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**HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2000 Certified)
PANCHDEEP BHAWAN, C.I.G. ROAD: NEW DELHI**

No. V-33/11/12/09-Med.II

May 20, 2010

To

The Secretaries of all State Govts. dealing with ESI Scheme
All SSMCs/SMCs
All Regional Directors/Jt. Director(I/C)
All Jt. Director (Fin)/Dy. Director(Fin.)/A.D.(Fin)
All Directors, ESI Scheme
All Medical Superintendents of ESI and ESIC Hospitals
Medical Officer In-charges , ESI Dispensaries (through Director, ESIS)

Sub: Procurement of equipments for State ESI Hospitals where Medical College / PG Institutes/ Dental Colleges are proposed to be set up and for other ESI Hospitals.

Sir/Madam,

It is to inform you that ESI Corporation has signed a MoU with M/s HLL Life Care Ltd. For procurement of equipments for ESI Hospitals on behalf of ESI Corporation. Therefore, in order to facilitate procurement of equipments for State ESI Hospitals, SSMCs / SMCs have been authorized to procure the equipments for State ESI Hospitals as per the terms and conditions given below:-

A) Purchase of equipments for State ESI Hospitals where Medical College / PG Institutes / Dental College are proposed to be set up and total cost of equipments is to be borne by ESIC.

- 1) SSMC/SMC are authorized to purchase the equipments for State ESI Hospitals where Medical College / Post Graduate Institutes / Dental Colleges are proposed to be set up.
- 2) The procurement will be made by SSMC/SMC from M/s HLL as per the MoU signed with them.
3. MS/Dean of Medical College / PGIMSR / Dental College will send the requisition as per norms of the respective MCI/DCI etc. to SSMC/SMC.
4. SSMC/SMC will sanction the equipments up to Rs.15.00 lacs pr unit and send the requisition to M/s HLL for purchase and supply.
5. For equipments costing more than Rs.15.00 lacs per unit, SSMC/SMC shall take the sanction of Hqrs. Office before placing the indent to M/s HLL.

6. M/s HLL shall submit the specifications along with the estimated cost of equipments to SSMC/SMC for taking approval.
7. SSMC/SMC shall convey the approval of M/s HLL after vetting of the specifications from the respective MS/Dean/specialist of the user department.
8. Delivery will be made by the supplier on FoR destination basis.
9. The supplier / M/s HLL shall arrange for inspection, installation, commissioning of equipments including demonstration to the MS/user department.
10. SMC will place the requirement of funds to the Fin. & A/cs Branch of Hqrs. Office directly through e-mail and payment shall be released by SSMC / SMC directly to M/s HLL.

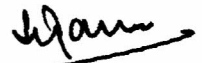
B. Purchase of equipments for State ESI Hospitals where the expenditure is to be shared between the ESIC and State Govt. outside the ceiling.

1. Requisition for purchase of equipments shall be placed by Medical Superintendents of State ESI Hospitals to SSMC/SMC of the State through Director ESI Scheme or State Govt.
2. SSMC/SMC shall place the indent of M/s HLL as per MoU signed with them.
3. The shareable amount from the State Govt. shall be deducted from on account payment payable to the State Govt.
4. SSMC/SMC shall ensure that the equipments sanctioned are as per norms and yardsticks of ESIC and should also take into account the attendance / bed occupancy of the hospital and the manpower available before sanctioning the equipments.
5. Rest of the terms and conditions of procurement for equipments will remain same as in 'A' above.

It is requested that action may be taken accordingly.

This issues with the approval of Director General.

Yours faithfully,

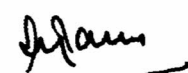


(DR. S.K. JAIN)

DY. MEDICAL COMMISSIONER

Copy for information & necessary action to:-

1. PPS/PS to DG/FC/MC/IC/A.C.(P&A)/ D.M.C. (ME)
2. Director (System) with a request to upload the above instruction on the ESIC Web-site.
3. Director (Fin.), Hqrs. Office
4. Rajbhasha Vibhag for translation.



DY. MEDICAL COMMISSIONER