

**PUBLIC RELATIONS BRANCH**

**Subject: Annual Report of the ESI Corporation for the year 2010 - 2011 - analysis thereof.**


Please refer to P.R. Branch I.D. Note of even no. dated 17<sup>th</sup> June, 2011 and subsequent reminders dated 25<sup>th</sup> July, 2011 & 16<sup>th</sup> August, 2011 on the above mentioned subject.

In this connection, it is informed that **the following branches have not submitted the Annual Report material for the year 2010-11 to P.R. Branch till date:-**

<b>Actl. Branch</b>	<b>PMD</b>	<b>Med.-I</b>
<b>Bft.-II</b>	<b>Rev.-II</b>	<b>Estt.-II</b>
<b>Estt.-IV</b>	<b>Corporate Cell</b>	<b>A/Cs.-VI</b>
<b><del>Eg. Cell</del></b>	<b>NTA</b>	

Therefore, you are requested to instruct the respective branches under your supervision to furnish the Annual Report material in English and also translated in Hindi language also, in quadruplicate alongwith C.D./Pen Drive duly loaded with the material to the P.R. Branch **latest by 16-09-2011**, so that compilation work of the Report could be finalized.

**This issues with the approval of Commissioner (P&A).**

  
**(R.K. Gautam)**  
**Jt. Director (PR)**

**Copy to:**

- 1. F.C./IC/MC/CE/Commissioner (NTA).**
- 2. Commissioner (P&A) (for E-II, E-IV, Corporate Cell Branches).**
- 3. A.C. (System), A.C. (Benefit), A.C. (Revenue) at Hqrs.**
- 4. All DMCs at Hqrs.**
- 5. All concerned Directors/Joint Directors at Hqrs.**
- 6. All branches mentioned above.**