



OFFICE OF THE STATE MEDICAL COMMISSIONER EMPLOYEES' STATE INSURANCE CORPORATION

REGIONAL OFFICE: HIG-3: GANGADHAR NAGAR: BHUBANESWAR-13
Fax:2303371, [Tel:2303386](tel:2303386), e-mail: smc-orissa@esic.nic.in

No. 44-U-16/18/1/2011/Diamond Jubilee(Med)

Date: 15.12.2011

TENDER NOTICE

Open Tender for procurement of Various Medical / Non-Medical Equipments / Articles

Sealed tenders in prescribed forms are invited by the undersigned from reputed and bonafide Manufacturers / Suppliers / Agencies for supply of the following:

Sl. No	Description of the Supplies			Earnest Money & security deposit
	Sl. No.	Name of the Medical equipment & specification	Quantity	As mentioned in the Tender document
	01.	B.P. Apparatus Aneroid (ISI approved)	43	
	02.	B.P. apparatus Digital (ISI approved)	43	
	03.	Foldable Stretcher (Standard size 6 feet)	43	
	04.	Folding Wheel Chair (Medium size)	43	
	05.	Glucometer with Glucostix	43	
	06.	IUCD Kit (Anterior & Posterior Vaginal Wall retractor, Uterine sound and volsellum)	09	
	07.	Nebulizer	43	
	08.	Needle Destroyer	43	
	09.	Otoscope	86	
	10.	Portable autoclave Stainless steel (12/12 size) ISI approved	43	
	11.	Stethoscope (ISI approved)	86	
	12.	Thermometer1 Digital	215	
	13.	Torch (Medium size) Non LED bulb	172	
	14.	Weighing Machine – Adult Non-digital	43	
	15.	Weighing Machine – Paed Non-digital	43	
	16.	Hot Water Bag	43	
	17.	Ice pack	43	
	18.	Needle Holder (6 inch size)	86	
	19.	Alies forceps (4 inch size)	86	
	20.	Mosquito Forcep (4 inch size)	43	
	21.	Tongue Depressor (stainless steel)	86	
	22.	Spong Holder (8 inch size)	86	
	23.	Universal Dental Extractor	86	
	24.	Bed Pan (Plastic)	43	
	25.	Urinal Pan (Plastic)	86	

26.	Instrument Sterilizer (Medium) (12'X6'X4')	43
27.	Suction Machine electrical	43
Name of Non-Medical (electronic items)		
1.	LCD TV 32"	Full HD
2.	Refrigerator 100 ltr.	

The schedule for issue of blank tender forms and details against requisition, due date of submission of completed tender form in the Tender Box kept for that purpose in the office of the undersigned and opening of the same, shall be detailed below:

Issue of Blank Forms	Cost of tender Document	Last Date and Time of submission of completed tender document in the tender box	Date and time of opening of tender
From 15.12.2011 to 02.01.2012 on all days (except Saturday, Sunday and Holidays) from 10.00 a.m. to 3.00 p.m.	Rs. 250.00 (Rupees two hundred fifty Only) to be paid by Demand Draft & drawn in favour of E.S.I. Fund A/C No. 1, ESIC , Regional Office, Odisha	02.01.2012 (Monday), Up to 2.00 p.m.	02.01.2012 (Monday), At 2.30 p.m.

The details of specification of each equipment / Article, General and Special Terms and conditions, and other particulars are mentioned in the tender form, which may be obtained from the office of the State Medical Commissioner, , ESI Corporation, Plot No.HIG-3, Gangadharmeher Nagar, Bhubaneswar-13, and also from the website www.esic.nic.in, & www.esicorissa.nic.in

-Sd-
State Medical Commissioner

The estimated cost of the articles is Rs.1.50 lacs approximately, per Kit.

TENDER DOCUMENT

Employees State Insurance Corporation : Office of the State Medical Commissioner, Plot No.IG-3, Gangadharmeher Nagar : Bhubaneswar-13.

