50/09-ISD

Dated: 11th September 2009

To

**The Regional Director/Joint Director In-charge
ESIC Regional Office/Sub Regional Office,**

Dear Sir,

In continuation to my letter of even No. dated 03.09.2009 on the subject mentioned above, it is informed that references have been received from some of the R.D.s that D.Fs is available in our branch offices in hard/soft forms can be used for making data entry. This issue was discussed in detail in the Steering Committee meeting presided by Director General on 10.09.2009. It is re-confirmed that as the data being entered now would be the basis for delivery of benefits to I.Ps after I.T. roll out, collection of fresh D.F is considered inevitable. **It is, therefore, reiterated that collection of fresh D.Fs cannot be dispensed with.** Since, this is a time bound project, all the R.D.s/J.D.s (I/C) should ensure that advance planning is done in consultation with WIPRO and target set is achieved. For this purpose, R.D.s/J.D.s may also nominate a SPOC to have constant liaison with WIPRO and their agencies. Target sheet in MS Excel may please be prepared by WIPRO in consultation with R.D./J.D. (I/C) in respect of covering entire Regional/Sub-Regional Office, R.O/S.R.O. Once this file is received by each Regional Office/Sub-Regional Office, the same will be updated by respective R.D./J.D. (I/C) on fortnightly basis ending 2nd Sunday and 4th Sunday of every month and will be sent to Sh. K. Mishra SPOC-Pehchan through e-mail (no paper copy need to be sent) to kmishra@yahoo.com with CC to santanu.sengupta@wipro.com, atul.tiwari1@wipro.com and to dir-sys@esic.nic.in. This report be sent without fail so every fortnight report be submitted to D.G. The first progress report for the week ending on 27.09.2009 should be sent on 28.09.2009.

It is also reiterated that capturing of biometric details and photographs of I.Ps will be done only when he turns up with all the members of the family.

In case any clarification is required in this matter, Shri K. Mishra, SPOC-Pehchan, Mobile No. 09818940176 or Shri S.K. Garg, Director (Systems) or Shri Arvind Kumar Jt. Director (Systems) may be contacted.

Yours sincerely,

**(B.C. Bhardwaj)
Insurance Commissioner**

Copy to:

1. The Director (Revenue), ESIC Hqrs. Office, New Delhi.
2. Shri Santanu Sengupta, WIPRO.