

To
The Director General
(Construction Branch)
E.S.I Corporation
Panachdeep Bhawan
Kotla Road, New Delhi

Sub:-Regarding Download of Document of Tender Notice

Sir,
Kindly enter Tender Notice on Website .
The document enclosed herewith.



REGIONAL OFFICE, BIHAR
EMPLOYEES' STATE INSURANCE CORPORATION
 (An ISO 9001:2008 Certified Office)
 "Panchdeep Bhawan", J.L. Nehru Marg, Patna-1
 Telephone No.: 0612-2633245
 Website- www.esic.nic.in, E-mail: rd-bihar@esic.nic.in



Date : 05.01.2012

No.: 42-P/Genl.-1(155)/90/Lift

TENDER NOTICE

Sealed Tender is invited from experienced & reputed firms / agencies having at least three years experience in "Repairs of Otis make Lift" or other Lifts of reputed companies

Value of work	Rs. 2,10,138/-
Cost of tender paper	Rs. 250/-
Earnest money deposit	Rs. 4500/-
Period of issue of tender	09.01.2012 to 25.01.2012
Last date of receiving tender	27.01.2012 up to 3.00 p.m
Date of opening tender	27.01.2012 at 3.30 p.m
Time of completion of work	One month

The Tender documents can be obtained from Regional Office, Panchdeep Bhawan, J.L. Nehru Marg, Patna-1 on all working days only. 10% value of work shall be retained as performance guarantee for one year.

The cost of Tender schedule/EMD as mentioned above should be in the form of D.D./Banker's Cheque drawn in favour of ESIC payable on any bank at Patna. Tender document may be downloaded from website also.

Regional Director

Size- 10x8

INSTRUCTION TO THE TENDERERS

1. Sealed offers in prescribed forms are invited for Repair of one lift of OTIS make
2. The lift can be seen on any working day during office hours by contacting Caretaker/General Branch.
3. Tender form should be complete in all respect. Incomplete tenders or tenders without EMD shall be treated as invalid.
4. Last date of submission of tender is 27.01.12 upto 15:00 Hrs.
5. Date and time of opening of tender is 27.01.12 at 15:30 Hrs.
6. Each and every page of the tender documents should bear the stamp and signature of the authorized representative. Format I enclosed shall be filled without exception. The tenderer shall also enclose proof of VAT/works Contract Tax/Registration where applicable.
7. The rates for each and every item shall be quoted in Figure and words. In case of any discrepancy in rates, the rates written in words shall prevail.
8. The envelop containing tender document shall be sealed and bear the name of work and the name and address of the tenderer.
9. The amount of earnest money deposit (EMD) shall be Rs.4500/- (Four thousand five hundred only) in the form of DD/Pay Order, drawn in favour of ESIC payable at Patna.
10. Duly filled tender, documents shall be deposited by hand delivery/dispatch by post in the office of ESIC at the following address.

To,

The Regional Director
E.S.I Corporation,
Panchdeep Bhawan,
J.L. Nehru Marg,
Patna-800001.

11. Conditional tender are liable to be rejected.
12. The tender for the work shall remain open for acceptance for a period of sixty days (60) from the date of opening of tender.
13. These instructions shall form a part of the contract document.
14. The EMD of unsuccessful tenderer shall be refunded after the award of work to the successful tenderer.
15. Rates quoted shall be firm and fixed and are inclusive of cost of manpower material, machinery, tools and plant etc. all taxes (Service tax).
16. The tenderer should have minimum three years experience in the work of similar nature (document in support to be enclosed).
17. Ten percent of value of work shall be retained for one year from completion of work as for performance guaranty.
18. The Competent Authority of ESIC, reserves the right to accept to reject any tender or all tenders without assigning any reason.
19. Delay/Late tenders for whatever be the reason will summarily be rejected.

FORMAT-I

BRIEF DESCRIPTION OF THE FIRM

(with an outline of the experience of the firm for similar works during last three years)

1. Name of the firm
2. Year of registration
3. Type of firm (Individual/Proprietary/Limited Company or any other)
4. In house facilities available in following fields.

EXPERIENCE OF COMPANY

(Experience of relevant and similar work of Repair of lift completed during last three years preceding March, 2011 and on going works)

1	Project title & location	
2	Name of the Client and Address	
3	Describe area of Participation (Specific Work done/Services rendered by the applicant)	
4	Period of Work Done/Services rendered for the project.	
5	Total cost of work/AMC cost	
6	Date of start of the work and the present status	
7	Any other details 1). Registration no: 2). Service Tax/License/Office address (local) 3). Registered office address/Name of contact person with designation & phone no. 4). Bank particulars like:- Name of Bank/ Name of branch /IFS code No/MICR No/ Account No on which payment will be made.	

NOTE:-

Supporting documents like certificates from the client in support of each of the above projects to be furnished.