रेखा में,
क्षेत्रीय निदेशक/संयुक्त निदेशक प्रभारी,
को राज बीमा निगम,
क्षेत्रीय कार्यालय/उप क्षेत्रीय कार्यालय.

विषय: क्षेत्रीय स्तर पर श्रम एवं श्रम बीमा मंत्रालय के कार्यालयों के इवार्डों की पुनर्लोकन बैठक का आयोजन।

महदेव,
उपरोक्त विषय पर भारत सरकार, श्रम एवं श्रम बीमा मंत्रालय से प्राप्त अर्द्धशासकीय पत्र सं: जैज 20025/08/2010—समन्वय दिनांक 22.02.2011 एवं 24.03.2011 की प्रति सूचनार्थ एवं आवश्यक कार्यवाही हेतु भेजी जा रही है।

संलग्न: उपरोक्त

(एवो को मेहता)
उप-निदेशक (योएव विह)

प्रतिलिपि निम्नलिखित को प्रशिक्षित—

1. निजी सहायक, महानिदेशक
2. निजी सहायक, निदेशक आयुक्त
3. निजी सहायक, बीमा आयुक्त
4. निजी सहायक, विकल्प आयुक्त
5. निदेशक (राज्यवर्ती)
6. निदेशक (हिंदुस्तान)
7. संयुक्त निदेशक, (सिस्टम शाखा) मुख्यालय से अनुरोध है कि वे वेबसाइट पर इसे डालें

(एवो को मेहता)
उप-निदेशक (योएव विह)
Dear Shri

Kindly refer to the D.O. No.Z-20025/08/2010-Coord dated 26.02.2010 of Shri S.K.Srivastava, the then Additional Secretary (copy enclosed) forwarding therewith a copy of note dated 04.02.2010 of Hon’ble Minister of Labour & Employment regarding organizing Review Meetings at the Regional level of Heads of Offices of this Ministry.

2. It is requested that the Joint Secretary concerned while organizing the regional meetings may also ensure having effective coordination among all Attached/ Subordinate Offices and Autonomous Organizations of the Ministry located in the respective regions.

Yours sincerely,

(Ravi Mathur)

Encl: As above.

1. Shri Anil Swarup, JS & DGLW, Ministry of Labour & Employment
2. Shri A.C.Pandey, Joint Secretary, Ministry of Labour & Employment
3. Shri Sharda Prasad, JS & DGE&T, Ministry of Labour & Employment

Copy for information to:

1. Shri Samirendra Chatterjee, CPFC
2. Dr. C.S.Kedar, DG, ESIC
3. Shri Satish Puri, DGMS
4. Shri N.K.Prasad, CLC (C)
5. Shri Y.P.Yajurvedi, Director, VVGNLI
6. Shri Ranbir Singh, Director, CBWE, Nagpur
7. Shri G.M.E.K.Raj, DGFAESI, Sion, Mumbai
8. Shri B.N.Nanda, DG, Labour Bureau
9. Shri T.C.Saravanabava, Executive Director, NIMI, Chennai

(Ravi Mathur)
Dear Shri,

Kindly refer to enclosed copy (Annexure-I) of Hon’ble Minister of Labour & Employment note dated 04-02-2010 regarding organizing Review Meetings at the Regional level of Heads of offices of this Ministry.

2 In the above context it has been decided that starting with the calendar year 2010, quarterly meetings will be taken by the Joint Secretaries, one in each region as indicated below:

<table>
<thead>
<tr>
<th>Quarterly Period</th>
<th>EAST</th>
<th>WEST</th>
<th>NORTH</th>
<th>SOUTH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan-March</td>
<td>JS/DGLW</td>
<td>JS/DGE&amp;T</td>
<td>JS(DV)</td>
<td>AS(L&amp;E)</td>
</tr>
<tr>
<td>April-June</td>
<td>JS/DGE&amp;T</td>
<td>JS(DV)</td>
<td>New JS</td>
<td>JS/DGLW</td>
</tr>
<tr>
<td>July-Sept</td>
<td>JS(DV)</td>
<td>New JS</td>
<td>JS/DGLW</td>
<td>JS/DGE&amp;T</td>
</tr>
<tr>
<td>Oct-Dec</td>
<td>New JS</td>
<td>JS/DGLW</td>
<td>JS/DGE&amp;T</td>
<td>JS(DV)</td>
</tr>
</tbody>
</table>

The different regions will consist of following States/UTs.

1. EASTERN REGION: West Bengal, Orissa, Bihar, Jharkhand, Chhattisgarh, Andaman & Nicobar, Arunachal Pradesh, Assam, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim.

2. WESTERN REGION: Maharashtra, Gujarat, Goa, Madhya Pradesh, Dadra & Nagar Haveli and Daman & Diu.


4. SOUTHERN REGION: Andhra Pradesh, Karnataka, Kerala, Tamil Nadu, Pondicherry and Lakshadweep.

3 The Joint Secretary concerned will rotate the meeting in different State Capitals in the respective Regions and will direct one of the organisations under his charge to organize and coordinate the meeting. The Heads of Offices of the Ministry of Labour &
Employment or their Representatives located in that region will be invited to the meetings. An illustrative list of field offices of this Ministry is also enclosed at Annexure 1.