F.No.44-U-16/18/2/2011/DJ Kit (Med)

TENDER FORM FOR MEDICAL & NON-MEDICAL EQUIPMENTS

Under Two Bid system

Sealed quotation are invited for procurement of Medical and Non Medical items as per list **Annexure-I**. Tender complete in all respect, must be deposited in the tender box kept in the Office of the State Medical Commissioner, ESI Corporation, Plot No.HIG-3, Gangadharmeher Nagar, Bhubaneswar-13 on or before **02.01.2012 upto 2.00 P.M.** The tenders will be opened on the same day in the chamber of State Medical commissioner at 2.30 P.M. in the presence of tenders or their representatives who may like to present on that day. In case **02.01.2012** is declared as holiday, tenders shall be received and opened on next working day as per the above mentioned schedule. Tender(s) should be submitted in sealed envelope addressed to the State Medical Commissioner, ESI Corporation, Plot No.HIG-3, Gangadharmeher Nagar, Bhubaneswar-13, the envelope should be super scribed as "Tender for Dispensary Equipment Medical/Non-Medical due on **02.01.2012**, SMC, Odisha".

Tenderers are to submit two bids viz. Techno-commercial Bid and Price Bid separately super scribing as "Techno-commercial Bid" for Dispensary Equipments Medical/Non-Medical, on first envelop and "Price Bid" for Dispensary Equipments Medical / Non-Medical, on the second envelope. Both the envelopes should have name of the Company quoting tender. Each and every page of the quotation should be separately numbered and duly signed. Both the envelopes are again to be sealed and put in a single envelop super scribing "Dispensary Equipment Medical / Non-Medical" and name of the company last date of submission of ternder (as described in first para above) addressed to the "State Medical Commissioner, ESI Corporation, Plot No.HIG-3, Gangadharmeher Nagar, Bhubaneswar-13".

The Tender Documents comprising of List of items as Annexure-I, General Terms & Conditions of contract (Annexure-II, Tender application Annexure-III, Declaration /undertaking (to be submitted in non-judicial stamp paper of Rs.50/-), as Annexure-IV, list of ESI dispensaries with address, where the articles/items are to be supplied, as Annexure-V and proforma of compliance, as Annexure-VI.

The Tender documents may be obtained from the office of the State Medical Commissioner, , ESI Corporation, Plot No.HIG-3, Gangadharmeher Nagar, Bhubaneswar-13, and also from the website www.esic.nic.in, & www.esicorissa.nic.in.

The contents of Techno Commercial Bid should include following items :-

1. Covering letter indicating list of enclosure
2. EMD in accordance with instruction above.
3. Name and detailed specification of quoted equipment with price **blanked**.
4. Warranty offered as per company's terms & conditions (Minimum for one year).
5. Rates of AMC and CMC minimum for 5 years after expiry of warranty.
6. Statement of deviation parameter wise from tendered Commercial condition specification, if any.
7. Copy of income tax clearance certificate, latest PAN/TAN/VAT and **ECS** details.
8. Statement of deviation parameter wise from tendered conditions, if any.
9. Authority letter from manufacturer / authorized distributors / stockiest, if applicable.
10. Users list.
11. Name and address of nearest authorized service centre.
12. Catalogue of the equipments showing the make/model number and specifications along with sample of instrument.
13. Declaration/undertaking on stamp papers as per proforma enclosed (**Annexure-IV**).

The contents of the Price Bid should include following items :-

1. The information given at Techno-commercial bid should be reproduced in price bid with prices indicated.
2. Rates should preferably be typed in words as well as figures, free from erasing, cutting and over writing.
3. Price quoted should match with items quoted in technical bid.
4. Each and every pages of the quotation be separately numbered and duly signed.
5. Only Techno-commercial bid (unpriced bid) will be opened first and shall be referred for the technical evaluation. The price bid of only those tenderers whose technical bid and **samples** are found acceptable by the competent authority will be opened for further action.

In case the price quoted can not matched with items/quoted in technical bid the bid shall be liable to be rejected.

Rates and ST/VAT and other statutory levies/freight/insurance and other factors price should be calculated on Lumsum basis thereafter. In case of only lumsum price is quoted by the firm, the price will be treated as all inclusive prices.

