

Subject: **Fwd: Sub: 6th Probation Clearance Exam for SSOs on 18th and 19th February 2011**
 To: "Insurance Inspector, Jitender Manocha" <jitender.manocha@esic.in>

Date: 29-01-11 12:36 PM
 From: "Assistant Director,Hqrs. New Delhi" <pranava.kumar@esic.in>

Fwd: Sub: 6th Probation Clearance Exam for SSOs on... (52kB)

Subject: Fwd: Sub: 6th Probation Clearance Exam for SSOs on 18th and 19th February 2011
From: "Director National Training Academy, ESIC" <dir-nta@esic.nic.in>
Date: Fri, 28 Jan 2011 13:59:15 +0500
To: pranava.kumar@esic.in

Dear Sir,

Please upload the content on the website.

**NATIONAL TRAINING ACADEMY
 EMPLOYEES' STATE INSURANCE CORPORATION
 NRPO BUILDING, EPFO COMPLEX
 DWARKA SECTOR-23, NEW DELHI-110075
 Phone: 011-28050242, Fax: 28050242
 E-mail: dir-nta@esic.nic.in**

File No: -A-34/11/21/09-NTA

Dated: 26-01-2011

To,

The ACs & RDs/RDs/Directors/JDs I/c/ MS / SSMCs /SMCs /all over India & D(M)D /HQ Admin.

Sub: 6th Probation Clearance Exam for SSOs on 18th and 19th February 2011.

Sir,

The 6th Probation Clearance Exam for Social Security Officers of ESIC will be conducted on 18th and 19st February 2011 as per following schedule:-

Sr. No.	Subject of Examination	Date	Time	Marks
1	Paper – II Fundamental & Supplementary, Pension, Conduct & General Financial Rules, Book Keeping & Double Entry System.	18.02.2011	09:00A.M. to 12:00 Noon	100
2	Paper –III Administrative Law & General Principles of Management.	18.02.2011	02:00 P.M. to 5:00 P.M.	100
3	Paper – I ESI Act, Local Office, Accounts, Medical, Recovery Manuals, Drafting & Office Procedure.	19.02.2011	09:00 A.M. to 12:00 Noon	100
4	Paper –IV Ability to work on computer as circulated in letters dated 19 th & 23 rd oct. 2006	19.02.2011	03:00 P.M. to 03:25 P.M. (10 minutes for typing the passage, 5 minutes for formatting the typed passage and another 10 minutes for table). The first session shall commence at 3 P.M. on 09.02.08 and the subsequent session if necessary shall be conducted after an interval of half hour	50

from 03:25 P.M. on the same day.

In the first instance the exams will be held in Mumbai ,Delhi ,Kolkata and Bangalore centres and the candidates from respective zones may write the exam at these centres and if required it may be conducted in Ahmedabad and Chennai centres as well.

Syllabus for the examination and other details will be as per ESIC Hqrs. Letter No. A/36/31/2006 Exam. dated 11/04/07 and 18/04/07.

It is, therefore, requested that following information in respect of all willing and eligible candidate posted in your Regions/Sub-Regions/Hospitals/Offices may be furnished to National Training Academy with a copy to the Zonal Training Institutes in Delhi, Kolkata, Chennai and Mumbai by 28/01/2011 positively.

Name of the employees, Place of Posting, Sex, Date of joining as SSO, Chances availed in the past, etc.

All four Zonal Training Officers shall be the Supervisors for this examination and Assistant Supervisor (s), Invigilators and other complementary staff for the examination may kindly be appointed by the respective Regional Directors in discussion with the Zonal Training Officers as per existing norms in the matter. All the officers and staff deployed for the examination are eligible for honorarium as per the instructions. The instructions on holding Limited Departmental Competitive Exam. /Open Competitive Examination shall be applicable for conducting this examination.

The respective Regional Directors/Directors/JD I/c/M.S. of ESIHs are requested to inform all eligible newly recruited SSOs to appear in the examination on the dates mentioned above at the respective designated Examination Centers and also allot Roll. Nos. to them with the prefix of Regional /Sub-Regional Code Nos. allotted to ROs/SROs/ Hospitals etc.

The Admit Card should be affixed with a current Passport size photograph with due attestation by the Controlling Officer. The Performa of the Admit Card should be one similar to the one for Open Competitive Exam. The Admit Card issuing Authority shall endorse a duplicated copy of the Admit Card to (ZTI).

The period of absence of the employees appearing for the examination shall be treated as on duty and they will be entitled for TA/DA as per the normal rules.

The RDs/JDs I/c MS are also requested to lend Acts, Rules, Regulations and other Manuals on loan basis to candidates appearing for the exam.

Those SSOs who have not cleared their Probation Clearance Examination, It may be made clear to all of them that this examination is prerequisite for declaration of their successful completion of probation.

The receipt of the letter may be acknowledged please. In case of any query please feel free to call the undersigned on mobile number given below anytime.

Thanking You.

Yours faithfully,

(M. K. Arya)
Joint Director
Mob : 09873973599

Copy to : .All 4 Zonal Training Officers, ZTIs – EZ/WZ/NZ/SZ – with arequest to liaise with concerned offices and make suitable arrangements for holding the examination at respective Centers on dates given. Training programmes coinciding with these dates may be either advanced or postponed. They may await further instructions in the matter.

2.) JD (F)/DD (F)- All ROs/SROs/ MS/D(M)D/Esic Hqrs. for information and necessary action.