



EMPLOYEES' STATE INSURANCE CORPORATION

PANCHDEEP BHAWAN, CIG ROAD, NEW DELHI - 110002.

(Website address: www.esic.nic.in)

No. : G-32/11/6/50/09-ISD(Sites)

Dated: 18/02/2010

To

1. All the Regional Directors/Joint Directors In-charge, ESIC RO/SRO.
2. All the Medical Superintendent of ESI Hospitals.
3. All the SSMCs/SMCs.
4. All the State Directorates of ESI.

Sub.: Preparation of sites, provision of furniture for IT equipments etc. in connection with IT Project Panchdeep.

Sir/Madam,

As you are aware that IT Project Panchdeep is in various stages of progress and is scheduled to go live in August 2010. Instructions have already been issued regarding action to be taken by Controlling Officer in respect of arrangement of power back up by provision of generators etc. and fortnightly progress report has been called for the same.

On further review of various components, references and requirements in the Project the following issues have been identified for time bound action:-

- i) Strengthening of Branch Offices/Dispensaries etc. with a view to secure IT installation.
- ii) Preparation of two (2) training centres in each state for the purpose of IT Training to staff and Officers associated with ESI Scheme and video conferencing room in RO/SRO/Hospital/State Directorate.
- iii) Enhancing of Power Capacity to meet requirement of IT related infrastructure.
- iv) Furniture for large establishments such as RO/SRO/Hospital/State Directorate/AMO Offices etc.

In this regard the matter has been examined and Financial Commissioner and Director General has approved the following arrangements :-

- 1) Regional Directors may identify the Branch Offices/Dispensaries which are in vulnerable locations and needs some structural modifications to make it secure for IT equipments/Installations. As a first stage was such security, doors/ windows may be fitted with appropriate Iron Grilled Gate/Grilled with proper additional locking facility so as to make doors and windows ordinarily reasonably



strong. The requirements may be fulfilled by following GFR provisions and funds may be requisition from Hqrs. Office for the purpose.

- 2) Two training centres each are to be set up in each State (except smaller states which may have space constraint) for the purpose of imparting training on modules developed under Information Technology Project Panchdeep, apart from video conferencing facility in each RO/SRO/DO/Directorate/Hospital. In this regard two large halls (with capacity to accommodate 30 to 50 participants) each in each state may be identified for the purpose of setting up training centres. The preference may be given to spaces available in Regional Office/SRO for one and State Directorate/AMO Office/ESI Hospital (in that order). The locational advantage in setting up such training centres may also be kept in mind. The training centre should be of theatre style with podium and stage and wall mounted large screen of 8ft. x 6ft. or more as well as LCD Projector. These requirements may be worked out in details in consultation with the State Coordinator of M/s. WIPRO and work may be started by respective regions at the earliest. Similarly video conferencing facility may be kept in Conference Hall or a portion of training Centre or in RDs chamber (in order priority) with appropriate seating arrangements etc. The seating arrangements and necessary details are required may be worked out in consultation with concerned Officers from M/s. WIPRO as well as the respective Controlling Officers, wherever required. All the civil and electrical works are implied to be done by ESIC.

- 3) Power capacity - M/s. WIPRO is in process of installation of Networking/hardware components in all ESI Institutions. M/s. WIPRO has been requested to inform the power capacity required to run these IT related equipments for each ESI Institutions during survey to HOD of Institution as well as to ESI SPOC of concerned State. All SPOC (Regional Directors/Joint Directors In-charges/SSMC/State Directors) are requested to please ensure that required power capacity is made available in all ESI Institutions. Similarly necessary arrangements for proper earthing where ever required as per WIPRO requirement may also be made.



- 4) The provisions of furniture are required to be made for computer nodes to be provided to user in RO/SRO/DO/Hospital/State Directorate etc. There is provision of thin clients for individual users in these locations which require a small and sleek computer table without need to accommodate CPU etc. Hence, appropriate type of Computer Table may be procured as per provisions of GFR by Regional Directors for all the above locations in consultation with concerned Officers from M/s. WIPRO as well as the respective Controlling Officers, wherever required. All the civil and electrical works are implied to be done by ESIC.

These arrangements are to be completed at the earliest and in any case before 31st March 2010 so that M/s.WIPRO can install the required equipments well in time and the go-live plan is not effected.

A fortnightly progress report on all the above items of work may be sent to Hqrs. Office on e-mail ids dir-sys@esic.nic.in, jd-sys@esic.nic.in, kmishhra@yahoo.com and sanjay.jain@wipro.com in the performa attached.

Encls.: as above

Yours faithfully,

(S.K. Garg)

Director (Systems)

Copy to:

1. Shri Prasenjit Lahiri, of M/s. WIPRO.
2. Shri Sanjay Jain of M/s. WIPRO.