



## ESIC MODEL HOSPITALCUM ODC

(Under Ministry of Labour, Govt. Of India)  
MIDC, ANDHERI (E), MUMBAI. 400093.  
(ISO 9001-2008 Certified)  
Telefax 022 28203266

Tender No. 8  
To,

Date : 04.12.17

### Sub:-Limited tender enquiry for Medical furnitures

Sir,

This Hospital has been taken over by ESIC Corporation under Ministry of Labour, Govt.of India, from Govt. of Maharashtra on 14-04-2008 & being run directly by ESI Corporation.

Limited tenders are invited from reputed suppliers for Medical furnitures (Warranty Two years .) as per list attached herewith (annexure II). You are requested to quote the lowest for the same & also submit undertaking (annexure I) on letter head.

**Sealed envelope should contain-**

1. Tender document , duly signed and stamped by the bidder.
2. Undertaking as per Annexure I on the letterhead of the bidder.
3. Quotation for the items quoted.

You are requested to drop the sealed tender in the tender box in DMS chamber on 3<sup>rd</sup> floor of this hospital on or before **26.12.17 till 11:00 am**. Tender box will be opened on **26.12.17 at 11:30 am**.

Yours Faithfully

**Store Incharge**

### Terms & Conditions:-

1. The Bid documents should be typed. Any cutting/overwriting must be signed by the Bidder, otherwise the rates in r/o that particular item may not be considered.
2. Each and every page of the bid must be numbered and signed by the Bidder along with seal of the firm
3. The price for each item should indicate all inclusive lump sum price offered for each item including cost of the item, freight, insurance, transit insurance, packing, forwarding, GST etc.The

all inclusive lump sum price should be on F.O.R. No other charges in addition will be payable on any account over and above the lump sum price quoted. Offers with price variation clause will not be accepted.

The rates quoted in ambiguous terms such as “Freight on actual basis” or “Taxes as applicable extra” or “Packing forwarding extra” will render the bid liable for rejection irrespective of its gradation in respect of lump sum prices quoted.

4. Bidders shall include the actual rate GST, etc. which will be payable since this hospital does not provide certificates like Octroi exemption, Form D or Form C etc.

5. Price quoted should be in Indian currency.

6. Bidders should quote their rates separately for each item in the format given below.

Item no.	Item name	Manufacturer	LUMSUM UNIT PRICE(RS.)

*8. THE RATES QUOTED WILL BE TAKEN AS FIRM AND FINAL.*

*9. The Quoted rates will be valid for a period of One YEAR from the date of acceptance of the tender Bid.*

10. FALL CLAUSE: If at any time during the execution of the contract, the contractor/ manufacturer reduce the sale price or sell or offer to sell such stores, as are covered under the contract, to any person/organization, including any Department of the Central Govt./State Govt. at a price lower than the price chargeable under the contract, he shall forthwith notify about such reduction or sale or offer of sale to Medical Superintendent / Store Manager and the price payable under the contract for the store supplied after the date of coming into force of such reduction or sale or offer of shall stand correspondingly reduced.

11. The Bidders are bound to supply the goods to the stores during the validity of tender at the approved rates.

1. Mere approval of the tenders shall not bind the Medical Superintendent to necessarily procure the items.

**12. Security Deposit:** In case selected, Bidders has to submit security deposit @10% of total amount of requirement of selected items in the form of Demand Draft/Pay order in favour of ESI Fund Account on.1 ESIC MODEL HOSPITAL ANDHERI (E) payable at mumbai. **Security Deposit will be returned without any interest on receipt of performance report from user department after expiry of two years of warranty period of Medical furnitures.**

14. The firms may be asked to deliver the goods in installments/ fixed interval against the order for one year.

15. Bidder will be fully responsible to observe all rules and regulations under the various drug & cosmetics act issued by the government from time to time.

16. The delivery of the goods has to be made to the hospital strictly in accordance with the supply order & with the approved specification & within specified time. But if the delay shall have arisen from any cause such as strikes, lock-out, fire accidents riots etc. which THE MEDICAL SUPERINTENDENT, ESIC MODEL HOSPITAL ANDHERI, may admit a reasonable ground for further time the Medical Superintendent, may allow such additional time required by circumstances of the case.

