



कर्मचारी राज्य बीमा निगम
EMPLOYEES' STATE INSURANCE CORPORATION
आदर्श अस्पताल, बापूनगर, अहमदाबाद-380024
MODEL HOSPITAL BAPUNAGAR, AHMEDABAD-380024
श्रम एवं रोजगार मंत्रालय, भारत सरकार/Ministry of Labour & Employment, Govt. of India
आइ.एस.ओ.9001:2008 प्रमाणित/ISO 9001:2008 CERTIFIED
दूरभाष/Tele: 079-22742681, 22773702 फैक्स/Fax: 079-2741866
ईमेल/Email: ms-bapunagar.gj@esic.in, esic_mhb_05@yahoo.com

No. 37/ESIC/MHB/Gen/47/2006

Date: 11-9-2017

E-TENDER FOR SUPPLY OF FOOD ITEMS FOR KITCHEN

1. NAME OF TENDER

ESIC Model Hospital, Bapunagar, Ahmedabad invites sealed tenders under single bid system from reputed Agencies for supply of food items shown in Annexure-C (Cereals/Grains, Pulses and legumes), Annexure-D (Spices, Condiments, Oil and Ghee), Annexure-E (Vegetables and fruits) and Annexure-F (Milk, Bread, Butter, Paneer and Eggs) for kitchen department for one year under single bid system.

2. SCOPE OF WORK

Supply of the food items shown in Annexure-C (Cereals/Grains, Pulses and legumes), Annexure-D (Spices, Condiments, Oil and Ghee), Annexure-E (Vegetables and fruits) and Annexure-F (Milk, Bread, Butter, Paneer and Eggs) for kitchen department.

3. E-TENDER FEE, ESTIMATED VALUE OF CONTRACT, EARNEST MONEY AND SECURITY DEPOSIT FOR THE CONTRACT

Sr. No.	Particular Of Supply	Contract Value For One Year	Earnest Money Deposit (EMD)/Bid Security	Security Deposit(SD)/ Performance Security
1	Cereals/Grains, Pulses and legumes	700000	14000	Rs.35000 or 5% of contract value whichever is higher
2	Spices, Condiments, Oil and Ghee	430000	8600	Rs. 21500 or 5% of contract value whichever is higher

3	Vegetables and fruits	750000	15000	Rs. 37500 or 5% of contract value whichever is higher
4	Milk, Bread, Butter, Paneer and Eggs	1500000	30000	Rs. 75000 or 5% of contract value whichever is higher

- A. The interested bidders should submit the tender online only at e-procurement portal <https://esictenders.eproc.in> from 12-09-2017 to 06-10-2017 Upto 1.00 P.M. In addition to e-tender which has to be filed online, the bidders are also required to submit hard copies of Tender documents duly completed alongwith Earnest Money Deposit (EMD) and supported by requisite documents and the forms, as mentioned in the tender documents. For all practical purposes, the e-tender shall be considered for evaluation and the physical documents would also be scrutinized. Any corrigendum and notification to this tender will be notified through the websites <https://esictenders.eproc.in> & www.esic.nic.in (Link-TENDERS)
- B. The actual contract value may vary as per requirement. The details of the item to be supplied are furnished in the Annexure – C, D, E and F with specifications. Approximate requirement which is required for next one year is based on the present occupancy of beds. It may increase/decrease. However, it should be clearly noted that the Model Hospital Bapunagar shall place the order only as per the actual requirements from time to time which may vary from the quantity mentioned in the tender and the supplier cannot raise any objection in this regard.
- C. EMD (Bid Security) as above mentioned shall be accepted in the form of Demand Draft/Bankers' Cheque from any Scheduled bank drawn in favour of **ESI Fund Account No. 1** payable at **Ahmedabad**.
- D. EMD (Bid Security) and Bids shall remain valid for a period of 180 days from the date of opening of tender.
- E. Separate Demand Draft / Bank cheque shall be required in respect of different Segment/s of the tender, as all the segments are independent and separate scrutiny will be done.
- F. Tender received without EMD (Bid Security) shall be summarily rejected at the tender opening stage itself.
- G. The EMD (Bid Security) shall be refunded to the unsuccessful Tenderers after finalization of the contract. It shall be refunded to the successful tenderer on receipt of Security Deposit (SD). No interest shall be payable on the EMD/SD.
- H. Under any circumstances, no bidder shall be allowed to withdraw his/her bid during bid validity period i.e. 180 days. Failure on the part of tenderer to honour his/her bid will result forfeiture of EMD (Bid Security).

