



**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN: C.I.G. ROAD: NEW DELHI-02**

SPEED POST

Fax:011-23234537
T/Fax:011-23231374
Voip No.-10011031
Email id :
www.dpc-medhq@esic.in

No. A-33(12)3/2010 Med VI/DPC (Med)

Dated:- 17/01/2014

To

The Director Medical Delhi/All MS
Of ESIC Hospitals/All SSMC.

Subject: - DPC/MACP for Group C&D Para-Medical for all India.

Sir,

Please refer to this office letter no. A-33(12)3/2010 Med VI dated 16/3/2011 & 4/8/2012(Copy enclosed for your ready reference). In this regard it is to clarify that.

1. DPCs/MACPs for Para-Medical Staff may be held every year in accordance with the calendar as stated in above instruction.
2. The vacant/promotional posts may be filled up on the basis of commissioned beds.
3. The post for Medical Education Institutions may be filled up in accordance with instruction issued by the Head office. The same is available on ESIC website serial no. 53/2013.
4. All related papers required for DPC/ Seniority list may be forwarded to the Controlling Officer so that the DPC/MACP/Seniority list may be issued within prescribed time limit.
5. A quarterly report regarding DPC/MACP may be forwarded to this office within 15 days after end of the quarters in the following format by the appointing authority.

Appointing Authority (Name of the state).....

No. of DPC/MACP held	1 st quarter (Jan-Mar)	2 nd quarter (April-June)	3 rd quarter (July-Sept.)	4 th quarter (Oct-Dec)

Yours Faithfully,

**AKSHAY KALA
JOINT DIRECTOR (M)**

Copy to:-

1. All RD for information.
2. Website content manager with the request to upload it on ESIC Web-site.

JOINT DIRECTOR (M)

वेबसाइट की विषय-सूची का प्रबंधन.....
Website Contents Management.....
डायरी सं./Diary No. 110.....
दिनांक/Date 20/01/14

**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. A-33(12)3/2010 - Med-VI

Dated: 16/03/2011

To,

The Dir(Med) Delhi / All M.S's
Of ESIC Hospitals.

Sub:- DPC/MACP for Group C&D for all India.

Sir,

In continuation of this letter no. Z-17(11)1/09 Med-VI DMD/NCR dated 27/03/09 on the above subject.

It is informed that the Director General has approved the calendar of DPC/MACP for all India as under:-


May	Pharmacist, , (May-every year) Nursing Group (Staff Nurse, Nursing Sister/ Nursing Sister(NF)/ANS) (May "every year"). Lab. Group (lab. Asst./lab. Tech/ Sr. Lab. Sr. Lab. Tech./ STA Lab./ Blood Bank Lab), (May-every year).
June	Head Jamadar, Drivers (June-every year) ANM, Farash, Sweeper. , (June-every year) Nursing Orderly/Stretcher Bearer/Hawaldar/supervisor for Nursing Orderly. (June- every year).
July	MRD Group (Junior MRT/Sr. MRT/MRD) (July-every year) Dietary Group (Dietician/Sr. Dietician/Steward/Cook / Masalchi / Cookmate/Head cook/Bearers) , (July-every year) Laundry Group (Laundry Operator/Head laundry operator/ Laundry Supervisor/ Laundry Manager / Boiler Attendant), (July-every year) ECG Group (ECG Tech. /Sr. ECG Tech/STA ECG). , (July-every year) Radiographer (Jr. Radiographer/Radiographer/ Sr. Radiographer/ STA Radiographer/Dark Room Asst.) , (July-every year) Physiotherapist / Occupational therapist. (July-every year) Dental (Dental Tech. / Dental Hygienist). (July-every year) O.T. Group (O.T Asst./ OT Tech./ Sr. OT Tech./ STA OT. (July-every year) CSSD Group (CSSD Asstt./CSSD Tech./ Sr. CSSD Tech./ STA OT). (July- every year)

August	Social Guide & LHV. (August-every year) Mali, Chowkidar, Mazdoor, Electrician. (August-every year) Tailor. June (August-every year) House Keeper. (August-every year) Metal Worker, (August-every year) Linen Mistress. (August-every year) Optometrist (optometrist / Sr. optometrist/ Technical Supervisor{ophthalmology}). (August-every year) Audio meter Tech. (August-every year) Plaster Group (Plaster Asst./ Plaster Tech.) (August-every year). Dresser, (August-every year)
---------------	---

It is further informed that for ESIC hospitals outside Delhi:-
 Regional director is the cadre controlling officer of ministerial staff in the region. Therefore, DPC/MACP and related work thereto will be done by Regional Director only.

For Ministerial staff who opted for institutional seniority while his absorption in ESIC hospital (from State Govt. service) the aforesaid procedure will be followed except that S/he will not be transferred to any other to hospital/office(in the region) on his/her promotion.

