



निदेशालय (चिकित्सा) दिल्ली  
कर्मचारी राज्य बीमा निगम

(श्रम एवं रोजगार मंत्रालय, भारत सरकार)

ईएसआई डिस्पेन्सरी कॉम्प्लेक्स, तिलक विहार, नई दिल्ली-18

[www.dmdesic.nic.in](http://www.dmdesic.nic.in), [www.esic.nic.in](http://www.esic.nic.in) ☎ 28334604, 28334572

**NOTICE INVITING AR&M RE-E- TENDER**

Re- E- Tenders in two bid system through 'e' procurement solution are invited by Director (Medical) Delhi, Directorate (M) Delhi, ESI Scheme, Dispensary Complex, Tilak Vihar, New Delhi- 18 for Annual Repair & Maintenance of Civil and Electrical works / services of Directorate (M) Delhi office complex, 32 Nos. of ESIC Dispensaries, 06 Nos. Branch Offices and 132 Nos. Staff Quarters Delhi/ New Delhi etc. for the period of 12 Months. Tender documents are available on-line from 09.03.2018 (<https://esictenders.eproc.in>). Bidders have to deposit the Earnest Money Deposit (EMD) of Rs. 12,16,000/- (Twelve lakh Sixteen Thousand only) through DD/ Bankers Cheques drawn in favour of "ESIC Fund A/C No. 1 Central" payable at New Delhi.

The interested tenderers should upload duly filled tender form and their bids along with scanned copies of all the relevant certificates, documents, etc. in support of their technical & price bids – all duly signed – on the <https://esictenders.eproc.in> latest by 06.04.2018 upto 11:00 AM. The technical bids will be opened online on 06.04.2018 at 02:30 PM.

Tender documents is also available for viewing on the websites i.e. [www.dmdesic.nic.in](http://www.dmdesic.nic.in), [www.esic.nic.in](http://www.esic.nic.in), <https://esictenders.eproc.in> & [www.eprocure.gov.in](http://www.eprocure.gov.in)

Director  
(Administration)

## **Introduction to the Re-E-Tender**

### **Invitation for Annual Repair & Maintenance work (Civil & Electrical) Re-E-Tender under Two bids system for Directorate(M)Delhi, ESI Dispensaries, 06 Nos. Branch offices and 132 Staff Qtrs. Delhi/New Delhi etc. for the year 2018-19.**

Re-E-tenders are invited by Director (Medical) Delhi under two bid system from the eligible contractors for providing Annual Repair & Maintenance services listed under scope of work in the bid document:-

1. **Estimated Cost** of the work : -Rs. 608 Lakh
2. **Earnest Money:** - Rs. 12,16,000/- (Twelve lakh Sixteen Thousand only) to be deposited along with tender, through DD/Bankers Cheques favouring ESIC Fund A/C No. 1, payable at Delhi/New Delhi. Bids received without EMD will not be considered and summarily rejected.
3. **Period of Contract** : -Twelve Month .
4. Preference will be given to agencies having experience in the field of repair & maintenance work of Govt Hospitals, Dispensaries Govt. offices/Staff Qtrs. in Delhi/NCR areas.
5. **Last Date of Submission of Tender** : - Upto 11:00 AM on 06.04.2018.
6. **Date of Opening of Technical Bid of Tender** : -Shall be opened in the presence of Technical Committee on 06.04.2018 on 02:30 PM.
7. **Date and time of Opening of Financial Bid** of technically qualified bidders shall be intimated to such tenderers. Financial bids shall be opened by committee nominated by D(M)D for the purpose.
8. Incomplete /Conditional or delayed Bids will not be considered & Summarily rejected.
9. The Competent authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**DIRECTOR (ADMN.)**

## **Important Instructions for Bidders regarding Online Payment**

All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with Both DSC Components i.e. Signing & Encryption to participate in the Re-E-Tenders.

Bidders should get Registered at <https://esictenders.eproc.in>.

Bidders should add the below mentioned sites under Internet Explorer = Tools = Internet Options = Security = Trusted Sites= • Sites of Internet Explorer :

<https://esictenders.eproc.in>

<https://www.tpsl-india.in>

<https://www4.ipg-online.com>

Also, Bidders need to select “Use TLS 1.1 and Use TLS 1.2” under Internet Explorer = Tools = Internet Options = Advanced Tab = Security.

Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in favour of M/s. C1 India Pvt. Ltd., payable at New Delhi via Online Payment Modes such as Debit Card, Credit Card or Net Banking for participating in the Tender.

Bidders can contact our Helpdesk at <https://esictenders.eproc.in/html/Support.asp>

## **INSTRUCTION TO THE TENDERERS**

1. Re- E- Tender offers under two bids systems in the prescribed forms are invited from eligible tenderers for Providing Annual Repair and Maintenance services listed under scope of services in the bid documents.

2. The amount of earnest money deposit (EMD) shall be Rs. 12.16 Lakh in the form of DD/Bankers cheque /Pay Order, drawn in favour of **ESIC Funds A/C No. 1** payable at **New Delhi**.

3. Tender form must be completed in all respect. Incomplete tender or tenders without E.M.D shall be treated as invalid.

4. Last date of submission of E- tender is 06.04.2018 upto 11:00 AM.

5. Date and time of opening of Re-E- tender is 06.04.2018 at 02:30 PM. In case the scheduled date of opening tenders is declared as holiday, tender shall be opened on next working day as per same time schedule.

6.1 Each and every page of the tender documents should bear the stamp and signature of the authorized representative/quoting firm. Format I, II & III enclosed shall be filled without exception.

6.2 Self attested copies of valid ESIC Registration, valid Employees Provident Fund Registration and GST registration No. (as applicable) should also be enclosed with Technical Bid. Copies of complete balance sheets for the last three financial years i.e. 2013-14,2014-15 and 2015-16 duly signed by Chartered Accountant are to be submitted. Bidders may enclose

7. Rates quoted shall be firm and fixed and are inclusive of cost of manpower, material, machinery, tools and plant etc., all taxes (including service tax), duties and levies, insurance etc. No escalation of whatsoever nature shall be payable except in case of payment for manpower which shall be governed by i.e. clause (7.1).

7.1 However w.r.t. wages of manpower, the tenderer, while quoting the monthly rates per person for 14 categories of manpower, the bidder shall give breakup of rates in terms of wages, ESI, EPF, Contractor profit and service tax/GST as applicable. In case contractor is quoting rates on the basis of minimum wages, rates of wages shall be revised during the period of contract in accordance with revision of minimum wages. Statutory dues i.e. ESI, EPF & Service Tax/GST shall also be revised accordingly. Any other statutory dues, if payable shall be reimbursed. This directorate can ask for relevant returns and other documents for confirmation of compliances.

8. The Tenderers should submit in Technical Bid, the attested copies of the certificates of satisfactory completion of the work of sufficient value in support of his eligibility for fulfilling eligibility conditions. Other documents in support of various eligibility requirements should be enclosed in Technical Bid.

9. The sites for the work i.e. dispensaries, offices & staff quarters in the colonies can be seen on any working day during office hours by contacting Dy. Director (Administration).

10. The Competent Authority of ESIC, reserves the right to accept or reject any tender or all tenders without assigning any reason.

11. Conditional Bids are liable to be rejected.

12. The tender for the work shall remain open for acceptance for a period of One eighty days (180) from the date of opening of tender.

13. These instructions shall form a part of the contract document.

14. The EMD of unsuccessful tenderers shall be refunded within one month after the award of work to the successful tenderer.

**15. Fraud and Corruption** - The Bidders, Suppliers, Contractors and Consultants, shall observe the highest standard of ethics during the procurement and execution of such Contracts. In pursuit of this:-

(a) Defines, for the purposes of this provision, the terms set forth below as follows:

(i) "corrupt practice" means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution.;

(ii) "fraudulent practice" means a misrepresentation or omission of facts in order to influence procurement process or the execution of a contract;

(iii) "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of the borrower, designed to establish bid prices at artificial, no competitive levels

(iv) "coercive practice" means harming or threatening to harm, directly or indirectly, person or their property to influence their participation in the procurement process or affect to execution of a contract.

(b) will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practice in competing for the Contract in question.