- I. In case of successful bidder, failure on his/her part to deposit the performance security (SD) within the stipulated time will result forfeiture of EMD (Bid Security).
- J. In case of breach of any terms and condition under this contract, the Security Deposit (SD) shall be forfeited by Medical Superintendent besides annulment of the Contract.

Important Instructions for Bidders

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the ETenders.

Bidder should get Registered at <https://esictenders.eproc.in>.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in the form of Demand Draft from any scheduled bank in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi (or in any other form as acceptable by C1 India Pvt. Ltd.) for participating in the Tender.

Along with the Demand Draft, Bidder needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, User ID and Payment towards ESIC Bid Processing Fees (Mention the Tender ID and Tender Title).

The payment should reach at the below mentioned address, at least one day before the due date and time of Bid Submission:

Kind Attn: Mr. Mohit Chauhan
C1 India Pvt. Ltd.
301, Gulf Petro Chem Building, 1st Floor,
Udyog Vihar, Phase – 2,
Gurgaon, Haryana – 122015

Note: Bid Processing Fee will be Approved only after the receipt of payment.

Medical Superintendent

4. CONTRACT VALIDITY

The contract shall be valid for a period of 1 year from the date of award of the contract and may be extended further for a period of one year on mutual consent on same rates, terms and conditions subject to satisfactory performance.

5. ELIGIBILITY CRITERIA FOR TENDERER

A. The firm/tenderer should be in existence for a period of two years as on 31.03.2017.

B. The average minimum turnover of the firm should be as under during last two years:

- i. **7 Lakhs** in case the tenderer submits bid for Annexure C (Cereals/Grains, Pulses and Legumes) only,
- ii. **4.30 Lakhs** in case the tenderer submits bid for Annexure D (Spices, Condiments, Oil and Ghee) only,
- iii. **7.5 Lakhs** in case the tenderer submits bid for Annexure E (Vegetables and fruits) only,
- iv. **15 Lakhs** in case the tenderer submits bid for Annexure F (Milk, Bread, Butter, Paneer and Eggs).

Note: In case the tenderer submits bid for multiple annexure/sections, the average minimum turnover should be total of respective annexure/sections as per above details.

C. The bidder/firm should be free from any kind of legal encumbrance. There should neither be any pending Vigilance Case/CBI Case/Court Case against the firm/owner nor the firm/owner should have been convicted under any Vigilance Case/ CBI Case / Court Case.

D. The bidder/firm should not be blacklisted by the Govt. / PSUs or any other government Agency or Private institution. Undertaking to this effect shall be enclosed in Annexure –B.

E. The bidder/firm should have valid registration as per the statutory requirement under relevant law.

F. The bidder/firm must have PAN/TAN and Bank Account with any Nationalized Banks/ Scheduled commercial Banks.

6. GENERAL TERM AND CONDITION

a) Once the bidder/firm has submitted the tender, it will be presumed that tenderer **has read, understood and accepted** all the terms and conditions stated in the tender document and agrees to comply with the same.

b) The bidder/firm shall be liable to comply with all the statutory requirements/ norms issued by the Govt. from time to time.

c) If the successful bidder/firm fails to fulfill his obligations under this Tender i.e., non-adherence to terms and conditions contained in this Tender, the ESIC MHB after due notice to the Supplier/Agency, may blacklist the Supplier/Agency. In such an event, the Contract shall stand

terminated and the EMD & Performance Security (SD) of such firm shall be forfeited.

