

U-25/12/Drug Policy/2014-Med. V

Dated : 18/09/2014

To,

Director (Medical) Delhi/Noida,  
Medical Superintendents- All ESIC Hospitals

**INSTRUCTIONS**

Sir/Madam,

Please refer to "ESIC Decisions on Medical Services- July, 2014" that were circulated vide letter no. V-14/11/15/2014-Med-I (Policy) dtd. 29.08.2014. Decision in Para- 3.4, relating to selection of drug samples for quality check is reproduced below:-

*"Each month the total number of batches of medicines received during the period of last 30 days are to be uploaded in the computer system. More than 10% of the batches for each supplier shall be selected randomly by the computer software program which will be provided by the system division of ESIC Hqrs. Office. This exercise shall be conducted in the presence of committee constituted by the indenting officer (DMD/Medical Superintendents of the hospitals/Directors of ESI Scheme).*

*The same committee shall oversee collection of samples from the batches selected through software system, seal and submit for testing. In order to maintain the quality, the testing policy needs to be strictly adhered to. Till such software program is developed, the committee shall manually select the batches for testing, and submit the same for testing to the approved laboratories. The records of such proceeding and testing report is to be maintained in the concerned offices. The reports of drugs not found of standard quality shall be submitted to DMC-RC Hqrs. Office".*

The matter of developing a software programme for this purpose is being handled at the ESIC Hqrs level.

It is requested to ensure that decision on manual selection of batches of medicines for testing etc., mentioned above, is complied with immediately.

The Action Taken Report is to be submitted to the ESIC Hqrs Office on monthly basis.

*Sangeeta Mathur*  
18.9.14  
(Dr. Sangeeta Mathur)  
Dy. Medical Commissioner, (RC)

**Copy to :-**

1. Director ESI Scheme- All States: For similar action and issue instructions to all Direct Demanding Officers to carry out action as mentioned above.
2. SSMCs/SMCs- All States.
3. WCM for uploading on ESIC website
4. Dr. Abhimanyu Panda, DMC(System)- (dr.abhimanyu.panda@esic.inithelpdesk@esic.in)
5. Guard File/Spare copy
6. Hindi Rajbhasha Cell for translation.

Dy. Medical Commissioner, (RC)

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