4. I shall be grateful if you could kindly take further necessary action in this matter.

Yours sincerely,

(S.K. Srivastava)

1. Shri Anil Swarup, Joint Secretary & Director General Labour Welfare Ministry of Labour & Employment, New Delhi

2. Shri Sharda Prasad, JS/DG&E&T Ministry of Labour & Employment, New Delhi

3. Shri S.K. Dev Verma, Joint Secretary, Ministry of Labour & Employment, New Delhi

Copy for information to:

1. Shri Uday Kumar Verma, CPFC
2. Dr. C.S.Kedar, DG, ESIC
3. Shri S.J. Sibal, DGMS, Dhanbad
4. Shri S.K. Mukhopadhyay, CLC(C)
5. Shri Y.P. Yajurvedi, Director VVGiri, NIL
6. Prof. Dr. Sadhan K Ghosh, Director CBWE, Nagpur
7. Dr. A.K. Chakrabarti, DG FASLI, Mumbai
8. Dr. K.S.R.V.S. Chalam, DG Labour Bureau
9. Shri T.C. Saravanabava, Executive Director of NIMI, Chennai

(Ashok Sahu)
Labour & Employment Adviser

Copy also for information to:

1. Dr. Harcharan Singh, Deputy Director General
2. Shri K.M. Gupta, Economic Advisor
3. PS to AS (L&E)

(Ashok Sahu)
Labour & Employment Adviser
Office of Minister for Labour & Employment

I have taken a Review Meeting of all the Regional Heads at Chennai on 23rd January, 2010. The list of Officers represented the different wings of the Ministry is enclosed. In the course of meeting, I had observed:

i) There is a lack of coordination among the different wings of the Ministry at field level. Some of the field officers even not aware of the welfare schemes being implemented by the other wings of the Ministry in that Region.

ii) Some of the field officers came for the review meeting without proper preparation and could not provide even the Budget details and Targets for the current financial year.

iii) Central Board of Workers Education which could create awareness generation among the masses about the welfare schemes initiated by the government for unorganized sector workers specially Minority/SC/ST/Handicapped students is not being effectively used by other wings of the Ministry.

Secretary (L&E) may take suitable action to ensure that effective coordination among the different wings of the Ministry at Regional level by organizing periodical (preferably quarterly) review meetings to be chaired at Joint Secretary level officer from the Headquarters.

Secretary (L&E)

(Mallikarjun) Charge

LEM

04.02.2010
List of Field Offices of this Ministry:

1. Employees State Insurance Corporation
2. Employees Provident Fund Organisation
3. Directorate General Labour Welfare
4. Directorate General of Employment & Training
5. Chief Labour Commissioner (Central)
6. National Instructional Media Institute
7. Directorate General Factory Advice Service and Labour Institute
8. Directorate General for Mines Safety
9. Labour Bureau
10. Central Board for Workers Education
11. V V Giri National Labour Institute
Subject: Effective coordination among different wings of the Ministry in order to implement various welfare schemes effectively.

Hon'ble Minister of Labour and Employment during a Review Meeting of Regional Heads of different wings of this Ministry had observed that there is a lack of coordination among the different wings of the Ministry at field level and some of the field officers are not even aware of the welfare schemes being implemented by the other wings of the Ministry. It was also observed that the Central Board of Workers Education, which could create awareness among the masses about the welfare measures taken by this Ministry, is not effectively used by the other wings of the Ministry for this purpose.

2. This Ministry had, thereafter, directed that Quarterly review meetings, zone wise, will be taken by the Joint Secretaries in the Ministry in each Region, where all the concerned representatives of the field organizations will be present. The basic purpose of these meetings, apart from general review of the progress of different programmes/schemes, will be to generate awareness and effective coordination amongst different wings of the Ministry at field level for effective and optimum utilization of infrastructure and resources for implementation of various schemes and programmes for workers specially for Minority/SC/ST/differently-abled. One of the field organizations situated in that Region has to coordinate and organize these Meetings.

3. It is observed that though a few such Review meetings have been held in the past, they need to be held on a regular basis. In view of this, it is reiterated that periodical review Meetings (preferably on Quarterly basis) must be held regularly so that information on schemes/project and all the new initiatives launched in recent years by the Ministry are effectively disseminated among the masses. Service of CBWE may also be utilized in this regard for wider publicity and effective reach among the workers.

Contd...P/2
5. All Divisional Heads are requested to take action on the above, on priority basis and all the field organizations may also be sensitized accordingly.

6. This issue with the approval of Hon’ble Minister of Labour and Employment.

(Ravi Mathur)
Additional Secretary
Tel. No. 23710178

(1) AS&FA (L&E)/ LEA/ JS (DGLW)/ JS(DGET)/ JS(AP)/ EA/ DDG(HS)/
    DDG(SR)/ CLC (C)

(2) DG(ESIC)/ CPFC/ DGLB/ DGFA/ DGMS/ CBWE/ NLI