

By registered POST



IG ESI HOSPITAL, JHILMIL, DELHI-1100095.

F.No. DM(H)-JMW-17/13/2007-08/Tender/BMW

Dated:- 03.01.08

To,

M/s.
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Subject: Tender for engagement of the firm for collection, transportation and disposal of Bio-Medical Waste of IG ESI Hospital, Jhilmil, Delhi-110095

Sir,

Sealed tenders are invited from Delhi Pollution Control Committee authorized Private Agencies in the name of Medical Superintendent, IG ESI Hospital, Jhilmil on the enclosed prescribed proforma for a period of one year for collection, transportation and disposal of Bio-Medical Waste generated in this 250 bedded hospital.

The Tenders complete in all respect will be accepted in a sealed cover on 15.01.08 upto 3.00 PM at IG ESI Hospital, Jhilmil along with an earnest money of Rs.6000/- (Rupees six thousand only) in the form of Account Payee Demand Draft in favour of "ESIC Fund Account No. 1- IG ESI Hospital, Jhilmil" payable at Delhi drawn on any of the nationalized bank.

The sealed tenders will be opened at the office of Medical Superintendent, IG ESI Hospital, Jhilmil, Delhi-95 on 16-01-2008 at 2.00 PM.

Please note that Tender not accompanied with requisite earnest money will be rejected outrightly without assigning any reasons /entertaining any correspondence. The earnest money of unsuccessful tenderers will be refunded without accrual of any interest, in due course of time, as per official convenience.

Enclosures: Five

For Medical Superintendent

- (1) Terms and Conditions
- (2) List of required documents to be submitted alongwith the tender form.

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INDIRA GANDHI E.S.I. HOSPITAL, JHILMIL, DELHI – 95

Tender form for the collection, transportation and disposal of Bio-Medical Waste through Private Agency

1. **Period of Contract** 12 months w.e.f. the date of issue /acceptance of offer /contract,
2. **Rates Quoted** To be quoted in a sealed envelope on per day per bed basis.
Rs.
3. **Earnest Money** Rs._6000/-(Rupees Six thousand only) to be deposited along with tender Form.
4. **Date and Time for the Submission of Tender** 15.01.08 upto 3.00 PM
5. **Date and Time for the opening of Tender** 16.01.08 at 2.00 PM
6. **Please specify as to where tenderer is authorised/ approved from the DPCC for collection, transportation and disposal of bio-medical waste.**
7. **Address of the Tenderer for communication along with landline and mobile phone numbers and fax number.**

It is certified that the particulars given above are true to the best of my knowledge and I/we have read terms & conditions and have also understood the same and do hereby undertake to abide by the same without any reservations on any ground whatsoever. In case of any breach of the said conditions I/we shall be responsible for the consequences of the same.

Encl. () (in number)

Name & Signature of Authorized Signatory with

With rubber stamp of the Agency affixed.

Date

Place

TERMS AND CONDITIONS

1. The Agency should be authorized with Delhi Pollution Control Board for collection, transportation and disposal of Bio-Medical Waste and should have provided similar kind of service to Govt. Hospital/Corporate Hospital/ Hospitals owned by the Autonomous Bodies/PSU's.
2. Rates should be quoted as per day per bed basis.
3. The contract will be valid for a period of one year (to be reviewed quarterly) from the date of award/commencement. The contract can be renewed further on mutual agreement after the expiry of the tenure.
4. The Agency shall not engage any sub-contractor or transfer the contract to any other Agency.
5. A Security Deposit for 10% of the total contract value per annum will have to be deposited by the successful Agency in the name of the Medical Superintendent, IG ESI Hospital, Jhilmil, Delhi in the form of bank draft favouring "ESIC Fund Account No. 1 – IG ESI Hospital, Jhilmil" before the commencement of the contract. This would serve as a Security Deposit which shall be refunded to the Agency on the expiry of the contract period on furnishing clearance certificate/No Dues Certificate without any interest.
6. The successful tenderer/Agency will have to sign contract agreement with the competent authority on a non-judicial stamp paper of Rs.100/- (Rupees one hundred only).
7. In case the Agency fails to execute the job after signing the agreement deed or terminate the contract before completion of period of contract at their own accord, the Medical Superintendent, shall have the right to forfeit the earnest money and security money deposited by the Agency for the execution of contract for the remaining period through some other Agency.
8. The contract can be terminated by the first party (Medical Superintendent, IG ESI Hospital, Jhilmil, Delhi) by giving one month's notice.
9. The earnest money of the tenderers whose tenders are not accepted will be refunded without any interest thereon after the award of the contract.
10. In case, the Agency to whom the contract is awarded, fails to accept the offer, the Medical Superintendent, shall have the right to forfeit the earnest money deposited by that Agency and any loss occurred due to non collection of the bio-medical waste shall also be recovered from the Agency as decided by the Medical Superintendent. No correspondence/ conference in this regard will be entertained.