- d) Medical Superintendent reserves the right to terminate the contract at any time after giving one month's notice. For any dispute regarding quality/service and rates, the decision of the Medical Superintendent shall be final and binding on the Contractor.
- e) All disputes relating to this tender can be legally resolved through courts in Ahmedabad only.
- f) **Rates must be quoted for branded items only in respect of the items shown in the Annexure C, Annexure D and Annexure F except the items for which brand is already decided. It is made clear that supply of loose items will not be accepted. Supplied items should be sealed pack of good quality having name of brand and the name of item clearly. All the items supplied by the vendor should be certified by Food Safety and Standard Authority of India (FSSAI) or other Govt. Organization or Agency as the care may be.**
- g) Quoted rates shall be inclusive of all charges/taxes/levies/transportation charges/insurance etc. No extra charges shall be paid under any circumstances apart from the quoted rates.
- h) The rates quoted by the selected firm and approved by this office shall remain valid throughout the period of contract and requests to increase the rates for any item(s) during the currency of the contract shall not be considered. Rates shall remain firm during currency of contract.
- i) Filled tender must reach this office not later than the time and date notified in the tender form stated in the schedule of tender. In the event of tender received after scheduled date and time, the tender will be rejected summarily.
- j) Each page of the Tender and all its annexure should be signed and stamped by authorized representative of Tenderer in token of acceptance of the terms and conditions laid under the Tender Document. No page should be removed /detached from the tender document.
- k) All entries in the Tender form should be legible and filled clearly. Any overwriting or cutting which is unavoidable should be signed by the authorized signatory.
- l) Tender incomplete in any form will be rejected outrightly.
- m) Conditional Tenders will also be rejected outrightly.
- n) Tenders not received in the prescribed format shall also be liable to be rejected and no correspondence in this regard will be entertained. Telegraphic/Telex/Fax/email/Letter Quotations will not be accepted and ignored straightaway.
- o) Canvassing in any form by the tenderer or his representative with any of the officials of ESIC Model Hospital shall render the tender liable to be rejected.
- p) The tender or contract both are non-transferrable in fully or partially to any third party or parties.

7. SPECIAL TERM AND CONDITION RELATED WITH CONTRACT

- a. The Medical Superintendent, **ESIC Model Hospital Bapunagar Ahmedabad** reserves the right to withdraw/relax any of the terms and conditions mentioned in this tender document.
- b. Supplied items should be of branded items of good quality only. Only sealed items having names of brand and name of content/item will be accepted. Loose packing/supply will not be accepted.**
- c. It will be the responsibility of the supplier to ensure that items supplied are of the good and standard quality and free from all defects. The acceptance of items will be given only when the items are found as per ordered quantity and upto the satisfaction of inspecting officer as well as incharge of kitchen department. The decision of the Medical Superintendent, ESIC Model Hospital Bapunagar, Ahmedabad shall be final as to the quality of the items and shall be binding upon the supplier. Supply which is found of lower quality and without any brand will be rejected outrightly and it shall be replaced immediately at the risk and cost of the supplier.**
- d. At the any point of time, if the supplied items are found not upto the mark at the time of use or any complaint is received from user department, the whole supply will be liable for rejection and it shall be replaced immediately at the risk and cost of the supplier.**
- e. Supplier should provide the Amul brand of Milk only. In case of supply of other branded Milk, commission on supply of other Brand milk will not be paid to the vendor and contract is liable for termination in case of continual supply of other brand milk.**
- f. The Medical Superintendent, ESIC Model Hospital Bapunagar Ahmedabad reserves the right to conclude parallel Rate Contracts with a number of suppliers and place Orders on any of such firm that may be the most economical to it or suitable to its requirements.
- g. All the supplies shall be delivered at the Hospital's Kitchen Store or at any other place as instructed by the authorized representative of the hospital.
- h. No transportation charges (cartage), Labour charges or any other charges in any form whatsoever, will be paid.
- i. Supply of Milk, Bread, Butter, Paneer, Eggs, Vegetable and Fruits are to be made to the Kitchen of the hospital as per the requirement on daily basis before 08:00 AM without fail. Other items should be supplied within the three days from the date of order.
- j. The goods supplied must be in proper packing and should have complete information in all respect i.e. Price, Batch No, Mfg date and Expiry Date etc. with statutory details.
- k. This tender document will form part of contract document related with the execution of this supply order.
- l. If the contractor fails in fulfilling the terms and conditions mentioned here in different parts of this tender document, it will be treated breach of the contract and the Medical Superintendent shall be entitled to make other arrangements at the risk and expense of the contractor. Also non

performance/unsatisfactory performance or violation of terms and condition of the contract will make the contractor liable for forfeiture of security deposit apart from the blacklisting by the hospital. The decision of the Medical Superintendent shall be final and binding upon the contractor.

- m. Supply items should be supported with delivery challans which are to be produced at security check as well as kitchen store.

