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IG E.S.I. HOSPITAL, JHILMIL, DELHI -110095

F. No.DM(H)-JMD/16/16/08/03/Non Medical Store

Dt.

To,

M/s _____

Sub. :- Limited tender for the supply of linen items.

Sir,

This hospital intends to purchase linen items (as per enclosed list) for hospital use. You are therefore, requested to submit/deposit the Sealed Tender in the tender box kept in chamber of Dy. Medical Superintendent of this hospital on between 9.00 A.M to 1.00 P.M. The tender shall be opened on at 2.30 P.M in the committee hall of this hospital. Terms and Conditions of said tender are enclosed herewith.

Yours faithfully,

Dr. Renuka Kaul Nigam
Dy. Medical Superintendent

LIMITED TENDER FOR SUPPLY OF LINEN ITEM

TERMS AND CONDITIONS

1. Sealed Limited tenders are invited from the Govt. Agencies for supply of linen items as per list enclosed (annexure – I).
2. Any conditional acceptance is liable to rejection of tender.
3. Rates should be quoted for the good quality products.
4. Please quote rates in the following format (No Column should be left blank). The rates once quoted on approval will stand **valid up to one year** from the date of sanction of M.S.

Item Sl. No. as per annexure	Name/Description of the item	Rates quoted both in figures and words	Tax (applicable if any)	Total price inclusive of all taxes

- 5 All pages of tender document submitted should be numbered & signed by authorized signatory of participating firm with seal.
- 6 Successful tenderer shall supply the material as per supply order on the rates quoted by them and approved by the competent authority of this hospital.
- 7 Taxes, if applicable, shall be as notified by Govt.
- 8 Samples of all quoted articles duly marked by authorized signatory of participating firm along with its seal and signatures should be submitted in the Store Deptt. prior to closing of tender in separate sealed cover superscribed "**sample of Linen Items**" and detail of the tender and name of the firm should be mentioned on the cover.
9. Goods shall be supplied F.O.R. destination.
- 10 The successful tenderer shall supply the articles within six weeks from the date of issue of supply of supply order. In case of delay/failure in supply, the indented items shall be purchased from the market at the risk and cost of contractor. The extra expenditure involved in procuring supplies from elsewhere will be recoverable from the supplier in full at discretion of the Medical Superintendent, IGESI Hospital, Jhilmil, Delhi. The recovery thus due shall be deducted from any sum then due to supplier from the ESI Corporation from this or any other contract placed with said contractor by the Employees' State Insurance Corporation.
- 11 **Tenders in sealed envelope superscribed as "Limited Tender for supply of Linen Items" can be dropped in the tender box kept in chamber of Dy. Medical Superintendent of this Hospital, on between 9.00Am to 1.00 PM. No tender thereafter shall be accepted. The tender shall be opened on at 2.30 PM in the Committee Hall of this hospital in presence of tenderers or their representatives who wish to be present. In the event of being declared a holiday, the tender will be opened on next working day at same time and place.**
- 12 If the tender is sent by post it must be received in office of Medical Superintendent by 1.00PM on Proof of postage won't be considered as evidence for timely submission of tender.
- 13 All disputes subject to Jurisdiction of Delhi only.
- 14 M.S. reserves the right to accept or reject any or all tenders without assigning any reason thereof.

DY. MEDICAL SUPDT.

Signature of authorized signatory of firm

Along with the stamp.

I.G.E.S.I. HOSPITAL : JHILMIL : DELHI - 110095

S.N	Name of Items	Rate/ Unit	Rate of Tax/Vat if any	Total price inclusive Taxex
1.	Bed Sheet			
2.	Table Sheet			
3.	Spinal Sheet			
4.	Abd. Sheet			
5.	Towel Green			
6.	Turkish Towel			
7.	Pts. Kurta			
8.	Pts. Pajama			
9.	Door Curtain			
10.	Window Curtain			
11.	S. Kurta			
12.	S. Pajama			
13.	S. Gowns			
14.	Draw Sheet			
15.	Baby Sheet			
16.	Pillow			
17.	Pillow Cover			
18.	Pts. Peticcoat			
19.	Pts. Blouse			
20.	Blanket			
21.	Baby frocks			
22.	Baby Blanket			
23.	Hand Towel			
24.	Dr. Bed Sheet			
25.	Dr. Pillow Cover			
26.	Screen Curtain Set 3			
27.	Eye sheet white			

28.	Try Paper (Duplex)			
29.	Green Towel			
30.	Green Apran			
31.	Laggings			
32.	Hand Towel			
33.	White Towel			
34.	Towel Cotton white			
35.	Syringe Wrapper 10"x10" (Double Wrapper)			

Note:- All items should be embroided as I.G. ESI Hospital Jhilmil,Delhi-95

Dy. Medical Superintendent