Yours faithfully,


 (U.S. Malhotra)
Jt. Director (M.A)

Copy to:-

1. SSMCs/SMCs for information.


Jt. Director (M.A)



S. No. 35 CI,

011-23235781(J.D MA)
Fax 011-23234537
med6-hq@esic.in
VOIP.no. Med-VI-10011074

HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02

No. A-33(12)3/2010 Med-VI

Dated: 04/10/2012

To,

The Dir(Med) Delhi / All M.S's
of ESIC Hospitals.

Sub:- DPC/MACP for group C&D staff of all India.

Madam/Sir,

In continuation of this office letter no. Z-17(11) 1/09Med-VI DMD/NCR dated 27/03/09 on the above subject.

it is informed that the Medical Commissioner has approved the calendar of DPC/MACP for all India as under:-

Month	DPC / MACP	Name of the posts
May	DPC & MACP	Pharmacist, Nursing Group (Staff Nurse, Nursing Sister/ Nursing Sister(NF)/ANS. Lab. Group (lab. Asst./lab. Tech/ Sr. Lab. Sr. Lab. Tech./ STA Lab./ Blood Bank Lab),
November	MACP	
June	DPC & MACP	Head Jamadar, Drivers ANM, Farash, Sweeper Nursing Orderly /Stretcher Bearer/Hawaladar/Supervisor.
December	MACP	
July	DPC & MACP	MRD Group (Junior MRT/Sr. MRT/MRD) Dietary Group (Dietician/Sr. Dietician/Steward/Cook / Masalchi / Cookmate/Head cook/Bearers) Laundry Group (Laundry Operator/Head laundry operator/ Laundry Supervisor/ Laundry Manager *Boiler Attendant), ECG Group (ECG Tech. /Sr. ECG Tech/STA*ECG). Radiographer (Jr. Radiographer/Radiographer/ Sr. Radiographer/ STA Radiographer/Dark Room Asst.), Physiotherapist / Occupational therapist. Dental (Dental Tech. / Dental Hygienist). O.T. Group (O.T Asst./ OT Tech./ Sr. OT Tech./ STA OT. CSSD Group (CSSD Asstt./CSSD Tech./ Sr. CSSD Tech./ STA OT).
January	MACP	
August	DPC & MACP	Social Guide & LHV. Mali, Chowkidar, Mazdoor, Electrician, Tailor. House Keeper. Metal Worker, Linen Mistress. Optometrist (optometrist / Sr. optometrist/ Technical Supervisor {ophthalmology}). Audio meter Tech.) Plaster Group (Plaster Asst./ Plaster Tech.) Dresser,

It is further informed that for ESIC hospitals outside Delhi:-

Regional Director is the cadre controlling officer of ministerial staff in the region. Therefore, DPC/ MACP and related work thereto will be done by Regional Director only.

For Ministerial staff who opted for institutional seniority while his absorption in ESIC ho
(from State govt. service) the aforesaid procedure will be followed except that S/he will not
transferred to any other to hospital/ office(in the region) on his/her promotion.

Copy to:-
1. SSMCs/SMCs for information.

ofc

Yours faithfully

(Akshay Kala)
Jt. Director (M.A)

ofc

Jt. Director (M.A)

4/10/12

issued NO 1193 to 1195

DATE 10/10/12



011-23235781
Fax 011-23234537
med6-hq@esic.in
VOIP.no.Med-VI-10011074

**HEADQUARTERS OFFICE
EMPLOYEES' STATE INSURANCE CORPORATION
PANCHDEEP BHAWAN, C.I.G. ROAD, NEW DELHI- 02**

No. A-11/11/1/08-Med. VI

Dated: 25/02/2013

To,

**The Director (Med.) Delhi &
All Medical Superintendents of
ESIC Model Hospitals.
(All Appointing Authority)**

Sub:- Appointment of Nursing / Paramedical Staff.

Madam/Sir,

In continuation of this office letter even no. dated 12/06/2012 on the above subject (available on ESIC Web-site), I am directed to convey the order of the Director General that in future while advertising the posts, the following points may also be kept in mind:-

1. ~~The~~ **Only** vacancies that are required to be filled immediately or in near future, should only be advertised.
2. The posts related to the Medical Educational Institutions may be advertised with the approval of Dy. Medical Commissioner (ME) Hqrs. Office.
3. Recruitment Division, Hqrs. Office should be consulted before advertisements are issued by the Medical Superintendents / Deans.

Yours faithfully,

(Akshay Kala)

Jt. Director (Med. Admn.)

वेबसाइट की विषय-सूची का प्रबंधन.....
Website Contents Management.....
डायरी सं. / Diary No. 117.....
दिनांक / Date 27/2/13.....
Copy to:

1. Dir(MEd) Noida & All M.Ss of ESIC hospitals / SSMCs/ SMCs/Dean for information.
2. Website content Manager with the request to upload it on ESIC Web-site.
3. Jt. Dir(Rectt) / Recruitment Cell / DMC (ME) / J.D.(ME) / Med. Br.-IV for information and further necessary action.
4. Guard file / Spare copy.
5. M.S Gurgaon, w.r.t. letter no. 13(2) A-11/1/12/2012 Admn. dated 28/12/12 for information.

Jt. Director (Med. Admn.)