8. BID PRICES

- a. The tenderer are requested to submit their rate in Annexure-C (Cereals, Grains, Pulses and legumes), Annexure-D (Spices, Condiments, Oil and Ghee), Annexure-E (Vegetables and fruits) and Annexure -F (Milk, Bread and Eggs).
- b. The rates of items shall also include all vat, excise duty, surcharge, State tax and local taxes etc., if any and are also inclusive of packing and delivery charges, if applicable if any, should be quoted in Indian Rupees only in words as well as figures.
- c. The price quoted should be valid for the period of one year.
- d. Tenderers are requested to quote their prices on a firm & fixed basis only for the entire period of the Rate Contract. Tenders of the firms received with prices quoted on variable basis shall be rejected straightaway.

9. PENALTY CLAUSES FOR NON-SATISFACTORY SERVICE

Whenever supplier is requested to supply any item as per the stipulated scheduled time mentioned in this tender or purchase order for any item, the supplier shall have to honour and comply the supply order within stipulated time period. In case of non compliance of any order, a penalty of Rs. 500/- for each default shall be imposed on the firm. The penalty shall be recovered either from the pending bills or from the security deposit.

10. SUBMISSION OF TENDER

All tenderers are instructed to submit the bid envelope in following manner:

- a) Bids must be submitted online at www.esictenders.eproc.in during period from **12.09.2017 (From 9 AM) to 06.10.2017 (till 1.00 PM)** . However, bidders are required to submit technical bid document along with all annexure during period from **12.09.2017 (From 9 AM) to 06.10.2017 (till 1.00 PM)**
- b) The envelope no.1 containing Demand Draft /Banker's Cheque towards the EMD.
- c) Envelope no.2 containing Tender document filled with all requisite information in prescribed manner with all applicable self-attested documents confirming the status (YES/NO) in the check list as per Annexure G except EMD.

- d) Both above envelopes are required to be placed in third envelope which is to be sealed and superscribed “**Tender for supply of kitchen items in ESIC Model Hospital Bapunagar Ahmedabad**”
- e) Envelop as per (c) above may be dropped in the tender box kept in the office of Dy. Medical Superintendent at 2nd Floor of ESIC Model Hospital Bapunagar. Tenders received after the scheduled date and time shall be rejected outrightly.

11. DEADLINE FOR SUBMISSION OF BIDS

- a) Bid must be submitted online at www.esictenders.eproc.in during period from **12.09.2017 (From 9 AM) to 06.10.2017 (till 1.00 PM)** . However, bidders are required to submit bid document along with all annexure during period from **12.09.2017 to 06.10.2017** (On any working day from Monday to Friday between 10.00 am to 4.00 pm and on Saturdays from 10.00 am to 1.00 pm) in open Tender box kept in Chamber of Dy. Medical Superintendent, ESIC Model Hospital, Bapunagar, Ahmedabad in addition to submitting it online. Bid submitted through any other mode shall not be entertained.
- b) The sealed tender addressed to **The Medical Superintendent ESIC Model Hospital Bapunagar Ahmedabad** must be dropped in the tender box on or before the **06.10.2017 by 1:00 PM.**
- c) No tender shall be accepted after the expiry of the prescribed date and time for submission of the tender.
- d) The Medical Superintendent, ESIC Model Hospital, Bapunagar, Ahmedabad may, at her discretion, extend the last date of submission of bids.

12. BID OPENING AND EVALUATION

- a) The bids will be opened at **06.10.2017 at 2:30 PM.** in the office of the Dy. Medical Superintendent in the presence of such tenderers or their authorized representatives who may choose to be present at the time of opening of bid.
- b) The envelope no.1 containing EMD shall be opened first. Envelope no.2 containing Tender document shall be opened of such bidders who submit prescribed EMD and cost of tender form, if it is downloaded form. Tender forms without EMD will not be entertained & will be rejected summarily.
- c) Tender Evaluation Committee will evaluate the bids and shortlist the bids as per the eligibility criteria and terms & conditions of the tender document. Quoted rates of the bidders who qualify as per eligibility criteria and terms & conditions will be considered for comparison and award of contract.

13. SELECTION OF ELIGIBLE TENDERER

The contract will be award to the successful bidder based on the rate quoted in the individual segment. Medical Superintendent reserves the right to award the contract to multiple bidders in the same segment for different items.

