PT.F-23/13/IT/2010-A/cs-II

Dated: 21-11-2011

To,

All RDs/JD (Incharge)

Subject: Facility for entering missing challan details by the employers.

Sir,

I am to inform that provisions have been made in the Revenue Module whereby the employers can see the details of the contributions paid by them. In case the details for any particular period is missing they can enter such details for reconciliation purposes. The data so entered by the employers will be received by the SBI an necessary verification made and updation of data would be done.

An help file in the matter is also sent herewith. It is requested that the employers may be informed wherever they complain about missing details regarding contributions paid by them.

Yours faithfully,

(R. KESHAVADAS)
JT. DIRECTOR (FIN.)

Copy to:

3. IC/ AC (Revenue)/AC (Systems) for information.
4. Systems Division with the request a copy of the letter may please be uploaded on the website.
Re-verification of unrealized Challans
Unrealised Challan Details

Once challan is deposited at the bank, within few days the challan must change to realised status in ESIC Portal.
Also, the users will be informed regularly, the date upto which challans were realised.

In some rare cases, Employer may find challans, which are not realised even after submission at Bank.

This option allows Employers to enter details of un-realised challan
1) Journal Number – Must be given by SBI Official during challan deposit
2) Branch Code – Given by SBI during submission. SBI Code of Branch where challan was deposited.

Figure-49
Un realised Challan Details (cont.)

On submission, details will be shared with SBI for reconfirmation. On confirmation from SBI, the challan status will be updated*.

*The whole process may take few working days.