**16. Eligibility criteria:-**

**16.1 The tenderer should have minimum three years experience in works of similar nature as on 31.10.17.**

**16.2 The tenderer should have satisfactorily completed the following work (of 1 year duration) in the last 7 years.**

**16.2.1 One similar work of value not less than rupees 486 lakhs/work (Equals to 80% of the value of work to be executed)**

**Or**

**16.2.2 Two similar work of value not less than Rupees 304.00 lakhs/work (Equal to 50% of the value of work to be executed)**

**Or**

**16.2.3 Three similarwork of value not less than Rupees 243 lakhs/work (Equal to 40% of the value of work to be executed)**

**(32 Nos dispensaries, 6 nos. Branch offices & 132 Nos staff Quarters are divided in 6 sub groups for deployment of different categories of manpower for AR&M work.)**

**16.3 Minimum Nos of workers to be deployed for AR&M work for attending to day to day complaints for maintenance purpose in 6 Nos group has been shown category wise in format III. Workers with technical Qualification and experience required for operation maintenance and repairs of electric sub-station, Tilak Vihar & Modi Mill Okhla Disp. have been shown in format III .**

**16.4.1 The tenderer should have minimum man power to cover the requirement of format III.**

**16.4.2 The tenderer should have sufficient qualified manpower employed at their own cost to attend the complaints/requisitions of ARM (electrical, civil & others) within specified time of 24 hours. The payment to the agency is to be regulated for labour & material charge element is defined in DSR.**

**16.5 Average annual financial turnover during the last 3 financial years should be at least 30% of the value of the work to be executed. (Copy of complete balance sheet signed by Chartered Accountant should be attached).**

16.6 The tenderer would be required to setup& maintain infrastructure & mechanism (viz. telephone and computer, manpower etc.) on their own cost to receive complaints through email/telephone/hardcopies. The site/space for the above will be space provided by the ESIC. Contractor will maintain electronic and manual record of complaints/requisitions received and action taken against each item and submit a report to the Corporation in format to be prescribed by ESIC.

16.7 The bidder should fulfill the requirement of 'Rule 45' of Indian Electricity Rule 1956.

16.8 ESIC has the authority to get the attendance of contractual staff marked with the help of Aadhar Enabled Biometric Attendance System (AEBAS) for which Contractor shall provide Aadhar numbers of the staff members and assist for their registration in AEBAS.

17. **Submission of bids:** Proposals should be submitted in two bids namely, **Technical Bid (containing earnest money)** and **Financial Bid under Re-E-Tendering. The DD/Bankers Cheque of Earnest Money should be submitted in the Directorate (M) Delhi Office in the Room of Dy. Director (Administration) by 06.04.2018 upto 11:00 AM.**

18. **Evaluation of Technical Bids:** Bids received and found valid will be evaluated by the ESIC to ascertain the best-evaluated bid for the complete work/ services under the specifications and documents. The tenderer should take care to submit all the information sought by the ESIC in prescribed formats I & II.

18.1 Firm's relevant experience and strength – Profile of agency, registration details, experience of similar works, annual turnover, total manpower employed.

18.2 Qualification/ Related experience of the workers required for maintenance & operation of work which are on the strength of firm.

18.3 In case Photostat copies of certain documents are submitted in respect of profile of the firm in the format I & II **original documents will have to be produced by the bidding firm/contractor for verification & evaluation of Technical Bid as & when required by the Directorate.**

19. **Financial Bid:** Financial bid will be opened in respect of only those bidders who qualify in technical bid. Prior intimation notice will be given to tenderers for this purpose.

**20. Award of Work:-**

20.1 The selection of the agency will be at the sole discretion of the ESIC which reserves its right to accept or reject any or all the proposals without assigning any reason.

20.2 The contract for the Annual Repairs and Maintenance of (Civil & Electrical) shall be awarded to the best qualified responsive tenderer.

20.3 Upon evaluation of offers, the notification for award of contract will be intimated to the successful tenderer

21. **Delayed /late tenders for whatever reasons will be summarily rejected.**

22. The contract can be extended for the period upto one year on existing terms and condition on the basis of mutual agreement and satisfactory services.