14. RIGHTS OF ACCEPTANCE/REJECTION

The Medical Superintendent ESIC Model Hospital Bapunagar, Ahmedabad reserves the right to reject all or any tender in whole, or in part, without assigning any reason thereof.

15. ACCEPTANCE OF BID

The successful bidder shall give its acceptance within 07 days from award of tender and required to enter into an agreement with Medical Superintendent, ESIC Model Hospital, Bapunagar, on non judicial stamp paper of Rs.100/ (Rupees One hundred only) paying the performance security deposit (SD) . The cost of bond paper will be borne by successful bidder. In case, if successful bidder fails to give acceptance or enter into agreement within stipulated time, the award of contract will be deemed to be canceled and EMD will be forfeited.

16. PAYMENT TERMS

- a. The Supplier has to submit the bills on the monthly basis along with copies of orders and delivery challans. Payment will be made based on the inspection/satisfactory reports only.
- b. Advance payment will not be made under any circumstances.
- c. The payment shall be made through RTGS/ ECS only, so contractor has to give bank account details alongwith the PAN/TAN details.
- d. In case of delay/failure in supply, the indented items shall be purchased from the market at the risk and cost of the Contractor. The extra expenditure involved in procuring supplies from elsewhere will be recoverable from the Contractor in full at the discretion of the Medical Superintendent.
- e. The recovery thus due shall be deducted from any sum then due to the Contractor from the ESIC Model Hospital from the bills or Security Deposit by the ESIC Model Hospital.
- f. If the contractor fails in fulfilling the terms and conditions mentioned herein different parts of this tender document or agreement, such failure will constitute a breach of the contract and the Medical Superintendent shall be entitled to make other arrangements at the risk and expense of the contractor. Also non performance/unsatisfactory performance or violation of terms and condition of the contract will make the contractor liable for forfeiture of security deposit. The decision of the Medical Superintendent shall be final and binding upon contractor.

TENDERER APPLICATION/DECLARATION FORM

1		Name of the firm	
2	A	Full Postal Address	
	B	Cell Phone No.	
	C	Telephone No.	
	D	Fax No.	
	E	E-Mail Address	
3		Ownership Details:	
	A	Name of Director/Prop/Partner(s)	
	B	Residential Address of Director/Prop/Partner(s)	
	C	Cell Phone No.	
4		If your Firm Registered under:	
	A	GST (Registration No)	
	B	Trade License Authority and Registration No.	
	C	PAN No	
5		Bank Details:	Name of A/c holder: Bank Name: Branch : Account No.:

Name & signature of tenderer with stamps

UNDERTAKING

1. I the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
2. I undertake that all the information given in Annexure-A is true to the best knowledge.
3. The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that the rates quoted are the lowest quoted for any other institution/hospital in India.
4. The earnest money as applicable, To be deposited by me has been enclosed herewith vide

Sr. No	Contract Details	Amount	DD/BC No	Dated	Drawn on Bank	Branch
1	Annexure-C (Cereals, Grains ,Pulses and Legumes)	14000				
2	Annexure-D (Spices, Condiments, Oil and Ghee)	8600				
3	Annexure-E (Vegetables and fruits)	15000				
4	Annexure-F (Milk, Bread and Eggs)	30000				

5. I hereby undertake to supply the items as per directions given in the tender document/supply order within stipulated period.
6. I/We give the rights to Medical Superintendent to forfeit the Security Deposit if any delay occurs on my part or fails to supply the article within the appointment time or the items of desired quality.
7. There is neither vigilance/ CBI case or court case pending against the firm not the firm has been convicted in such case.
8. This is to declare & certify that the neither myself nor my firm has ever been blacklisted by any Govt./Semi Govt./Public/Private Intuition.
9. I/We hereby certify that the firm poses all the required license/certification to perform the work.