17. Delivery period will be **Six weeks** from the date of dispatch of Supply Order.

18. Life Period:- The items supplied having self life should not have passed more than half of shelf life from the date of manufacturing at the time of supply.

**19. Penalty Clause:-**

If the successful tenderer fails to execute the supply order within the stipulated period (6 weeks from the date of dispatch of supply order), penalty of 5% of the value of the order per week or a part of a week will be levied. The maximum penalty for late supply shall not exceed 10% of the total value of the order/orders and if the order is not supplied even after two weeks then the items/goods will be procured from next higher bidder/open market and the difference will be recovered from subsequent bills/security money deposit. The cut of date of delivery period shall be counted from the date of actual dispatch of supply orders to date of receipt of supplies at the destination. If part supply is done by the firm, risk purchase will be resorted to remaining quantity which has not been supplied. The extra expenditure involved in procuring the supplies will be recovered in full from the firm at the discretion of the competent authority. The risk purchase so imposed will be payable by the firm or will be deducted from the incoming bill(s)/security money of the firm.

20. Supplier must ensure that challan is submitted to the hospital along with the supplies. The number and date of delivery challan must be indicated in the bill.

21. Triplicate bills duly, pre receipted on appropriate revenue stamp affixed to be submitted in the name of the Medical Superintendent.

22. The bill should be in printed form having printed bill number, GST Number as well as D.L. No. (Where ever applicable)

23. **Inspection and Rejection:** supplies will be accepted subject to inspection by the Inspecting Officer nominated by Medical Superintendent. Any defect found in the material will render the supplies open to rejection. And decision of the medical superintendent will be final and legally binding. The rejected store will be returned to the suppliers at their risk and cost.

24. If any items are rejected then without prejudice to the foregoing provision the Medical Superintendent shall be at liberty to:

- i) Allow the contractor to resubmit items in replacement of those rejected within time specified by the Medical Superintendent or the replacement without being entitled to any extra payment,
- ii) Buy the quantity of the items rejected or others of similar nature elsewhere at the risk and cost of the contractor without affecting the contractor's liability as regards supply of any further

consignments due under the contract.

iii) Terminate the contract and recover from the contractor the loss, the Medical Superintendent thereby incurs.

**25. Removal of rejections:**

Any stores submitted for inspection and rejected by the Inspecting Officer must be removed by the contractor within fourteen days from the date of receipt of intimation of rejection and it shall be the duty of the contractor to remove them accordingly.

26. In case it is a computer-generated bill, it must have the seal of the firm affixed on it.

26. Payments will be made only after the receipt of the items in good condition as per specification against the supply order and satisfactory inspection. No advance payment will be made.

28. Sample of the quoted items & demonstration should be given within one week as & when asked for. Non demonstration will form the ground for non acceptance of bid.

29. The firm should be a reputed supplier.

**EXCLUSIVE RIGHT OF MEDICAL SUPERINTENDENT:-**

Medical Superintendent ESIC Model Hospital & ODC, Andheri (East), Mumbai-93 has the full and exclusive right to enhance or reduce the quantity or to decide not to purchase any tendered items, to accept any tender in full or in part, to place order on one or more firms, to reject any or all the tenders without assigning any reasons thereof. No inquiries, verbal or written shall be entertained in respect of acceptance/ rejection of the tender

STORE INCHARGE

ANNEXURE - I  
 FORMAT FOR UNDERTAKING  
 (TO BE SUBMITTED ON A LETTER HEAD)