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11. The quotation would be valid for a period of six months subsequent to the date on which the tender box is opened.
12. In case of any disagreement or dispute between the hospital authorities (i.e. Medical Superintendent) and the Agency arising out of or due to the terms and conditions of the contract agreement, the Medical Superintendent, shall have the discretion for settlement of such disputes by appointing a Sole Arbitrator and the award so made by the Arbitrator shall be final and binding on the both parties. Jurisdiction shall be Delhi only for any dispute.
13. Income Tax deduction at source as per Income Tax Act 194-C shall be made.
14. The contractor shall be fully responsible for daily proper collection of Bio-Medical Waste from the end point of the hospital and their transportation treatment & disposal of BMW strictly in accordance with the instructions issued by DPCC from time to time. In the event of improper transportation, treatment and disposal of BMW, the responsibility, if totally, shall be strictly borne by the contractor. Hospital Administration will take no responsibility whatsoever in this regard.
15. The contractor must use transport vehicle as per specifications approved by DPCC.
16. The contractor shall be responsible for the following without any additional charges/cost:-
 - Provision of prescribed containers at the end points for the collection of segregated BMW.
 - Issue of wall posters and complete literature on segregation of BMW.
 - Imparting of periodic training to Medical & Para-Medical staff on proper segregation of BMW.
 - Daily collection of segregated BMW by their trained and experienced staff who are equipped with protective gears and vaccinated against infection.
 - Disposal of BMW within 48 hours strictly in accordance with Delhi Degradable Plastic Bags (Manufacturing Sale & Usage) and Garbage Control Act, 2000.
17. The contractor has to maintain all the appropriate records at their own cost as required by various Govt. Departments. In case of any violation of any statutory provisions under labour laws or otherwise by or in respect of the contractor, the liability of the same shall devolve on the contractor and not on the Hospital Administration.

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18. The contractor's staff will collect the BMW daily basis between 9.00 AM to 3.00 PM (except of Sundays and Gazetted Holidays) and it is mandatory to sign the Record Book to be maintained by the Hospital Administration in acknowledgement of waste collected. However, if Sundays and Gazetted Holidays fall on successive days the collection has to be done within 48 hours.
19. The Hospital Administration will deliver to the contractor only the segregated Bio-Medical Waste generated on daily basis at end point.
20. The responsibility of the Hospital will cease once the segregated bio-medical waste, duly packed, labeled and signed, has been handed over to the contractor. The compliance of the Delhi Degradable Plastic Bags (Manufacturing Sale & Usage) and Garbage (Central) Act 2000 during transportation and disposal of Bio-Medical shall be the exclusive responsibility of the Contractor.
21. The duly pre-receipted bill of the preceding month shall be presented in triplicate by the Agency by the 3rd of every month to enable the Hospital Administration to arrange the payment well in time along with the weighing records of the waste collected during the month.
22. If the Contractor fails to lift the BMW within 48 hours, a penalty of Rs.1000/- (Rupees one thousand only) will be imposed and the same shall be deducted from the bill or Security Deposit.
23. The IG ESI Hospital, Jhilmil, Delhi will not be responsible for any mishap while dealing with the bio-medical waste during collection at the end point and beyond.
24. The Agency/Contractor shall be responsible for any miss-happening in the hospital premises due to the negligence of their employees.
25. Validity of the contract shall be subject of the renewal of authorization from DPCC.
26. The terms and conditions contained herein shall form part of and shall be taken as if they were included in contract agreement to be entered into by the Agency.
27. That each and every document of the tender form should be signed by the tenderer.
28. The Medical Superintendent reserves the right to accept or reject any or all the tenders without assigning any reason.

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LIST OF THE DOCUMENTS TO BE ENCLOSED WITH THE TENDER FORM

1. **Photocopy of the authorization letter issued by the DPCC for collection, transportation and disposal of Bio-Medical Waste.**
2. **List of Govt. / Corporate / Hospitals owned by the PSU's/Autonomous Bodies to whom same services are being provided.**
3. **Demand Draft for Rs.6000/- as EMD.**
4. **Any other information required to be submitted by the tenderer.**