Date: -**Signature of the tenderer:-****Place: -****Full Name:-****Designation:-**

CEREALS, GRAINS, PULSES, LEGUMES (Free from stones and farm waste)

(Rates are to quoted for branded items of good quality only)

Sr. No.	Description of Items	Approximate requirement for one year	Rates for Quantity	Rate inclusive of all taxes	
				In figures(Rs.)	In words
1	Sarbati Tukdi Wheat	6000 Kg	Per 1 Kg		
2	Jeerasar Rice	5000 Kg	Per 1 Kg		
3	Dalia (Broken Wheat)	1500 Kg	Per 1 Kg		
4	Chana Dal/Bengal gram pulse (Washed)	150 Kg	Per 1 Kg		
5	Mug/Green gram whole	100 Kg	Per 1 Kg		
6	Mug Dal/Green gram pulse (Washed)	100 Kg	Per 1 Kg		
7	Mug Dal/Green gram pulse (with skin)	1500 Kg	Per 1 Kg		
8	Toor Dal/Red gram pulse	1500 Kg	Per 1 Kg		
9	Roasted Bengal gram (Bhuna chana)	100 Kg	Per 1 Kg		

Sr. No.	Description of Items	Approximate requirement for one year	Rates for Quantity	Rate inclusive of all taxes	
				In figures(Rs.)	In words
10	Roasted Groundnut (Sing Dana)	100 Kg	Per 1 Kg		
11	Sabudana	50 Kg.	Per 1 Kg		
12	Suji	50 Kg.	Per 1 Kg		

Date:

Place:

Signature of Authorized Person

Full Name:

Company's Seal:



SPICES, CONDIMENTS, OIL AND GHEE

(Rates are to quoted for branded items of good quality only)

Sr. No.	Description of Items	Approximate requirement for one year	Rates for Quantity	Rate inclusive of all taxes	
				In figures(Rs.)	In words
1	Red chillies (Whole)	80 Kg	Per 1 Kg		
2	Red chillies powder	80 Kg	Per 1 Kg		
3	Turmeric powder	80 Kg	Per 1 Kg		
4	Coriander-cumin powder	80 Kg	Per 1 Kg		
5	Cumin seeds	80 Kg	Per 1 Kg		
6	Mustard seeds	80 Kg	Per 1 Kg		
7	Ajwain	80 Kg	Per 1 Kg		
8	Methidana	50 Kg	Per 1 Kg		
9	Garam masala	50 Kg	Per 1 Kg		
10	Hing	50 Kg	Per 1 Kg		
11	Iodized Salt	400 Kg	Per 1 Kg		
12	Tea	400 Kg	Per 1 Kg		

Sr. No.	Description of Items	Approximate requirement for one year	Rates for Quantity	Rate inclusive of all taxes	
				In figures(Rs.)	In words
13	Deshi Ghee	400 Kg (17 Tin of 15 Kg)	Per 15 Kg Tin		
14	Refined Sugar	1500 Kg	Per 1 Kg		
15	Refined Oil (Cotton seed)	600 Kg (40 tin of 15 Kg)	Per 15 Kg Tin		