4. I, the undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them.
5. The items supplied by me/us, would be of the best quality and as per specifications.
6. I/we hereby undertake to supply Medical furnitures to ESIC MODEL HOSPITAL ANDHERI (E) MUMBAI for the period of One YEAR at the rates quoted by me/us and in the packing specified in the prescribed tender form, which is submitted herewith according to the instructions and the terms and conditions. The duration of the said contract may be extended on the same terms and conditions & rates if the MEDICAL SUPERITENDENT so desires.
7. The rates quoted against each item of Medical furnitures by me/us in the tender are all inclusive lump sum unit price offered for each item including cost of the item, freight, insurance, transit insurance, packing, forwarding, GST etc.( lump sum unit price for F.O.R-ESIC MODEL HOSPITAL ANDHERI).
8. I will submit security deposit @10% of total amount of requirement of selected items in the form of Demand Draft/Pay order in favour of "ESI Fund Account NO.1 ESIC MODEL HOSPITAL ANDHERI (E) payable at mumbai". Security Deposit will be returned without any interest on receipt of performance report from user department after expiry of Two years of warranty period of instruments.
9. Samples of the quoted items & demonstration given by me / us within one week as and when asked for.
10. I/we understand that security deposit submitted is likely to be forfeited in the event of lapse on my/our part to comply with the terms and conditions of the tender and also on the supplying items of sub-standard quality or if proven to have followed unscrupulous practices apart from the liability of penal action for violating the law of the land.
11. My/our firm has not been blacklisted by any other Govt. Institution/ Organization during the last three years.
12. I/we also take cognizance of the fact that failure to furnish the information called for by the MEDICALSUPERITENDENT or to comply with any requirements laid down under the conditions will be considered as disqualification and the tender by rejection on that account.
13. I/we undertake to abide by the instructions issued by the MEDICAL SUPERITENDENT, ESIC MODEL HOSPITAL ANDHERI (E) MUMBAI from time to time.
14. In case of my supply declared substandard by any approved agency I/we am/are liable for appropriate action.
15. The rate quoted by me/us will not be higher than the rate quoted by me/us to any Govt. Institution/other organization during the contract period.
16. If at any time during the execution of the contract, I/we reduce the sale price or sell or offer to sell such stores, as are covered under the contract, to any person/organization, including any Department of the Central Govt./State Govt. at a price lower than the price chargeable under the

contract, I/we shall forthwith notify such reduction or sale or offer of sale to Medical Superintendent / Store Manager and the price payable under the contract for the store supplied after the date of coming into force of such deduction or sale or offer shall stand correspondingly reduced.

17. I/We undertake to bear the cost of testing for quality of items supplied whenever decided to do test during contract period.

18. I/We hereby undertake to pay penalty as per terms and condition for delayed /non supply

19. It is certified that rate quoted by me/us are not higher than the MRP/Prevailing market rate

20. It is certified that the quoted items have not been and are not being supplied to any other

organization at a rate lower than being quoted here.

21. I/we understand that Medical Superintendent, ESI Hospital Andheri, has the right to accept or reject any or all the tenders without assigning any reasons (s) thereof.

22. The decision of the Medical Superintendent ESIC Model Hospital & ODC, Andheri (East), Mumbai-93 will be final and binding upon me/us.

I/we hereby undertake to abide by the terms and conditions of the contract and I/we have signed all the papers of terms and conditions and filled up prescribed Proforma given along with the tender.

Place.....

Signature of Bidder

(Name of Bidder)

With seal of firm

**Affirmation**

I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period Medical Superintendent ESIC Model Hospital & ODC, Andheri (East), Mumbai-93, will have full authority to take appropriate action as he/she may deem fit.

Place .....

Signature of Bidder

Date.....

(Name of Bidder)

With seal of firm

**ANNEXURE – II**  
**List of Medical furnitures**

Item no	Name of Item	Specifications
1	Stretcher Trolley with mattress	<p>Overall approx.. size: 2030mm(L)x 560mm (w)x820mm(H).  MS tubular framework mounted on four swivel castors, 200 mm dia.  Removable stretcher top made of aluminium sheet supported on tubular frame.  Fitted with swing away type EPC railing , oxygen cylinder case, storage tray and SS IV rod.  Pretreated and powder coated  Suitable rexine covered mattress.</p>
2	Wheel chair	<p>Overall approx.. size: 670mm(w)x 1120mm D x920mm(H).  MS tubular framework fitted with metal seat and back  Adjustable aluminium foot rest.  Two solid rubber tyred bicycle wheels with brakes and self propelling SS hoops.  Two swivel castors , 200 mm dia in front.  Pretreated and powder coated.</p>
3	Labour table	<p>Obstetrics labour table, wholly SS  Overall approx.. extended size 1880 mm(L) x 900mm(W)x800mm(H)  Three section top . Middle section with U cut.  Backrest adjustable on ratchet.  Leg end section can slide completely under the main frame.  Foot operated Gas spring assisted Trendelenberg position .  Complete with SS head and side railings, SS hand grips, rubber padded SS lithotomy rods with rexine ankle straps and SS bowl.  Accessories -  Suitable PU foam Mattress  SS heavy duty I.V.pole  Padded lithotomy crutches</p>