



HEAD-QUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN: C.I.G MARG: NEW DELHI
(ISO 9001:2008 CERTIFIED)
Email: jd-admin2@esic.nic.in

No. A-28/23/4/3/LTC/2008-E-VI

Dated: - 07/02/2014

To,

1. All Regional Directors/Director, Regional Offices, ESI Corporation.
2. Commissioner, NTA, New Delhi.
3. All Joint Directors (I/C), Sub. Regional Offices, ESI Corporation.
4. D(M)D, D(M) Noida, Dir.(K.K. Nagar).
5. All Medical Superintendent, ESIC Model Hospitals.
6. JD E-V/ W.C.M. for uploading on website.
7. Guard File.

Sub: Booking of tickets for LTC..

Sir,

Please refer to this branch circular of even No. dated 04/07/2012 forwarding therewith MOF OM No. 31011/2/2003 Estt. A-IV dated 15/06/2012 and also refer to Fin.& A/cs circular dated 29/07/2013 on the above cited subject.

It is stated that Hqrs. circular dated 04/07/2012 and Fin. & A/cs circular dated 29/07/2013 are to be strictly followed and booking of tickets from other private agents/agencies is strictly not allowed and no reimbursement will be allowed on tickets purchased from private agents / agencies.

It is reiterated that for the purpose of booking of tickets for LTC only two Agencies namely M/s Balmer Lawrie & Company and Ashoka Travels/IRCTC are authorized to provide tickets besides official counter/websites of Airline and IRCTC website.

Further, it is advised that of LTC where guidelines have not been followed for booking of tickets may not be forwarded to the Hqrs. office and are to be dealt with at Regional level.

This issues with the approval of Insurance Commissioner (P&A).

Yours faithfully,

(M.Nanda)

Dy. Director

For Ins. Commissioner (P&A)

वेबसाइट का विषय-सूची का प्रबंधन.....
Website Contents Management.....
खासरी सं./Diary No. 225
दिनांक/Date 07/02/14