



HEAD-QUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN : C.I.G MARG: NEW DELHI
(ISO 9001:2000 CERTIFIED)

No. D-13/14/TOR Policy/2000-E-VI

Dated:- 26-12-2011

To

All Regional Director/Directors/Jt. Director (I/C),
Regional Office/Sub Regional Office,
ESI Corporation

Subject:- Revised Delegation of Powers under D-16 of RDs/ Directors/ JD (I/C)s.

In supercession of previous circular no. A-38/14/2/2000-MSU dated 26/3/2009 of Hqrs. office (MSU Branch) Director General has revised the delegation of powers under D-16 of all RDs/Directors/JD(I/C)s as per details below:-

S.No.	Existing Description of Power	Revised Description of Power	Extent of Power
D-16	To renew Lease Agreement of Holiday Home/Guest House/TOR	Creation/renewal/closure of Holiday Home/Guest House/TOR	Full Powers with the concurrence of local Fin.&A/Cs., GFR procedure and Terms and Conditions for Agreement may also be followed.

Kindly acknowledge Receipt.

Yours faithfully

(Sunil Taneja)
Jt. Director-II

Copy to:-

1. PS to DG/FC/IC/MC/AC(P&A)/AC(NTA) for information.
2. All officers/ Branches, Hqrs. office
3. SSMC/SMC/MS/DMD/DM(Noida).
- ✓ 4. Copy for Website
5. Rajbhasha Shakha for Hindi Translation
6. MSU Branch, with the information that Director General has given approval for the above delegation of power on page 51/N of the said file (Photocopy enclosed). The powers be incorporated in the delegation of power of RDs/Directors/JD(I/C)s.
7. Guard File.

वेबसाइट की निम्न-सूची का प्रबन्धन.....
Website Content Management.....
उपारी नं./Dir. No. 604.....
दिनांक / Date 28/12/2011.....