

**EMPLOYEES' STATE INSURANCE HOSPITAL
Rohini, Sector-15, New Delhi – 110085**



Notice Inviting Tender

Medical Superintendent, ESIH, Rohini invites sealed tenders under 2 Bid System (Technical Bid and Financial Bid) for the following work for a period of one year from 01/07/2009 to 30/06/2010 as per the scope of work given in the Tender Document.

Name of Work	Area of the complex	Cost of Tender Form	Earnest Money
Mechanized Cleaning and House Keeping in ESI Hospital and Residential Colony, Sector-15, Rohini, Delhi.	Plot Area-- 40000 Sq. mtrs. (Approx) Built up Area -21000 Sq. mtrs. (Approx)	Rs. 500/-	Rs. 50,000/-

The bidders/firms complying with following criteria need only apply: -

- (i) The firm should have minimum 5 years experience in works of similar nature.
- (ii) The firm should have average turnover of not less than Rs. 50 lacs during the last 3 financial years ending 31/03/2009.
- (iii) The firm should not have incurred a loss in the last 3 years. The bidder shall be required to submit the audited balance sheets in support of Profit Making and Turnover.
- (iv) The firm should have successfully completed one similar work in Govt./Semi Govt./Private hospital in the last 3 years. Copy of work order and clients' certificate in this regard shall be submitted.
- (v) Floor Cleaning/Polishing/Scrubbing/Sweeping etc. of the floors/platforms/toilets etc. shall be done by machines only suitable for the site and as per techno-functional requirements. The machines shall comply with relevant BIS codes and should be of renowned make to be operated by licensed/certified personnel only. Manual Cleaning/Scrubbing/Polishing/Sweeping etc. shall be permissible only where machines cannot be used.

The schedule of bidding shall be as follow: -

Date of Advertisement	Date and time of submission of tender	Date and time of opening of Technical Bid
By of before 02/06/2009	By or before 23/06/2009 till 12:00 P.M.	23/06/2009 at 12:30 P.M.

The tender documents can be had on written request during all working days from the O/o Joint Director (Admn.), ESI Hospital, Sector-15, Rohini, Delhi against the non refundable amount of Rs. 500/- vide a pay order/DD/Banker's cheque in favour of "ESI Account No. 1". If the tender documents are downloaded, then the cost of Tender Document of Rs. 500/- shall be sent with the Technical bid document. The tender shall be submitted in a single big size sealed envelope containing two separate envelopes, one for Technical Bid and the other for Financial Bid, with Superscription of "Name of Work" and "Type of Bid" on the corresponding sealed envelopes The EMD shall be put in the technical bid envelope. For the purpose of EMD, DD/Banker's cheque/Pay Order only will be accepted and it shall be drawn in favour of "ESIC A/c No.1" payable at New Delhi. The tenders without EMD shall outrightly be rejected. The Tender Documents are non transferable. Bids faxed/tele faxed, incomplete, late/delayed shall be summarily rejected. ESIC will not be responsible for delay in transit or damage or loss of Tender Document sent by post. Envelope containing Tender Documents shall be opened on the due date and time in the presence of tenderers or their authorized representatives who wish to remain present. In the event of any of the mentioned date, being declared as holiday(s)/closed day(s) for ESIC, the tenders will be sold/received/opened on the next working day. The tenders must reach the O/o Medical Superintendent, ESI Hospital, Sector, Delhi – 110085 by or before the due date. A separate tender box shall be kept for this purpose on the 1st floor in the Administrative Block. Only those tenders/firms fulfilling the technical criteria will be considered for opening of Financial Bid.

The tender form, instructions, formats, requirements and terms & conditions etc. may be downloaded from website <http://esic.nic.in>.

**Dr. (Smt.)SK.Chadha
Medical Superintendent,
ESI Hospital, Rohini**