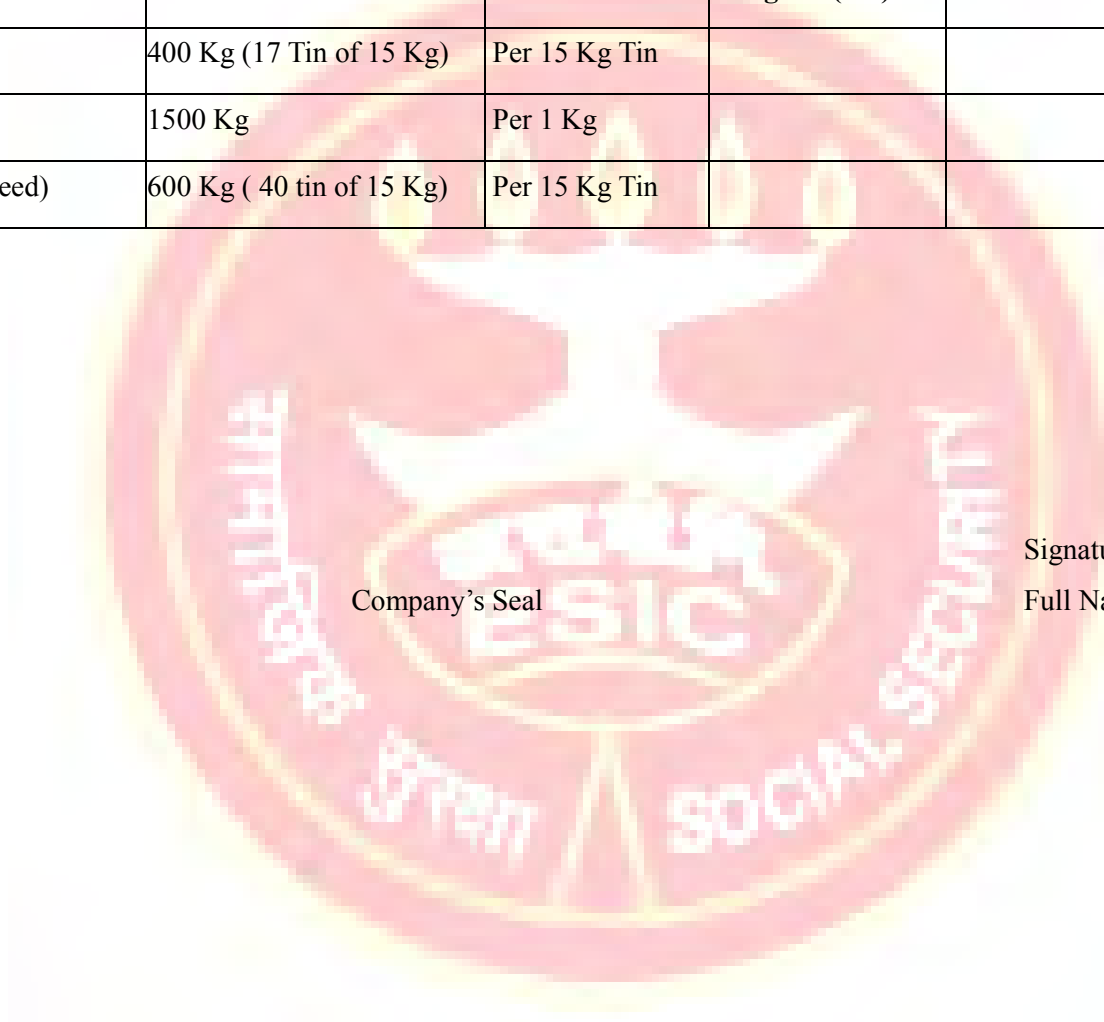
Date:

Place:

Company's Seal

Signature of Authorized Person

Full Name:



VEGETABLES & FRUITS (FRESH AND TENDER)

Sr. No.	Description of Items	Approximate requirement for one year	Specifications	Rates for Quantity	Rate inclusive of all taxes	
					In figures(Rs.)	In words
1	Palak	1300 Kg.	Fresh & Tender	Per 1 Kg.		
2	Methi	100 Kg.	Fresh & Tender	Per 1 Kg.		
3	Tandaljo (Bhaji)	100 Kg.	Fresh & Tender	Per 1 Kg.		
4	Cabbage	1400 Kg.	Fresh & Tender	Per 1 Kg.		
5	Lili Dungali/Spring Onion	1200 Kg.	Fresh & Tender	Per 1 Kg.		
6	Hara Lahsoon/Green Garlic	100 Kg.	Fresh & Tender	Per 1 Kg.		
7	Garlic (lahsoon)	100 Kg.		Per 1 Kg		
8	Kothmir/Corriander	75 Kg.	Fresh & Tender	Per 1 Kg.		
9	Phudhina/Mint	50 Kg.	Fresh & Tender	Per 1 Kg.		
10	Bataka/Potato	2000 Kg.	Not less than 100 gm each	Per 1 Kg.		
11	Dungali/Onion	1000 Kg.	Not less than 100 gm each	Per 1 Kg.		
12	Aadoo/Ginger	75 Kg.	Fresh & Tender	Per 1 Kg.		
13	Beet	300 Kg.	Fresh & Tender	Per 1 Kg.		