**For Director (Medical) Delhi  
ESI Dispensary Complex,  
Tilak Vihar, New Delhi-110018**

## **Schedule of Requirements**

**II:(A) Name of Work: - Annual Repair and Maintenance Work (Civil & Electrical) for the period of one year 2018-2019 covers following items:-**

- 1) Buildings of 32 Numbers of ESIC Dispensaries and 6 numbers of ESIC Branch offices attached with some of the Dispensaries situated at different locations in Delhi/New Delhi are covered under the scope of ARM. Location of the buildings is subject to change as some of the offices are in hired buildings. Further, some of the buildings under proposed maintenance have been declared unfit human inhabitation. These buildings are presently occupied but are likely to be vacated during the course of AMC period. Subsequent to finalization of process, the scope of ARM will be reduced proportionately.
- 2) Buildings of 132 Numbers of Staff Quarters situated at different ESI Dispensary Complex in Delhi/New Delhi are covered under the scope of ARM.
- 3) Buildings of Directorate (Medical) Delhi office, Director (Family Welfare Services) office and Central Stores situated in the complex of present ESI Dispensary Tilak Vihar New Delhi are covered under the scope of ARM.
- 4) Operation & maintenance of 18 Numbers of Pump houses situated in the complex of different ESI Dispensaries Delhi/ New Delhi.
- 5) Operation & maintenance of 2 Numbers of Electric substations at ESI Dispensaries Tilak Vihar and Okhla Modi Mill.
- 6) Operation and Maintenance of Diesel Generator Sets only three heavy Generator Sets at Okhla Modi Mill& D(M)D Office Complex.
- 7) Lift operation and Fire Fighting operation & maintenance of Fire alarm and Fire Fighting system at Okhla Modi Mill dispensary and Fire Fighting operation and maintenance of Fire Alarm system, ESI Dispensary, D(M)D Office Complex.
- 8) Comprehensive Maintenance of A.C's installed at Dispensaries, Branch Offices, D(M)D Office Tilak Vihar Complex.
- 9) Horticulture Works, Planting, Landscaping etc. in above mentioned buildings.



**II-(B) MAINTENANCE OF CIVIL & ELECTRIC WORKS INCLUDING LABOUR AND MATERIALS -SCOPE OF MAINTANCE SERVICES TO BE PROVIDED BY THE AGENCY.**

1. Internal Electrical works.
2. Water supply, sanitary and plumbing works.
3. Storm water drainage, rain water harvesting & sewage disposal works including sewer pumps.
4. Building repair and maintenance of civil works in :-32Dispensaries 16623m2, (Approx) Staff qtrs 132 Nos., D(M)D Office, F.W.S. & Central Store. 6Nos.Branch Offices newly added from this year with additional plinth area 2050 m2(Approx).Total plinth area 18673 m2 Approx.
5. Name & Scope of Work : -Annual Repair & maintenance of Civil & Electrical work including Horticulture & A.C Maintenance in 32 Dispensaries,6 Branch Offices, 132 staff quarters, D(M)D Office, Central Stores, Directorate Family Welfare I/e Operation & Maintenance of 18 pump houses, 2 Nos 11 KV/440 volts electric sub-station, D.G. Sets, Lift, Fire protection system &Operation Comprehensive maintenance of all A.C.s installed at Dispensaries & D(M)D Office Tilak Vihar.
6. Plantation regularly at least every 3 Months, Ornamental Plants herbals plants, seasonal Flower Plants at outdoor & indoor of dispensary, Fountains, Land scaping and horticulture work in above premises.
7. Operation & maintenance of 2 Number Electric substations HT/LT Sub Station (11 KV/440 V) HT/LT Transformers & HT/LT Panels, capacitors ,UPS, Relays & other equipments& servo stabilizer at ESI Dispensaries Tilak Vihar and Okhla Modi Mill.
8. White Wash and Painting of Dispensaries, offices and Residential Colonies as per CPWD/ESIC norms.
9. Maintenance of External Wiring Stairs case wiring and Street light & high mast lights of the Dispensaries, offices and colony.
10. Cleaning of Sewer lines of the Dispensaries, offices and colony and pumping out sewage water whenever required. Cleaning of Storm water drains and rain water harvesting pipe and structures.
11. Uninterrupted water/electric services in the Dispensaries, offices and colonies and Branch office.
12. Water supply to be arranged through tankers in case of shortage of water supply which may be due to any reason. The supply of tankers to be made from M.C.D., N.D.M.C., Jal Board or other sources.

