



HEADQUARTERS OFFICE,  
EMPLOYEES' STATE INSURANCE CORPORATION  
PANCHDEEP BHAWAN, C.I.G. MARG,  
NEW DELHI-110002 : TELEPHONE & FAX NO.011-23234336

No. F-14/16/4/59/2005-A/cs. I

Dated: 15<sup>th</sup> November, 2010

All the Director (Finance)/Jt. Director (Fin.)/Dy. Director (Fin.)/  
Asstt. Director (Fin.), Regional Office/Sub Regional Office/E.S.I. Hospital/  
Directorate (Medical) Delhi/Office of SSMC & SMC/NTA,  
E.S.I. Corporation,

Subject: Two days conference of Finance Officers.

Sir,

Please refer to this office letter of even No. dated 27.10.2010 & 12.11.2010 on the above noted subject. In this regard it is informed that due to unavoidable circumstances the conference of Finance Officers scheduled to be held on 18<sup>th</sup> and 19<sup>th</sup> November, 2010 is postponed till further orders. New date and venue of the conference shall be intimated in due course of time.

Ticket for travel from place of work to Delhi and back by Air, if already booked, may be got cancelled in public interest and the expenditure booked in the respective head of Account. Receipt of the letter may be acknowledged.

This issues with the approval of Financial Commissioner.

Yours faithfully,

(V.K. RAWAT)

Deputy Director (Finance)

Copy for information to:

- 1 All the Regional Directors/SRO I/c/M.S./DMD/SSMC/SMC/AC-NTA.
- 2 A.C. (Systems) with the request to upload the letter in the website.
- 3 Joint Director (General), Headquarters Office, New Delhi for information with a request to get the booking of conference Hall in Russian Centre for Science and Culture cancelled and booking amount refunded. He is further requested not to book the Hotels for the participants of the conference in view of the postponement/cancellation of the conference.

Deputy Director (Finance)