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**HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2000 Certified)
PANCHDEEP BHAWAN, C.I.G. ROAD: NEW DELHI**

No: V-24/11/10/2004-Med-I

January 15, 2010

To

1. The Secretaries of all State Govts. dealing with ESI Scheme
2. All SSMCs/SMCs
3. All Regional Directors/Jt. Director(I/C)
4. All Jt. Director (Fin)/Dy. Director(Fin.)/A.D. (Fin)
5. All Director, ESI Scheme
6. All Medical Superintendents of ESI and ESIC Hospitals
7. Medical Officer In-charges , ESI Dispensaries (through Director, ESIS)

Sub: Payment of Bills through Revolving Fund.

Sir/Madam,

Kindly refer to the instructions issued by ESI Corporation regarding operation of revolving fund kept with SSMC/RD Office.

In this regard it is informed that as per instructions the payment of bills for super-specialty treatment, drugs & dressings, equipments etc and the payment of bills for reimbursement in respect of insured persons, sent by the State Government to SSMC/SMC office, are being made through the Director ESI Scheme to the third party concerned /individual insured persons. This results in delays in actual receipt of payment by the concerned parties/insured persons.

Therefore, to curtail the delay in actual receipt of payment by the concerned parties/insured persons, the SSMC/SMC office shall issue the cheque directly to the third party or the insured person concerned through speed / registered post. To further reduce the transit time, the payment to the concerned parties / insured persons wherever agreeable, shall be made through ECS/CBS/RTGS/transfer. The SSMC/SMC Office shall send the intimation to the State Government/Director, ESI Scheme regarding payments made. Rest of the terms and conditions for operation of revolving fund shall remain same.

These instructions will come into force with immediate effect.

This issues with the approval of Director General.

Yours faithfully,


(Dr. S.K. JAIN) 15.1.2010
DY. MEDICAL COMMISSIONER

Copy to

1. PS to DG/FC/IC/MC/CE
2. All Members of ESIC
3. All Officers /Branches of ESI Hqrs office/Guard File
4. Director (System) with a request to upload the above instruction on the ESIC Web-site.
5. Director (MSU) - with the request to include these instructions in the Compendium of Instructions
6. Rajbhasha Vibhag for translation.


15.1.2010
DY. MEDICAL COMMISSIONER