The price should include the delivery charges to the concerned Dispensary list of which are enclosed as **Annexure-V**. No other charges if quoted in addition will be payable. Lumpsum price quoted in price bid will only be payable by the Corporation. The rates quoted in ambiguous terms such as "freight on actual basis" or "Taxes as applicable extra on actual basis" or "packing forwarding extra" will cause the bid liable for rejection.

The price should be quoted in INR.

ANNEXURE-I

LIST OF MEDICAL & NON-MEDICAL ITEMS

Sl. No.	Name of the Medical equipment & specification	Quantity
01.	B.P. Apparatus Aneroid (ISI approved)	43
02.	B.P. apparatus Digital (ISI approved)	43
03.	Foldable Stretcher (Standard size 6 feet)	43
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06.	IUCD Kit (Anterior & Posterior Vaginal Wall retractor, Uterine sound and volsellum)	09
07.	Nebulizer	43
08.	Needle Destroyer	43
09.	Otoscope	86
10.	Portable autoclave Stainless steel (12/12 size) ISI approved	43
11.	Stethoscope (ISI approved)	86
12.	Thermometer1 Digital	215
13.	Torch (Medium size) Non LED bulb	172
14.	Weighing Machine – Adult Non-digital	43
15.	Weighing Machine – Paed Non-digital	43
16.	Hot Water Bag	43
17.	Ice pack	43
18.	Needle Holder (6 inch size)	86
19.	Alies forceps (4 inch size)	86
20.	Mosquito Forcep (4 inch size)	43
21.	Tongue Depressor (stainless steel)	86
22.	Spong Holder (8 inch size)	86
23.	Universal Dental Extractor	86
24.	Bed Pan (Plastic)	43
25.	Urinal Pan (Plastic)	86
26.	Instrument Sterilizer (Medium) (12'X6'X4')	43
27.	Suction Machine electrical	43
Name of Non-Medical (electronic items)		
1.	LCD TV 32"	Full HD
2.	Refrigerator 100 ltr.	

ANNEXURE-II

TERMS AND CONDITIONS GOVERNING CONTRACT

1. The tenderer must enclose a draft/balance cheque of 2% of bid value as earnest money pledged in favour of ESIC Account No.1.
2. Tenderer without EMD will be summarily be rejected.
3. Tenderer will have to demonstrate the quoted items to technical evaluation committee on the stipulated day when asked for only one change for demo will be given. The tender to offer will be liable to be cancelled on non compliance of this claims.
4. EMD will be released after finalization of the tender to unsuccessful bidder(s).
5. Successful bidder has to deposit 10% of the total cost of equipments as a performance security with State Medical Commissioner in the form of Demand Draft/Banker Cheque/Bank Guarantee.
6. EMD can be adjusted against performance SD. The SD will be released on satisfactory performance of the equipment after expiry of warranty.
7. Tenderer must provide the telephone and fax No. with tender for all correspondence.
8. The equipments should be guaranteed/warranted for minimum period for one year from the date of supply.
9. Delivery schedule : within 4 weeks after placement of order.
10. Firms should undertake to enter the annual maintenance contract (AMC/CMC) for equipments for a minimum period of 5 years after completion of warranty period and accordingly quote the rates of AMC for five years.
11. Payment will be made within 15 days after complete supply, installation and inspection as the case may be. Photocopy of latest Income Tax clearance / PAN No. should be enclosed with the completed tender.
12. State Medical Commissioner, ESI Corporation has right to accept or reject any or all the tenders without assigning any reason thereof.
13. If Tenderer is not a manufacturer then the firm has to submit valid & latest manufacturer, authorization certificate.
14. Installation to be done by the supplier.
15. Place of delivery :- Individual Dispensary as per list enclosed.
16. The tenderer is required to submit an undertaking as per the proforma enclosed on non judicial stamp paper of Rs.50/-.
17. Price of tender form for Rs.250/- to be submitted by demand draft/crossed postal order pledged in favour of ESIC A/C No.1.

