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HEADQUARTERS' OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
(ISO 9001-2000 Certified)

PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI-110002

No. V-13/12/3/22001-Ceiling-Med.

July 18, 2008

To

The Secretaries
Dealing with ESI Scheme
All State Govs.

Sub: Provision of separate budget of Rs.20/- per IP family unit per annum for health promotion and prevention services under ESI Medical Scheme.

Sir/Madam,

Kindly refer to this Office letter of even no. dt. 31.3.08 on the subject noted above. In this regard, some of the State Govt. have intimated the instructions regarding release of amount of Rs.20/- per IP family unit per annum and the procedure given in the circular for utilization of the amount is not clear and they are having difficulty in utilization of these funds.

In view of the above the procedure for release of the amount to the State Govt. is clarified as under:-

1. The amount of Rs.20/- per IP family per annum will be placed with the SSMCs / SMCs Office.
2. The payment will be made to the State Govt. on the basis of sanctions issued.
3. State Govt. can also ask for advances from this account.
4. Final Adjustment will be made on receipt of Audited Expenditure Statement.
5. If State Govt. does not give the audited expenditure statement. The total amount will be deducted from " on account payment" due to the State Govt.

This issues with the approval of Director General.

Yours faithfully,

(DR. S.K. JAIN)

DY. MEDICAL COMMISSIONER

Copy to:-

1. All Directors / AMOs of ESI Scheme.
2. All SSMCs/SMCs/MS of ESIC hospitals.
3. All Regional Directors / Joint Directors / A/cs Officers of the regions.
4. PS to DG/FC/IC/MC
5. Jt. Director (Fin.) / A/cs branch V / A/cs Branch II, Hqrs. Office.
6. All Branches of Hqrs. Office / Guard file
7. Rajbhasha Vibhag for translation.
8. Dealing Assistant on A/c payment seat Medical branch