



**EMPLOYEES STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN C.I.G. MARG NEW DELHI**

No-F-19/ 14 2 /2010 /A/cs-VI

Dated :- 18.2.2014

To

1. All the Regional Directors.
2. All the Directors / Joint Directors I/c. of the SROs.
3. All the Med. Supdt. of ESIC Hospitals.
4. All the Director (F) /Jt. Dir. (F) / Dy.Dir.(F) / Asstt. Dir. (F).
5. D(M)O.

Subject:- Review of Internal Audit Paras through video conferencing – Regarding .

Sir / Madam

Keeping in view of the large pendency of Internal Audit paras and repeated observation of CAG in the last two consecutive Audit reports of ESIC for Financial Year 2011-2012 and 2012-2013 respectively, it has been decided to hold a video conferencing meeting under the chairmanship of Financial Commissioner with all Regional Directors / Joint Directors (F) / Dy Directors (F) / Med. Supdts. of all accounting units of ESIC zone wise as per enclosed schedule / calendar of video conferencing, in order to accelerate and streamline settlement of internal audit paras.

Therefore, you are requested to attend the meeting as per enclosed schedule . The agenda of the meeting is also enclosed with this letter for informed and fruitful discussion.

This issues with the approval of Financial Commissioner .

Yours faithfully ,

(A.S.MEERAN)

ADDL. COMMISSIONER (Fin.)

Encl.:- As above

Copy to:-

- ✓ 1. PS to F.C.
2. Web. Content Manager with request to upload this letter on ESIC Website.

वेबसाइट की विषय-सूची का प्रबंधन.....

Website Contents Management.....

डायरी सं./ Diary No. 283.....

दिनांक/ Date. 18/02/14.....

ADDL. COMMISSIONER (Fin.)

Calender for Video Conference Meeting for review of Internal and External Audit Paras

Sl.No.	Participants	Dated	Time
1.	North Zone	25.2.2014	11.00 am to 1.00 pm
2.	South Zone	26.2.2014	11.00 am to 1.00 pm
3.	East Zone	27.2.2014	11.00 am to 1.00 pm
4.	West Zone	28.2.2014	11.00 am to 1.00 pm
5.	North Zone	4.3.2014	11.00 am to 1.00 pm
6.	South Zone	5.3.2014	11.00 am to 1.00 pm
7.	East Zone	6.3.2014	11.00 am to 1.00 pm
8.	West Zone	7.3.2014	11.00 am to 1.00 pm

The date of next phase of video conferencing would be decided ,keeping in view of progress done by the field units ,in due course.

Sl. No.	Zone	Participants RD/JD(F)/DD(F)/MS
1.	North Zone	ROs/SROs :- Delhi , Rohini, Okhla, D(M)D , Haryana ,Baddi, Chandigarh , Jammu , Dehradun , Ludhiyana ,Jalander ,Gurgoan ESI Hospitals:- Basaidarapur , Rohini, Okhla, Jilmil, Noida, Chandigarh , Ludhiyana, Baribrahamana, Gurgoan.
2.	South Zone	ROs /SROs:- A.Pardesh, Chennai,Thrissur , Karnatka , Pudducherry, Bomasandra ,Coimbatore ,Ernakulam,Hubli,Kollam ,Madurai, Nagpur, Pennya , Salem , Triuneveli, Vijayawada,Visakhapatnam. ESI Hospitals :- Asramam, K.K.Nagar , Nacharam, Ernakulam, Ezhukam , Parippaly ,Sanathnagar, Peenya, Tirunelveli ,Rajajinagar.
3.	East Zone	ROs /SROs:- West Bangal ,Orissa ,UP,Assam, Bihar, Jharkhand, Barrackpur, Noida , Vranasi. ESI Hospitals :- Beltola , Rourkela , Phulwarisharif , Joka, Namkum, Adityapur .
4.	West Zone	ROs /SROs :- Jaipur , Mumbai , MP , Gujarat , Chattisgarh ,Goa, Baroda , Aurangabad , Marol , Pune , surat ,Thane,Udaipur. ESI Hospitals:- Jaipur , Bapunagar , Vapi , Indore .

AGENDA for Video Conferencing meeting on the Issue of Internal Audit Paras

1. Pendency status of Internal Audit Paras
2. Effort done to settle Internal Audit Paras
3. Whether the task –force constituted or not for Settlement of Internal Audit Paras
4. Cases of the serious irregularities and follow-up action taken by the respective accounting units
5. Settlement/adjustment of various chronic advances.
6. The problems /Issues related to settlement of Internal Audit paras being faced by the respective accounting units. Any suggestion for policy intervention by the Headquarters.
7. Targets set by the accounting units to settle the internal audit paras and result achieved.
8. View of field units on the preliminary idea for nominating/identifying/designating field officer as Director(Audit)/JD(Audit) etc for effective co-ordination in audit activities.