



DIRECTORATE (MEDICAL) DELHI
ESI SCHEME: DISPENSARY COMPLEX
TILAK VIHAR : NEW DELHI - 110018
website: www.esic.nic.in

SPECIAL RECRUITMENT DRIVE FOR FILLING UP THE
BACKLOG RESERVED VACANCY OF ST CATEGORY

Applications are invited in the prescribed format for filling up the vacant post of backlog vacancy of CSR ASSISTANT- ST Category under ESI Scheme, Directorate (Medical) Delhi.

S. No.	Name of Post	Pay Scale Rs.	Number of Vacancy	
			ST	TOTAL
1.	CSR ASSISTANT	Rs.5200- 20200/- Grade Pay- Rs.1900/-	01	01

1. **EDUCATIONAL QUALIFICATION:-** Essential Qualification:- Matriculation or equivalent qualification from a recognized board with CSR Assistant Training course with 3 years experience CSR of a large Hospital.
2. **AGE:** Not exceeding 25 years, (09.10.2009) age relaxation for S.T. candidate as per Govt. of India's instruction.
The crucial date for determining the age limit will be the closing date for receipt of applications from candidates except for the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahul and Spiti District and Pangi subdivision of Chamba District of Himachal Pradesh, Andaman and Nicobar Island or Lakshdweep.
RELAXATION IN AGE:-
 - a) 05 years for ST candidates.
 - b) Relaxable in the case of Govt. Servants as per rules.
3. **FEE:-** NIL (No fee required for ST candidates)
4. **MODE OF SELECTION:** Written test (Objective type) or Interview or both shall be held in Delhi only.
5. **INSTRUCTIONS TO CANDIDATES (HOW TO APPLY):-**
 - a) The crucial date for reckoning the age will be the last date for receipt of applications.
 - b) The application in the prescribed proforma given below duly filled in English or Hindi language, duly supported with clear / legible attested copies of the relevant certificates and marks statements (in English or Hindi) should be sent by Registered post / Speed post or by hand at the following address:-

The Joint Director (Admn.),
ESI Scheme, Dispensary Complex,
Tilak Vihar,
New Delhi-110018.
 - c) Candidates have to fill in the application form in their own handwriting with blue or black ball point pen.
 - d) Original documents/certificates should not be enclosed/sent with application.
 - e) The candidate should submit one application only in an envelope. The candidature of those candidates who submit more than one application is liable to be rejected.
 - f) Envelope containing the application should be super scribed "**APPLICATION FOR THE POST OF CSR ASSISTANT - 2009 (SPECIAL DRIVE OF BACKLOG VACANCY).**" One envelope should contain one application only.
 - g) The initial place of posting will be Delhi. However, incumbents are liable to be transferred anywhere in India, as and when required.

- h) Applications not in the prescribed format as appended below **OR** incomplete (without photograph also) applications **OR** unsigned applications **OR** applications received after the last date of the receipt of applications **OR** without attested certificates by gazetted officers and photographs **OR** without required enclosures are liable to be rejected and **no reason of rejection will be communicated.**
- i) The candidates already in Govt. Service must specifically mention the details of employment and should submit their application Through Proper Channel. However, they may send an advance copy of their application along with other certificates and testimonial so as to reach this office on or before the last stipulated date for receipt of application.
- j) Mere submission of application does not confer any right on the candidates to be called for examination or interview.
- k) No interim correspondence/enquiry will be entertained.
- l) **Last date of receipt of application: 09.10.2009 upto 5:30 p.m.** (Last date for receipt of application from candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep will be **16.10.2009 upto 5:30 p.m.**). ESI Corporation will not be responsible for postal delays.
- m) **Documents required to be attached with the application:-**
Attested photocopies of certificates in support of (i) Date of Birth (ii) Educational Qualification Certificates (along with marks sheet) (iii) Technical Qualification with mark sheet (iv) Experience Certificate (v) Caste (ST) certificate
6. Two recent pass port size photographs taken during the last six months duly attested by Gazetted Officer. One photo should be firmly pasted (not stapled or pinned) in the space provided in the application form and second photograph should be attached with the application.
7. **The candidates are advised to apply only in prescribed proforma as appended below. If there is any variation in application proforma, the same shall be rejected.**

NOTE:

Prescribed Proforma is as under.

[CAUTION:- CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION]

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**SPECIAL RECRUITMENT DRIVE FOR FILLING UP THE
BACKLOG RESERVED VACANCY OF ST CATEGORY**

Applications are invited in the prescribed format for filling up the vacant post of backlog vacancy of **CSR ASSISTANT- ST- 01 (one)** in the scale of pay of Rs. 5200-20200/- Grade Pay- Rs. 1900/- under ESI Scheme, Directorate (Medical) Delhi.

1. **EDUCATIONAL QUALIFICATION:-** Essential Qualification:- Matriculation or equivalent qualification from recognized board with CSR Assistant Training course with 3 years experience CSR of a large Hospital.
2. **AGE:-** Not exceeding 25 years as on (09.10.2009). Age relaxation for S.T. candidate as per Govt. of India's instructions.
3. The Last date of receiving of application is 09.10.2009 at 5.30 PM.
4. For prescribed proforma and other details of terms and conditions, please visit our website: www.esic.nic.in

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**SPECIAL RECRUITMENT DRIVE FOR FILLING UP THE
BACKLOG RESERVED VACANCIES OF ST CATEGORY**

Applications are invited in the prescribed format for filling up the vacant posts backlog vacancies of CSR ASSISTANT- ST- 01 (one) in the scale of pay of Rs. . 5200-20200/- Grade Pay- 1900/- under ESI Scheme Directorate (Medical) Delhi.

1. **EDUCATIONAL QUALIFICATION:-** Essential Qualification:- Matriculation or equivalent qualification from recognized board with CSR Assistant Training course with 3 years experience CSR of a large Hospital.
2. **AGE:** Not exceeding 25 years, age relaxation for S.T. candidate as per Govt. of India instruction.
3. The Last date of receiving of application is 09.10.2009 at 5.30 PM
4. For prescribed proforma and other details of terms and conditions, please visit our website: www.esic.nic.in

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