13. Potable Water should be got tested from Shree Ram Lab or any Govt. approved Lab on the Quarterly basis.
14. U/G tanks and O/H tanks are required to be cleaned periodically through mechanical device on at least six monthly and monthly basis respectively. Frequency can be increased as per actual requirement.
15. Man-power Attendance Register is to be maintained by concern IMO/Care taker.
16. Civil & Electric Engineers should be available at site.
17. Uniform, Identity Cards, Name Plates and identity cards have to be provided to each and every Staff by the contractor. Bio- data of each staff should be maintained and whenever asked have to be shown immediately and submitted in ESIC Office
18. All Tools, Plants and materials to carry out the ARM work at site are to be provided by the Contractor.
19. Operation and Maintenance of the existing Water Tube -well for uninterrupted water supply & maintained log book.
20. Operation and Maintenance of the existing sewage disposal pump in the Dispensaries Complex & maintained log book.
21. The Agency shall have to display on notice board in every dispensary, the name of maintaining agency alongwith Supervisor's name to be contacted with Telephone Nos. for lodging the complaints.
22. The agency shall be responsible to depute their supervisor in each dispensary once in a week to meet IMO/In-charges and note complaint.
23. Operation and Maintenance of Diesel Generator Sets 32 Nos. of different capacity at various ESI Dispensaries Complexes in Delhi/ New Delhi and maintained D.G. Log book.
24. Lift operations in Modi Mill Dispensary, Maintenance of Fire Fighting & Fire Alarm System & its operation for Okhla Modi Mill dispensary& Maintenance & Operation of fire alarm system at Tilak Vihar dispensary complex.
25. Comprehensive Maintenance of 90 Nos. Split A.C & 153 Nos. Window AC installed at dispensaries, D(M)D Office & Branch Offices.

FORMAT-I

**TECHNICAL BID (PART-A)**

BRIEF DESCRIPTION OF THE FIRM

(with an outline of the experience of the firm for similar works during last three years)

- a) Name of the firm.
- b) Year of registration.
- c) Type of firm (Individual/Proprietary/Limited Company or any other)
- d) In house facilities available in following fields.

S.No.	Fields	Manpower with more than 10 years experience	Manpower with 5 to 10 years experience	Manpower with lesser than 5 years experience
1	Original / repair works (civil)			
2	Laying/Repairs of water supply, plumbing & sewerage, drainage etc.			
3	Electrical works			
4	Fire fighting			
5	Lift operation			
6	Horticulture			
7	A.C's Operations			

**Note:-**

- Provide documents in support of the details provided in above format, failing which the authenticity of the information may not be accepted.

Signature of proprietor/ Authorized Signatory with seal of the firm.

## **Format II**

### **EXPERIENCE OF COMPANY**

(Experience of relevant and similar work of annual Repair and Maintenance completed satisfactorily during last three years preceding October, 2017 and ongoing works) Use separate sheet for each work.

1.	Project title and Location	
2.	Name of the Client, Address and Tel. No.	
3.	Describe area of Participation (Specific Work done/Services rendered by the applicant)	
4.	Period of Work Done/Services rendered for the project	
5.	Total cost of work/AMC cost	
6.	Date of start of the work and the present status	
7.	Any other details	

**NOTE:**

Supporting documents like certificates from the clients in support of each of the above projects to be furnished.

**Signature of Contractor.....**

**Stamp of Firm.....**

**Format – III**

**MINIMUM MAN POWER TO BE AT SITE FOR CIVIL/ELECTRICAL WORKS.**

The following minimum manpower is to be deployed daily in day time shift as mentioned against each Group. Total Group wise Man power distribution is as below (including man power mentioned above)