ANNEXURE - III
TENDER APPLICATION/DECLARATION FORM

1	Name of the firm:-	
2	a	Full Postal Address:-
	b	Cell Phone No.
	c	Telephone No:-
	d	Fax No.
	e	E-mail address:
3	Date of Establishment of Firm:-	
4		If your Firm Registered under:-
	a	The Indian Factories Act:-
	b	Any other Act, if not, who are the owners (Please give full address):-
5	Name and Address of your Bankers stating the name in which the Account stands:-	
6	Whether insured against fire, theft, burglary etc. If so, please state the amount and name of company with policy no:-	
7	Total number of Employees:-	
8	Are you in the list of approved contractors of any other organisations / institutions, if any give details (Append extra page if necessary):-	
9	Give details of any Government contracts executed during the last twelve months (Append extra page if necessary):-	
10	Any other information which you consider necessary to furnish:	

UNDERTAKING:

- I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
- The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/ hospital in India.
- The earnest money of Rs. _____ to be deposited by me has been enclosed herewith vide Demand Draft no. _____, Dt. _____, drawn on bank _____, Branch _____.
- I hereby undertake to supply the items as per directions given in the tender document / supply order within stipulated period.
- I/We give the rights to Medical superintendent to forfeit the earnest money deposited by me/us if any delay occur on my/agent's part or failed to supply the article within the appointed time or the items of desired quality.
- There is no vigilance/CBI case or court case pending against the firm.

Date:-

Signature of the tenderer:-

Place:-

Full Name:-

Designation:-

(Office seal of the tenderer)

ANNEXURE –IV

Undertaking (to be submitted in Non judicial stamp paper of Rs.50/-)

1. I(Name of the authorized signatory) the undersigned hereby declare and affirm that I have gone through the terms and conditions governing the tender and undertake to comply with all the terms and conditions.
2. That the rates quoted by me are valid and binding upon me for the entire period of contract.
3. The rates quoted are not the higher than quoted for any other Govt. Institution / hospital in India.
4. That the earnest money of Rs. deposited by me vide Banker Cheque / Demand Draft No. Dt. drawn on (name of the Bank) is attached herewith.
5. That I/We authorize State Medical Commissioner to forfeit the earnest money deposited by me/us if any delay or failure to supply the article within stipulated time and the items of desired / quoted quality.
6. That I will be in the position to provide annual Maintenance contract / Comprehensive Maintenance contract (AMC/CMC), SPARE PARTS, ACCESSORIES ATTACHED AND ITS CONSUMABLES FOR 6 YEARS FROM THE DATE OF SATISFACTORY INSTALLATION / SUPPLY OF THE EQUIPMENTS.
7. That there is no vigilance/CBI case or court case pending against the firm, debarring my firm to supply of items quoted.
8. That I hereby undertake to supply the items as per directions given in the supply order within stipulated period.
9. That I undertake to maintain the equipment to the satisfaction of user during the period of warranty and quarantee.
10. I have been informed that the State Medical Commissioner has the right to accept or reject any or all the tenders without assigning any reason thereof.