Sr. No.	Description of Items	Approximate requirement for one year	Specifications	Rates for Quantity	Rate inclusive of all taxes	
					In figures(Rs.)	In words
14	Carrot	600 Kg.	Fresh & Tender	Per 1 Kg.		
15	Bottel gourd/Dudhi	2100 Kg.	Fresh & Tender	Per 1 Kg.		
16	Pumpkin	100 Kg.	Fresh & Tender	Per 1 Kg.		
17	Beans (Guar/chawala/Fansi/papdi)	1000 Kg.	Fresh & Tender	Per 1 Kg.		
18	Brinjal	2400 Kg.	Fresh & Tender	Per 1 Kg.		
19	Cauliflower	700 Kg.	Fresh & Tender	Per 1 Kg.		
20	Tindola / Tinsa/ Parvar	2500 Kg.	Fresh & Tender	Per 1 Kg.		
21	Tomato	800 Kg.	Reddish, firm, weight not less than 80gm.	Per 1 Kg.		
22	Green peas	100 Kg.	Fresh & Tender	Per 1 Kg.		
23	Lemon	100 Kg.	Fresh & Tender	Per 1 Kg.		
24	Cucumber	100 Kg.	Fresh & Tender	Per 1 Kg.		
25	Green chillies	75 Kg.	Fresh & Tender	Per 1 Kg.		

Sr. No.	Description of Items	Approximate requirement for one year	Specifications	Rates for Quantity	Rate inclusive of all taxes	
					In figures(Rs.)	In words
26	Apple	1200 Kg.	Fresh, Medium size, weight between 100-150gm each	Per 1 Kg.		
27	Banana	1800 Dozen	Ripe, firm without blemishes, weight between 100-150gm each.	Per 1 Dozen.		
28	Pear	160 Kg.	Green, thin skin, weight between 100-150gm each	Per 1 Kg.		
29	Sapota (Cheeku)	1100 Kg.	Ripe, thin skin, firm weight between 80-100 gm each.	Per 1 Kg.		
30	Sweet Lime / Mausambi/ Orange	1000 Dozen	Ripe, yellowish green colour, thin skin, firm weight between 100-150gm each	Per 1 Dozen		

Date:

Place:

Signature of Authorized Person

Full Name:

Company's Seal:

MILK, BREAD, BUTTER, PANEER & EGGS

Sr. No .	Description of Items		Approximate requirement for one year	Brand/Made	Rates per Liter #	Commission/Discount over MRP per liter	
						In figures(Rs.)	In words
1	Milk Pasteurized	200 ML Pouch 3% Fat double toned	1.15 Lac Pouch	Amul Taaza (200ml. Pack)	As per MRP		
		500 ML Pouch 3% Fat double toned	15000 Pouch	Amul Taaza (500 ml. Pack)	As per MRP		
Sr. No .	Description of Items		Approximate requirement for one year	Brand	Rates	Rate quoted inclusive of all	
						In figures(Rs.)	In words
2	Bread in packing of 400Gram		8000 Pkt (400 Gram)	Super / Amul	Per 400 Gm pack		
3	Butter in the packing of 500 Gram		480 Pkt (500 Gram)	Amul	Per 500 Gm pack		
4	Paneer in the packing of 200 Gram		400 Pkt (200 Gram)	Amul	Per 200 Gm pack		
5	Eggs		5000 Nos.	Poultry Fresh	Per 100 Pcs		

Payments will be made on MRP plus Commission basis taking into account any increase / decrease in future. No other charges will be paid.

Date:

Signature of Authorized Person

Place:

Company's Seal

Full Name:

CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TENDER

(Confirm the enclosure of all the below listed applicable documents without which tenderer may not be eligible to participate in the tender.)

S. No.	Items	Confirm (Yes/Not Applicable)
1	Earnest Money Deposit	
	For the items in Annexure C (Cereals ,Grains, Pulses and Legumes)	
	For the items in Annexure D (Spices, Condiments, Oil and Ghee)	
	For the items in Annexure E (Vegetables and fruits)	
	For the items in Annexure F (Milk, Bread and Eggs)	
2	Original Tender form with complete Tender Application/Declaration Form in annexure A, Undertaking in Annexure B, And Rate in Annexure C,D,E and F with all pages serially numbered , signed and stamped on each page	
3	Copy of registration of firm (Shops and establishment Registration) and GST registration or Registered under certain enactment or any other certificate issue by government or Government Agency)	
4	Audited Balance sheet of last Two years with details of annual turnover, profit & loss account etc.	Year-2014-15
		Year -2015-16
5	Income tax returns of last Two years.	Year-2014-15
		Year -2015-16
6	Attested Photo copy of PAN Card	
7	Statement of Bank Account Details	

Note: Please upload online the scanned copy of required document for consideration.

Date:

Signature of Authorized Person

Full Name:

Place:

Company's Seal