SN	Category/Group	West Zone	North Zone	South Zone	East Zone	SW Zone	Central Zone	Total
1	Engineers 2 Nos.(1 Civil &1Electrical) (Diploma holder with 7 yrs. Experience (max. age 55 yrs.)	...	...	...	...	...	...	2
2.	Supervisor(12 <sup>th</sup> /ITI)	1	1	1	1	1	1	6
3	Sub-station attendant(ITI in Electrical Trade with valid license)	3	...	3	....	...	.....	6
4	Electrician-cum-Small Diesel Gen Set-cum-Pump Opt. (ITI in Trade specialty with valid license)	4	3	2	2	3	2	16
5	Fire Fighting Operator (Exp. in fire fighting equipments)	4	...	2	...	....	...	6
6	Lift Operator (For Modi Mill)(ITI Electrician Trade Exp. In Lift Operation)	---	---	2	---	---	----	2
7	DG Set Operator(ITI Electrical Exp. in maintenance of D G Set)	1	---	1	----	---	----	2
8	Sewer Man-cum-helper (Exp. for sewer works)	2	1	1	1	1	1	7
9	Mali	1	2	2	2	2	2	11
10	Plumber	1	1	1	1	1	1	06
	Total Manpower							64

\* Working hours of dispensaries are from 7.30 A.M. to 7.30 P.M. for 6 days in a week  
 \*\* 8 Pump operators to work for 6 days in a week in 10 Nos. Dispensaries (details as per appendix-1) where there are no staff quarters. In other 6 dispensaries, 8 Nos. Pump operators are to work for 7 days in a week. Therefore, weekly rest to such workers may also to be arranged by the contractor.

NOTE: - Only Licensed/Certified Electrician & ITI qualified electrician & Operators having experience in similar work shall be deployed .

Preferably the other skilled worker deployed shall also be Licensed/certified. License of the electricians to be enclosed. Other certificates of the technical qualification also to be enclosed. All the above Staff on the Contract shall wear uniform and batches identifying their category and name in English and Local Hindi Language .

**Signature of Contractor** \_\_\_\_\_



**Financial Bid (Part-A)**  
**Abstract of Cost**

**Name of work AR&M of Civil and Electrical works at  
ESI Dispensaries, Delhi/New Delhi.**

<b>S. No. of abstract of cost</b>	<b>Sub-Head/Items</b>	<b>Amount</b>
<b>A</b>	<b>Supply and Services of Workers as per Format III for one year i.e. for one month x12</b>	
<b>B</b>	<b>AR&amp;M- Civil Works i.e. Horticulture &amp;General Maintenance (Annual)</b>	
<b>C</b>	<b>AR&amp;M-Electrical Works i/c 11KVSub-station Maintenance of sub-stations including HT/LT panels, transformers, capacitors, stabilizers, UPS, HT/LT Cables, Generator sets and other equipments, etc (Annual)</b>	
<b>D</b>	<b>Comprehensive Maintenance of A.C.'s/Refrigerator's installed at Dispensaries, Branch offices and D(M)D office Tilak Vihar Complex.(Annual)</b>	
	<b>Grand Total</b>	

**FINANCIAL BID (Part -B)**  
**(A) ABSTRACT OF COST**

**A. Name of work:** A.R.M. of Civil & Electrical work at ESI Dispensaries Delhi/New Delhi.

**A. Supply and Services of Workers as per schedule Format III**

S. No	Description of Items	Unit	Rate	Amount(Rs.) for 12 month
1.	Maintaining an office in space provided by ESIC and attending to Repair and Maintenance work with the above maintenance staff listed at Sr No. 1 to 14 of format-III with all required helpers tools and plant in attendance six days in the week. For the category of staff at Sr. No. 6, working hours shall be adjusted as per Delhi Jal Board water supply hours and as per requirements by IMO In-charges Rates should include the weekly rest arrangement to the category of Sr. No. 6 where staff qtrs exist in the colony attached to the Dispensary.	Per month		

**Note :** - The contractors should separately attach breakup of rates quoted for each category of staff in terms of wages, ESI, EPF (Where applicable), contractor profit and Service tax. Any other statutory dues if payable, shall be reimbursed on production of proof of payment. The contractor will pay wages to deployed workforce timely and payment to workers is not linked with payment for ESIC first.

**Note:-i)** The Contractor shall maintain an inventory and use common miscellaneous sundry materials (Screws, nails, washers, internal fitting of taps, cap and valves, tanks, plumbing thread, safeda, clamps, hooks, cement, and patch repairs etc.) which are required for the work the cost of which is included in the above item.

In case of absence of any of the above mentioned workers without providing suitable replacement, an amount upto Rs. 500/- per day may be recovered as liquidated damages per person per day of absence.

**Signature of Contractor** \_\_\_\_\_

**Name and Address** \_\_\_\_\_