Signature and address of the tender

ANNEXURE – V

LIST OF ESI DISPENSARIES IN ODISSA

<i>Sl. No.</i>	<i>Name & Address of ESI Hospital/Dispensary</i>	<i>Name of In-charge</i>	<i>Mobile No.</i>	<i>Office Phone No.</i>
1	CHODWAR ESI Dispensary, AT/PO: CHARBATIA (CHODWAR) DISTT. – CUTTACK	Dr. Amin Ch. Nayak	9438417167	0671-2494340/41
2	KANSBAHAL ESI Dispensary, AT/PO: Kansbahal, Distt.- Sundergarh	Dr. J. N. Soren	9853856414 9778119129	6624-280233
3	JAYKAYPUR ESI Dispensary, AT/PO: Jaykaypur, Distt.- Rayagada	Dr. Niranjana Pradhan	9777970738	06856-233765
4	CHANDRASEKHAPUR (BBSR) ESI Dispensary, AT: Near May Fair Lagoon, Chandra Shekhar Pur, Bhubaneswar.	Dr. Kamayani Pradhan	9938131161	0674-2360319
5	ANGUL ESI Dispensary, Nalco Nagar, Distt- Angul	Dr. K. K. Pradhan	9561529495	06764-223251
6	BALGOPALPUR ESI Dispensary, At/Po- Remuna, Distt. - Balasore	Dr. Subrat Kumar Das	9338322685	-
7	BARDOL ESI Dispensary, At/Po- Bardol, Distt. - Bargarh	Dr. S. C. Debata	9437346493	06646-246849
8	BALASORE (ITI SQUARE) ESI Dispensary, Po- O. T. Road, Distt. - Balasore	Dr. A.K. Nayak	9437533700	06782-256086
9	BALASORE (KURUDA CHHAK) ESI Dispensary, At/Po- Kuruda Chhak, Distt.- Balasore	Dr. Trilochan Dixit	9437667462	06782-262758
10	BHADRAK ESI Dispensary, At/Po- Randia Hat, Distt.- Bhadrak	Dr. S. Rakhit	9437556610	06784-24210
11	BOLANGIR ESI Dispensary, At/Po- Sudapada, Distt.- Bolangir	Dr. G. L. Tibrewal	9437192204	06652-230003

12	CHANDIKHOL ESI Dispensary, At/Po- Sanguda (Chandkhol), Jajpur	Dr. R. P. Mohapatro	9337837471	06725-220246
13	RAJABAGICHA ESI Dispensary, At/Po- Jhanjirimangala, Distt.- Cuttack	Dr. B. Bhanja	9861225859	0671-2422993
14	KALYANI NAGAR (KHAPURIA) ESI Dispensary, At/Po- Kalyani Nagar, Distt.- Cuttack, Pin- 753013	Dr. Sailabala Satapathy	9861350442	0671-2340731
15	JAGATPUR (CUTTACK) ESI Dispensary, At/Po- Nimpur (Jagatpur), Distt.- Cuttack	Dr. C. R. Bhuyan	9438591287	0671-2490035
16	TPM AREA (CHOUDWAR) ESI Dispensary, At- TPM Area, Po- Daulatabad, Distt.- Cuttack	Dr. Purnendu Panda	-	95671-2494351 06722-222299
17	GOVIND PUR ESI Dispensary, At/Po- Govindpur, Distt.- Dhenkanal	Dr. Satyasis Kabi	9438640528	06762-243603
18	ASHKA ESI Dispensary, At/Po- Ashka, Near Spinning Mill, Distt.- Ganjam	Dr. A. Padhi	9437204387	-
19	GANJAM ESI Dispensary, At/Po- Ganjam, Distt.- Ganjam	Dr. Anjali Padhi	9437204387	06811-254344
20	DUBURI ESI Dispensary, At- Pankapal Bangala, Po- Pankapal Sasan, Distt.- Jajpur	Dr. Somanath Sethy	9861885509 9437666667	-
21	JAJPUR ROAD ESI Dispensary, At/Po- Ferro- chrome Project, Distt.- Jajpur	Dr. Motilal Gauda	9438538809	06726-220382
22	PARADEEP ESI Dispensary, At/Po- Atharabanki, Distt.- Jagatsinghpur	Dr. K. C. Pattnaik	9338232604	956722-222299
23	BERHAMPUR ESI Dispensary, At- Saerada Bhawan, Co-operative Colony, Kamapally, Distt.- Ganjam	Dr. Bindu Basini Routray	9861096424	0680-2283520
24	BARBIL	Dr. Pravat Kumar	9437091383	06767-275323

	ESI Dispensary, At/Po- Matakambada, Distt.- Keonjhar	Behera		
25	BRAHMANIPAL ESI Dispensary, At/Po- Brahmanipal, Distt.- Keonjhar	Dr.Surendra Naik	9437156547	06726-243339
26	KHURDA ESI Dispensary, At/P.O. : P.N. College, Dist:Khurda	Dr.Kamayani Pradhan	9938131161	
27	JEYPORE ESI Dispensary, At : Nuasahi, P.O. ; Jeypore, Dists : Koraput	Dr.Manoranjan Behera	9437236903	
28	BARIPADA ESI Dispensary, At : Palbani (In front of Labour Office), P.O. : Baripada, Dist : Mayurbhanj.	Dr.D.K. Kar	9437781806	
29	ROURKELA (CISF COLONY) ESI Dispensary At : CISF Colony, P.O. : Bisra Chack, Rourkela	Dr. A.K. Nayak	9937649915	0661-2523068
30	ROURKELA (FCI COLONY) ESI Dispensary At/P.O. : Uperbalijodi Rourkela - 16, Sundergarh	Dr. Anup Minz	9437392977	0661-2560087
31	HIRAKUD ESI Dispensary At/P.O. : Hirakud, Sambalpur	Dr.D.N. Bhoi	9437424309	0663-2481277
32	BHUBANESWAR (Saheed Nagar) ESI Dispensary Saheed Nagar, Bhubaneswar	Dr.Sabitarani Paramanik	9437336290	956742544647
33	DHENKANAL ESI Dispensary, At : IFIBEL, P.O. : Station Road, Dist : Dhenkanal	Dr. Sarat Kumar Singh	9437331956	06762-228356
34	KALUNGA ESI Dispensary At/P.O. : Kalunga, Sundergarh	Dr.M.K. Pati	9437152200	0661-2660620
35	KUARMUNDA	Dr. Susila Lugun	9437115479	

36	ESI Dispensary At/P.O. : Block Road, Kuarnmunda, Sundergarh ROURKELA-4 ESI Dispensary At/P.O. : Industrial Estate, Rourkela-4, Sundergarh	Dr. Ranjita Mohanty	9861091275	95661-2400482
37	RAJGANGPUR ESI Dispensary At/P.O. : Rajgangpur, Sundergarh	Dr. J. J. Pati	9437244173	956624-220450
38	SAMBALPUR ESI Dispensary At : Ninsir Road, LIC Colony, Near Singhpalli Chowk, Via : Ainthapalli, P.O. : Sukama, Dist : Sambalpur	Dr. Rekashree Sharma	9438385544	95663-2540046
39	ROURKELA (IDL CHEMICAL) ESI Dispensary Sunaparat, At/P.O. : IDL Chemical, Rourkela, Sundergarh	Dr. B.P. Dei	9937800420	
40	JHARSUGUDA ESI Dispensary At/P.O. : Jharsuguda, Jharsuguda	Dr. Sailen Ku. Panda	9437121301	06645-270008
41	MERAMUNDALI ESI Dispensary At /P.O. : Meramundali, Near BSNL Exchange, Dist : Dhenkanal	Dr. K. Tandia	9861251747	--
42	LAPANGA ESI Dispensary At: Lapanga (Badmal), Po- Badmal, Distt. - Jharsuguda	Dr. Ramanuja Panda	9437209370	-
43	DAMANJODI ESI Dispensary At /P.O. : Damanjodi, Distt. - Koraput	Dr. R. K. Ekka	9938212852	--

STATE MEDICAL COMMISSIONER

ANNEXURE-VI

PROFORMA OF COMPLIANCE

Sl. No.	Particulars	Compliance	Remarks
1.	EMD (Value, Bank, Data etc.)		
2.	Name & Specification of equipments		
3.	Covering letter indicating the list of enclosures		
4.	Warranty offered _____ years / minimum for one year for instruments		
5.	Rates of AMC minimum of 5 years after expiry of warranty for equipments		
6.	Copy of Income Tax clearance certificate, latest PAN/TAN and Bank details (enclosed)		
7.	Statement of deviation parameter wise from tendered conditions if any.		
8.	Copy of tender license / CST/VAT certificate		
9.	Authorisation letter from manufacturers/authorized distributor stockiest, if applicable		
10.	Users list		
11.	Name and address of nearest service centre		
12.	Catalogue of the equipments showing the make / model No. and specifications.		
13.	Declaration/undertaking on stamp paper as per proforma enclosed		
14.	For the consumables etc. price must be coated with packing and life of consumables.		
15.	Number of installations in local area		
16.	Installation to be done by the supplier		
17.	Tender offer is facially numbered and signed on each page of the tender		
18.	Validity of the offer (in days/month)		